

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE PARISH COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 23rd FEBRUARY 2023 7:00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the minutes of the meeting held on 9th February 2023.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

240. PUBLIC PARTICIPATION:

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

241. POLICE REPORT:

To receive Police Report from the Clerk.

MATTERS ARISING:

- 242. BPSA Pavilion.** To consider the additional work for a radiator to be installed in the away changing rooms which do not have any heating at present. There will be an estimated additional cost of £350-£400.
The Parish Council to decide whether to go ahead with installing the additional radiator and whether the S106 funds should be used to fund this.
- 243. Notice Board Coven Heath.** To consider the purchase of a replacement notice board. Due to general wear and tear the caretaker has managed a temporary fix however this will not last long term. There are two boards which could be fitted or two sizes costing £190+VAT or £213+VAT.
The Parish Council to decide whether to purchase a replacement notice board and which would be most suitable.
- 244. Dog Fouling Signs.** The Council to consider the purchase of 10 signs to be placed around the Parish. These will cost in the region of £3 each.
The Parish Council to decide if these should be purchased and where these should be installed.
- 245. Annual Parish Meeting.** The Council to consider moving the date of the Annual Parish Meeting from the 13th April 2023 to the 18th May 2023 to be held on the same evening as the Annual Meeting of the Council to avoid the period of Purdah.
Parish Councillors to consider the change of date.
- 246. Recommendations of the Finance Committee.** The Council to consider the recommendations of the Finance Committee. The Council may wish to consider delegated powers to the Finance Committee for the future.
Parish Councillors to consider each recommendation of the Finance Committee. Parish Councillors also to consider whether to give the Finance Committee delegated powers.
- 247. Contingency Plan Post Elections.** Parish Councillors to consider a contingency plan for cheque signatories and payment authority in the event of existing signatories not taking office in the new term. This is necessary for the continuation of payments of invoices and wages.
The Parish Council to consider adding more signatories to the bank authorisation.
The Parish Council to consider asking existing signatories to continue to do so on the authorisation of the Council until new signatories can be added to the bank.

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing at the end of the agenda as they deem necessary (for information only).

- 213. Website and Businesses.** To consider the Report of the Assistant Clerk with regards changes and updates to the Parish Council Website.
Parish Councillors to consider whether to proceed make the changes to the website as recommended in the Report.

- 247. PLANNING REPORT:**

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

248. CLERK'S REPORT:

To receive the written report of the Clerk.

249. FINANCE REPORT:

To receive the Finance Report from Parish Cllr J Bradshaw.

249.1 To approve income and expenditure list as at 23rd February 2023. **Copies to be circulated prior to the meeting.**

249.2 To approve cash book summary and bank reconciliation from January 2023. **Copies to be circulated prior to the meeting.**

249.3 To nominate two Parish Councillors to approve the online banking.

250. CORRESPONDENCE RECEIVED:

None

251. CORRESPONDENCE CIRCULATED

The Rural Bulletin – 14th February 2023

252. DISTRICT/COUNTY COUNCIL'S REPORT:

To receive the reports of the District and/or County Council.

253. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

254. VILLAGE HALL REPORTS:

To receive the Village Hall Reports:

- Bishop's Wood Village Hall. Mary Sambrook
- Brewood Jubilee Hall. Parish Cllr D. Holmes
- Coven Memorial Hall. Parish Cllr J. Bradshaw
- Coven Heath Community Association. Parish Cllr D. Short

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON THURSDAY 26TH FEBRUARY 2023**

Application No	Date Received and Expiry Date	Proposal	Comments
23/00008/TTREE	13.02.23 20.02.23	TPO No. 174/1998: T4, Quercus spp. (Oak) - Reduce height to 6.4 metres (21 ft) and reduce back from house by up to 6 metres. T5, Quercus spp. (Oak) - Reduce height to 6.4 metres (21 ft) and reduce back from house by up to 5 metres. 8 Coven Mill Close Coven WOLVERHAMPTON WV9 5HX	
23/00016/TREE	13.02.23	Chillington CA: T2, Prunus spp. (Plum) - Dismantle and remove. T1992, Acer spp. (Sycamore) - Recoppice. T1852, Acer spp. (Sycamore) - Dismantle and remove. T1853, Prunus spp. (Plum) - Dismantle and remove. T1876, Unidentified species - Dismantle and remove. T1998, Ilex spp. (Holly) - Dismantle and remove. T1913, Quercus spp. (Oak) - Remove hanging branch over driveway. T1928, Populus spp. (Poplar) - Dismantle and remove. T1977, Prunus spp. (Cherry) - Reduce to standing stem only ('Monolith'). T1975, Castanea spp. (Sweet Chestnut) - Remove hanging branch. T1958, Ilex spp. (Holly) - Dismantle and remove. T7, Picea spp. (Spruce) - Remove windblown tree. T1956, Picea spp. (Spruce) - Dismantle and remove. T294, Quercus spp. (Oak) - Crown lift to 5 metres over road. G1949, Mixed Broadleaf species tree group/hedge - Reduce to establish 2 metre clearance from adjacent building. Chillington Hall Chillington Park Chillington Staffordshire WV8 1RE	
22/01029/FUL	06.02.23 20.02.23	Amended Plans for: Rear single storey extension, loft conversion with dormers to rear and pitched roof over garage with integral rooms.	

		19 Shop Lane Brewood Staffordshire ST19 9EB	
--	--	--	--