

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 13TH APRIL 2023 AT 7.00PM

This meeting was recorded by the Parish Council. The Parish Council was not responsible for any recordings that were made by members of the public.

PRESENT:

Parish Cllrs. M. Alden-Court, J. Bradshaw, M. Harding, D.M. Holmes, J. Jeffries, P. Knight CBE (Chair), A. Pupino, G. Sibley, D. Short, W. Sutton, R. Taylor, M. Webb MBE

APOLOGIES:

Parish Cllrs. J. Annett (Personal)
District Councillor J. Bolton

IN ATTENDANCE

County Councillor. M. Sutton

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

Parish Cllr D. Short nonpecuniary interest item 292 as a member of Coven Heath Community Association.
Parish Cllr R. Taylor non-pecuniary interest in item 292 as his wife is a member of St Marys and St Chads PCC.

Parish Cllr D. M. Holmes non-pecuniary interest in item 292 as a representative for the Parish Council on Brewood Community Council

MINUTES:

The minutes of the Parish Council meeting held on 30th March 2023 were approved with the following addition of comments for planning.

The Parish Council approved the minutes unanimous in favour.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

290. PUBLIC PARTICIPATION:

A resident, Mr. D. Evans wanted to make an observation about the possible planting of a tree at the end of Sparrow End Lane. He advised that to the best of his knowledge this piece of land had been part of Brewood Hall garden up to around 1969 and so he was unaware of where the wires were underground that had previously been mentioned at a Parish Council when considering the siting of trees. There also had been four beech trees removed in the 1960's from that location. Parish Cllr R. Taylor advised that there were 4 oak trees to be planted in the church yard and a few saplings were still available but the window to re-plant these was closing. There was a difficulty in finding locations to plant trees as various maps from Staffordshire Highways showed several wiring installations below ground. Parish Cllr J. Bradshaw commented that there were several alternative areas other than Brewood within the Parish.

291. POLICE REPORT:

None received.

MATTERS ARISING:

- 292. Finance Committee.** The Parish Council considered the recommendations of the Finance Committee pursuant to their meeting on the 5th April 2023. For the Kings Coronation, it was considered that the population in each of the 4 villages was considered in order to be equitable. No grant applications were required because the situation was a one-off event. The following grants were approved subject to further information requested from Bishops Wood Village Hall and St Pauls School Association.

Kings Coronation

292.1 St Mary's & St Chads Parochial Church Council. Application by letter:- Service Sunday 7th May:- choir + refreshments + non-alcoholic drinks- everyone welcome - costings provided £525 proposed.

292.2 The Royal British Legion Brewood on Monday 8th so there would be no conflict with other events - Bouncy Castle, Pony rides family games - £525 proposed.

292.3 Coven Heath Community Association was thanked for the detailed breakdown of costings. - £500 was proposed in view of population.

292.4 Bishops Wood Village Hall - £1000 – earmarked (Subject to receipt of information requested).

292.5 St Pauls School Association (Coven) – earmarked £1500 - (Subject to receipt of information requested).

The Parish Council resolved items 292.1 to 292.5 voting 9 in favour, 3 abstentions.

Grants

292.6 Barnfields Sandbeds Annual Grant 2023/24 - £250

The Parish Council resolved unanimous in favour to award and pay.

292.7 Brewood Community Council (Jubilee Hall) Annual Grant 2022/23 - £2880 which is one year in arrears. Accounts submitted were up to 31st December 2021 so extra information concerning income and expenditure was asked for. Council heard the report of the Chair of Finance and the Chairman who

felt that the accounts whilst showing a small loss demonstrated viability for the next year and accordingly made the recommendation that the grant be paid rather than deferred.

The Parish Council resolved 11 in favour, 1 abstention.

- 293. Security Report.** The Parish Council considered the recommendations from the police. The Chair proposed that the Clerk continues to get quotes for windows and doors and in addition to get a quote for a gate at the side of the building.

The Parish Council resolved unanimous in favour.

MATTERS ONGOING:

- 88. Bowling Club Lease.** The lease has been held up between the solicitors. The Clerk has contacted South Staffs District Council and requested they chase the lease.

Matter of Report

294. PLANNING REPORT:

Received the Planning Report and comments were discussed.

