

**BREWOD AND COVEN PARISH COUNCIL**  
WITH BISHOP'S WOOD AND COVEN HEATH

**AGENDA FOR THE MEETING OF THE PARISH COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 9<sup>th</sup> March 2023 7:00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**MINUTES:**

To approve for accuracy, the minutes of the meeting held on 9<sup>th</sup> February 2023.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

**255. PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

**256. POLICE REPORT:**

To receive Police Report from the Clerk.

**MATTERS ARISING:**

**257. Clerks Appraisal.** To schedule and approve a date for the Clerks appraisal with Chair of Staffing and Chair of the Council.

**The Parish Council to decide when the Clerks appraisal should take place.**

**258. The Royal British Legion.** The Royal British Legion was broken into the night of Sunday 26<sup>th</sup> February 2023. Access was gained via the side gate to the Council Offices.

**The Parish Council may wish to consider additional security to the side and rear of the Council Offices.**

**259. Minutes and Agenda of the meeting on the 23<sup>rd</sup> February 2023.** The minutes and agenda for the meeting have a duplicate number, item 247. This was for Contingency Plan Post Elections and Planning Report.

**The Parish Council are asked to consider amending both agenda and minutes for the item Planning Report to be 247.1.**

**MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing at the end of the agenda as they deem necessary (for information only).

**245. Annual Parish Meeting.** The Council to consider moving the date of the Annual Parish Meeting from the 13<sup>th</sup> April 2023 to the 18<sup>th</sup> May 2023 to be held on the same evening as the Annual Meeting of the Council to avoid the period of Purdah.

**Parish Councillors to consider the change of date.**

**259. PLANNING REPORT:**

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

**260. CLERK'S REPORT:**

To receive the written report of the Clerk.

**261. FINANCE REPORT:**

To receive the Finance Report from Parish Cllr J Bradshaw.

**261.1** To approve income and expenditure as at 9<sup>th</sup> March 2023. **Copies circulated prior to meeting.**

**261.2** To nominate two Parish Councillors to approve the online banking.

**CORRESPONDENCE RECEIVED:**

**262. Hungry Families.** Email received from Parish Councillor W. Millington of Wheaton Aston Parish Council with regards food provisions for those in need within the Parish.

**The Parish Council may wish to consider what provisions are already in place and whether additional ones are needed.**

**263. Litter Pickers.** Email received from Chair of Coven Heath Community Association with a request for litter pickers to be provided for the Community Association.

**The Parish Council to decide if the provision is offered to Coven Heath and whether a Grant Application form is required.**

**264. Chambley Green.** Email received from resident.

**The Parish Council to decide if they are able to assist and if so how.**

#### **265. CORRESPONDENCE CIRCULATED**

The Rural Bulletin – 28<sup>th</sup> February 2023

Home Plus Bulletin

Open Letter from Lower Penn

Brewood Civic Society – 20<sup>th</sup> February Minutes

#### **266. DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

#### **267. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

#### **268. PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood Play Park. Mary Sambrook
- Brewood Jubilee Park. Parish Cllr P. Knight
- Coven Play Field and Skateboard Park. Cllr G. Sibley
- The Bront. Cllr G. Sibley

#### **ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED**  
**AT THE MEETING TO BE HELD ON THURSDAY 9<sup>th</sup> MARCH 2023**

<b>Application No</b>	<b>Date Received and Expiry Date</b>	<b>Proposal</b>	<b>Comments</b>
23/00078/FULHH	21.02.23 14.03.23	Replacement garage/porch 10 Four Ashes Road Brewood ST19 9HX	
23/00083/FUL	21.02.23 14.03.23	Reinstatement of gate entrance to field. The Dingle Access Off Port Lane Brewood ST19 9DE	
23/00158/HAZ	28.02.23 21.03.23	Application for change to Hazardous Substances Consent. SI Group UK Ltd Gravelly Way Four Ashes WV10 7BT	
23/00135/FULHH	28.02.23 21.03.23	Single storey rear extension – reduction in the floor area of previously approved planning permission 22/00723/FUL 11 Stafford Street Brewood ST19 9DX	
23/00136/LBC	28.02.23 21.03.23	Single storey rear extension – reduction in size to the previous granted application 22/00639/LBC 11 Stafford Street Brewood ST19 9DX	
23/00115/FULHH	01.03.23 22.03.23	Removal of existing log store and erection of new timber garage and log store. Bargate House 35 Bargate Street Brewood ST19 9BB	