

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE PARISH COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 12th JANUARY 2023 7:00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the minutes of the meeting held on 15th December 2022.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

196. PUBLIC PARTICIPATION:

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

197. POLICE REPORT:

To receive Police Report from the Clerk.

MATTERS ARISING:

198. **Sandy Lane Toilets.** There has been a recent spout of graffiti in the public facilities along with a damaged light over the festive period. **Parish Cllr P. Knight to speak.**
199. **Elections Training Opportunity.** To consider whether to send the new Clerk on the course at a charge of £30. This will take place in the evening and out of normal working hours. **Parish Cllr J. Jeffries to speak.**

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing at the end of the agenda as they deem necessary (for information only).

200. PLANNING REPORT:

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

201. CLERK'S REPORT:

To receive the written report of the Clerk.

202. FINANCE REPORT:

To receive the Finance Report from Parish Cllr J Bradshaw.

202.1 To approve income and expenditure list as at 12th January 2023. **Copies to be circulated prior to the meeting.**

202.2 To receive the cashbook summaries arising from the Bank Reconciliation for December 2022. **Copies to be circulated prior to the meeting.**

202.3 To consider the quote received for electrical work to be carried out at BPSA Changing Rooms. Parish Councillors are to note that so far only one business has been willing and able to quote for this work despite a number of businesses being contacted in order to receive the three quotes normally presented for consideration. **Parish Councillors to consider whether to proceed and authorise for work to commence. The facilities are unable to be used at present.**

202.4 To consider the grant application from Brewood & District Community First Responders.

202.5 To approve payment to Dallow and Dallow for the annual rent of £400 for Coven Heath Allotments.

202.6 Two Parish Councillors to be nominated to approve the online banking.

CORRESPONDENCE RECEIVED:

203. **Business addition to website request.** Email received requesting the Parish Council to add business to their directory on the website.

Members may wish to consider a policy/criteria with regards promoting local businesses on their media platforms.

204. **Department for Environment Food & Rural Affairs.** Letter received informing Council that there is Avian Influenza (Bird Flu) in the area. The assistant Clerk has contacted one allotment holder with permission to keep Chickens and has been advised that at present there are none on site.

Matter of Report.

205. **CORRESPONDENCE CIRCULATED**

Clerks & Councils Direct – January 2023 Issue

206. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

207. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

208. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field.
- Brewood playing field and skateboard park from Parish Cllr P. Knight.
- Coven playing field and skateboard park from Parish Cllr G. Sibley.
- The Bront from Parish Cllr G. Sibley.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON THURSDAY 12th JANUARY 2023

Application No	Date Received and Expiry Date	Proposal	Comments
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22/01150/FUL	21.12.22 11.01.23	Single storey extensions with external alterations to the existing property. 22 Crestwood Park Brewood Staffordshire ST19 9JD	
22/01033/FUL	23.12.22 13.01.23	Demolition of existing bungalow and outbuildings and replacement dwelling with detached garage. Homestead Paradise Lane Slade Heath Staffordshire WV10 7NZ	
22/01159/FUL	23.12.22 13.01.23	Two storey side extension, single storey rear extension. 3 Coneybere Gardens Brewood Staffordshire ST19 9EJ	
22/01158/FUL	03.01.23 24.01.23	Demolition of existing garages, new single storey side and rear extension and two storey front entrance extension. 11 Orams Lane Brewood Staffordshire ST19 9EA	
22/01116/COU	03.01.23 24.01.23	Change of use from grain store to B8 storage and distribution. Land adjacent to Parkside Garage Old Stafford Road Slade Heath Staffordshire	
22/01168/FUL	03.01.23 24.01.23	Demolition of existing garage, utility and single storey front projection and replacement with two storey side extension and front porch and roof canopy. Rye Hill Coven Road Brewood ST19 9DF	