295. CLERK'S REPORT:

None received.

296. FINANCE REPORT:

Received the Finance Report from Parish Cllr J Bradshaw.

The Clerk asked if items 296.1 and 296.2 could be deferred to the next Council meeting due to the end of year accounts not being completed exacerbated by staff shortages and the reports were unable to be run off. The Chair proposed that the items were deferred as requested by the Clerk.

The Parish Council resolved unanimous in favour that items 296.1 & 296.2 were deferred until the next meeting and that the Finance Committee should have delegated powers in order to approve transactions/payments for the everyday running of the offices and outstanding grants awarded.

296.1 To approve income and expenditure as at 13th April 2023.

296.2 To approve cash book summary and bank reconciliation for March 2023.

296.3 Parish Councillor A. Pupino and Parish Councillor J. Jeffries were nominated to approve the online banking.

CORRESPONDENCE RECEIVED:

- 297. Trees at Jubilee Park Brewood.** The Parish Council considered asking for quotes for work to be done to the trees around the boundary fence. The Chair proposed to instruct the Clerk to gather quotes from a number of local tree services including the service offered by South Staffordshire Council.

The Parish Council resolved in unanimous favour.

- 298. Public Toilets. Sandy Lane.** The Parish Council considered an email received from a local business requesting the toilets are kept open for a longer period as they are holding a music evening. Parish

Councillor W. Sutton proposed, seconded by J. Jeffries that the business was written to and advised that if they were to undertake the locking up and cleaning of the toilets then permission would be granted until 11.00pm

The Parish Council resolved in unanimous favour.

- 299. Coronation Tree.** Letter received from the Head of Royal Correspondence advising that the King will be unable to visit in order to plant the coronation tree. Parish Councillor W. Sutton proposed, seconded by Parish Councillor R. Taylor that the Clerk write to the King and ask if he would come in 2024 to plant a tree within the Parish if his busy schedule permitted.

The Parish Council resolved 8 in favour, 4 against.

- 300. Wolgarston High School Community Day.** Email received asking if we have any projects year 9 students could assist with within the Parish. It was proposed by the Chair that an email was to be sent to the school asking that they coordinated with Parish Councillor G. Sibley to work at two sites in the Parish. The Bront in Coven and The Sandbeds in Brewood.

The Parish Council resolved 11 in favour, 1 abstention.

- 301. West Midlands Interchange.** Notification of consultation received running from the 3rd April – 30th April 2023. They will be attending Penkridge Market on Wednesday 12th April where a team will be available to answer questions. No legend accompanied the map, and it was not possible to make a meaningful response without one. The Chair proposed that the Clerk to write to the organisers of the consultation to ask for a legend to accompany the map sent out in their correspondence.

The Parish Council resolved in unanimous favour.

302. CORRESPONDENCE CIRCULATED

Parish Council News Round-Up 305

Brewood Community Council Notice of AGM 19th April 2023 7pm

Brewood Civic Society Minutes – March 2023

The Rural Bulletin - 28 March 2023

Parish Council News Round-Up 306

303. DISTRICT/COUNTY COUNCIL'S REPORT:

County Councillor M. Sutton: Reported that Staffordshire County Council had appointed a new Chief Executive. Peter O'Flaherty will replace John Henderson in the in the summer.

304. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):

305. PLAYING FIELD REPORTS:

To receive the written Playing Fields Reports:

- Bishop's Wood Play Park. Mary Sambrook
- Brewood Jubilee Park. Parish Cllr J. Jeffries
- Coven Play Field and Skateboard Park. Cllr G. Sibley- circulated.
- The Bront. Cllr G. Sibley- circulated.

ANY OTHER MATTERS OF REPORT:

Thursday 13th April 2023

The Chair thanked the Councillors who would be leaving at the end of this term of office for all their work and commitment to the Parish Council over many years.

Date.....

..... Chairman

PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON THURSDAY 13th APRIL 2023

Application No	Date Received and Expiry Date	Proposal	Comments
23/00211/FUL	31.03.2023 21.04.2023	Erection of a replacement agricultural building (grain store) with the removal of existing buildings. Oakley Farm Kiddemore Green Road Brewood ST19 9BH	No adverse comment