

BREWOD AND COVEN PARISH COUNCIL

WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES FOR THE MEETING OF THE STAFFING COMMITTEE HELD IN THE PARISH COUNCIL CHAMBER, 35 STAFFORD STREET, BREWOOD ON THURSDAY 10TH NOVEMBER 2022 AT 5.30PM.

PRESENT:

Parish Cllrs. M. Alden-Court, J. Bradshaw, D. M. Holmes, P. Knight, A. Pupino

APOLOGIES:

Apologies received from Parish Cllrs. J. Jeffries (Personal), M. Webb (Personal)

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

Parish Councillor A Pupino declared an interest in Agenda item 12 and left the meeting for the duration of the discussion.

MINUTES:

The Staffing Committee resolved unanimously in favour that the minutes of the meeting held on the 30th May 2022 be approved.

The Staffing Committee further resolved unanimously in favour that a report would be made of the recent staffing matters to be kept on file.

MATTERS ARISING:

9. Responsible Finance Officer - The Staffing Committee resolved unanimously in favour that a recommendation is made to the Parish Council at the meeting on the 17th November 2022 that the Clerk be appointed to the position of Responsible Finance Officer.
10. Part-Time Caretakers - The Staffing Committee resolved unanimously in favour that the Clerk review all contracts for staff members and associated procedures.
11. Email received from staff member - The Staffing Committee resolved unanimously in favour that the Clerk write to the member of staff with regards working hours.
12. Office Staffing Provision - The Parish Council resolved unanimously in favour that the provision of staffing be reviewed before the precept demand.

ANY OTHER MATTERS OF REPORT:

There were no other matters of report.

Date.....

Chairman.....