

**BREWOD AND COVEN PARISH COUNCIL**  
WITH BISHOP'S WOOD AND COVEN HEATH

**AGENDA FOR THE MEETING OF THE PARISH COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 9<sup>th</sup> FEBRUARY 2023 7:00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**MINUTES:**

To approve for accuracy, the minutes of the meeting held on 26<sup>th</sup> January 2023.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

**226. PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

**227. POLICE REPORT:**

To receive Police Report from the Clerk.

**MATTERS ARISING:**

**228. Coven Community Speed Watch.** To consider the request for two new SID Posts to be located in Coven.

**The Parish Council to decide if two new posts are purchased alone or the need to purchase two new SID Solar Indicators also due to deterioration when moving them between sites. If the Parish Council wish to proceed are the funds to come from this financial year or from next year's budget as there has been no provision made for these within the budget/precept for 2023/24.**

**229. Replacement Union Jack for the Council Office flagpole.** To consider the purchase of a new flag for the pole outside the Parish Council Offices.

**The Parish Council to consider the purchase of the flag and whether this should be taken from this financial year's chairman allowance.**

**230. Tree to celebrate Kings Coronation.** To consider whether it would be appropriate to purchase a tree for the Kings Coronation and where this could be planted. Forest of Mercia Group are currently giving these away for free. To consider inviting the King to plant the tree preferably within this coronation year.

**The Parish Council to decide whether to purchase a tree and where this could be planted within the Parish including the cost of the tree and which budget the tree would come from.**

**MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing at the end of the agenda as they deem necessary (for information only).

**202.3 Electrical Work BPSA Changing Rooms.** To consider the quote received for electrical work to be carried out at BPSA Changing Rooms. Parish Councillors are to note that so far only one business has been willing and able to quote for this work despite a number of businesses being contacted in order to receive the three quotes normally presented for consideration.

**Parish Councillors to consider whether to proceed and authorise for work to commence and whether this should come from the S106 money received for the development of the BPSA facilities.**

**231. PLANNING REPORT:**

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

**232. CLERK'S REPORT:**

To receive the written report of the Clerk.

**233. FINANCE REPORT:**

To receive the Finance Report from Parish Cllr J Bradshaw.

**233.1** To approve income and expenditure list as at 9<sup>th</sup> February 2023. **Copies to be circulated prior to the meeting.**

**233.2** To nominate two Parish Councillors to approve the online banking.

**CORRESPONDENCE RECEIVED:**

**234. Email received from Resident.** Email received from a resident with regards the number of computers supplied during the pandemic due to “IT poverty” and questions with regards how Parish Councillors’ and the Parish Council responded during the pandemic along with a number of other issues as to how the Parish Council conducts its business and helps the community. The Clerk has responded to this email advising that 16 laptops were purchased and circulated during the pandemic. She has also advised what her involvement/contribution to the community was during the pandemic as at the time she was a Parish Councillor and Chair.

**The Parish Council to consider whether to reply to the email individually or as a Council.**

**235. Wheelchair Basketball.** Email received requesting use of the court at Coven Playing Field to hold a tournament in the summer.

**The Parish Council to take recommendation from the Finance Committee if this is possible and if what charges should be requested for the event.**

**236. CORRESPONDENCE CIRCULATED**

Brewood Civic Society – Minutes of the meeting held on Monday 16<sup>th</sup> January 2023

**237. DISTRICT/COUNTY COUNCIL’S REPORT:**

To receive the reports of the District and/or County Council.

**238. CHAIRMAN’S AND OTHER COUNCILLORS’ REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

**239. PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop’s Wood Play Park. Mary Sambrook
- Brewood Jubilee Park. Parish Cllr P. Knight
- Coven Play Field and Skateboard Park. Cllr G. Sibley
- The Bront. Cllr G. Sibley

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED  
AT THE MEETING TO BE HELD ON THURSDAY 9<sup>TH</sup> FEBRUARY 2023**

<b>Application No</b>	<b>Date Received and Expiry Date</b>	<b>Proposal</b>	<b>Comments</b>
23/0024/FUL	19.01.23 09.02.23	The proposals seek planning permission for the erection of a single 3 bedroom bungalow style dwelling. The proposed dwelling would include an access that links to the existing entrance to Tree Tops (to form a shared entrance driveway). Tree Tops, School Lane, Coven, WV9 5AN	
23/0058/VAR	31.01.23 21.02.23	To remove condition 2 of 87/01029 (agricultural/forest occupancy) Date of decision 12/04/1988 The Croft, Paradise Lane, Slade Heath, Staffordshire, WV10 7NZ	