

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE PARISH COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 17th November 2022 7:00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the minutes of the meeting held on 20th October 2022.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

154. PUBLIC PARTICIPATION:

Chair of the Parish Council to present a Scroll to a parish resident for their contribution within the community.

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

155. POLICE REPORT:

To receive Police Report from the Clerk.

MATTERS ARISING:

156. Coven Park and Sandy Lane Toilet Holiday Cover. The caretaker will be on leave for the 27th & 28th December. Parish Cllr G. Sibley and Parish Cllr A. Pupino will cover the Park and Parish Cllr P. Knight will cover Sandy Lane.

157. Finance Committee. To consider the recommendations of the Finance Committee and to appoint a Chair.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

158. Staffing Committee. To receive the Report of the Staffing Committee and to appoint a Chair.

159. Responsible Finance Officer. To consider the appointment of Mary Sambrook as Responsible Finance Officer.

160. Parish Land Maintenance. The Handyman has advised that he would like the Council to consider the light use of weed killer to maintain areas throughout the Parish. The Council to consider whether this is an option and if so COSH training requirements.

161. Bishops Wood Phone Box. To consider whether the handyman is asked to paint this as resident has yet to complete the job.

162. Scrolls. To consider if there are any outstanding scrolls to be presented to members of the Parish.

163. Agenda Packs. To consider how these are distributed. Parish Cllr J. Bradshaw may wish to speak.

164. Warmer Spaces within the Parish. To consider how the Council can assist in facilitating warmer spaces within our community.

165. Coven Heath Allotments. To discuss the contents of the Report of the Working Party. Parish Cllr D. Short may wish to speak. Report circulated prior to the meeting.

166. Damaged wall at the Parade, Coven. To discuss damage to the wall and the subsequent repair.

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing at the end of the agenda as they deem necessary (for information only).

64* Bishops Wood Play Park. Report circulated prior to the meeting with regards repairs required. Council to consider options. Letter also received from a resident of Bishops Wood with regards the state of equipment in the park.

79. Benches outside Darelyn Park Coven. To consider whether the repair/adaptation of the existing bench is an option.

130. Working Parties & Committees. To review members of the working parties and committees.

112. Tennis Club Netting. Meeting went ahead on the 2nd November. Parish Cllr P. Knight to report.

300* BPSA Pitch Drainage.** Meeting with FA representatives have taken place and Report circulated prior to the meeting.

167. PLANNING REPORT:

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

168. CLERK'S REPORT:

To receive the written report of the Clerk.

169. FINANCE REPORT:

To receive the Finance Report from Parish Cllr M. Alden-Court.

169.1. To approve the income and expenditure approvals list as at 17th November 2022. **Copies to be circulated prior to the meeting.**

169.2. To receive the Cashbook Summaries arising from the Bank Reconciliation for October, **copies to be circulated prior to the meeting.**

169.3. To approve the Christmas Bonuses.

169.4. To consider the quote received from P.R. Jones for work to be carried out for maintenance of trees within the Parish.

169.5. To approve payment to Brewood British Royal Legion for 6 poppy wreaths at £25, total £150

169.6. To approve payment to Brewood Civic Society for delivery the parish newsletters at £148.80

CORRESPONDENCE RECEIVED:

- 170. Total Energy.** Letter received advising the Council is not eligible for the Energy Bill Relief Scheme.
Matter of Report.
- 171. Black Country Plan.** Email received from Lower Penn Parish Council.
- 172. Review of Polling Districts and Polling Stations in South Staffordshire.** Email sent prior to the meeting with link to Review. The Council to consider whether to submit comments. Closing date 27th November 2022.
- 173. Brewood Traffic.** Email received from Brewood resident with regards a number of traffic issues within the village and surrounding areas.
- 174. Best Medicine Fund.** Email and Application form received for the Best Medicine Fund. Councillors to decide if we are to apply for funding.
- 175. Community Support.** Email received from local business who want to engage more with the community and wants to know how they can assist. Council to decide appropriate recommendations.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

- 176. Land at Stadacona, Coven.** Email received.

177. CORRESPONDENCE CIRCULATED

Brewood Civic Society Minutes

178. DISTRICT/COUNTY COUNCIL'S REPORT:

To receive the reports of the District and/or County Council.

179. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

180. PLAYING FIELD REPORTS:

To receive the written Playing Fields Reports:

- Bishop's Wood playing field.
- Brewood playing field and skateboard park from Parish Cllr J. Jeffries.
- Coven playing field and skateboard park from Parish Cllr G. Sibley.
- The Bront from Parish Cllr G. Sibley.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON THURSDAY 17TH NOVEMBER 2022

Application No	Date Received and Expiry Date	Proposal	Comments
22/00909/TREE	20/10/22 02/11/22	Brewood Conservation Area: Fagus spp. (Beech) – Reduce height to 7m. Prunus spp. (Cherry) – Reduce height to 7m and spread to 5m. Acer spp. (Maple) – Reduce height to 7m and spread to 5m. Malus spp. (Apple) – Reduce back to previous pollard points. 11 Stafford Street, Brewood, Staffordshire, ST19 9DX	
22/00967/VAR	20/10/22 15/11/22	Application Reference Number: 22/00341/FUL. Date of decision: 15/07/22 Condition number: 4 Conditions Removal: We don't feel that the blanket removal of PD rights is reasonable or justified. We would like condition items 4 e, f, h, i, and j to be removed. Glenside Dark Lane Cross Green Staffordshire WV10 7PN	
22/00968/AGREES	20/10/22 09/11/22	Prior notification; Conversion of an agricultural storage building to two dwelling units. Bridleways Farm, Sandy Lane, Bishop's Wood, Staffordshire, ST19 9AT	
22/00989/FUL	20/10/22 10/11/22	Proposed rear single storey extension to provide kitchen, dining and sitting area. 6 Greenacres, Coven, Staffordshire, WV9 5AB	
22/00988/TTREE	31/10/22 12/12/22	TPO No. 287/2020: Betula spp. (Birch) – Crown reduction by up to 25% 22 The Pavement, Brewood, Staffordshire, ST19 9BZ	
22/01002/TREE	31/10/22 09/11/22	Brewood Conservation Area: Quercus spp. (Oak) crown reduction by up to 30% 35 Stafford Street, Brewood, Staffordshire, ST19 9DX	
22/00713/FUL	03/11/22 24/11/22	Horse stables with tack room / washing room and storage forming a central court yard.	

		Upper Hattons Farm, Pendeford Hall Lane, Coven, Staffordshire, WV9 5BD	
22/01014/FUL	07/11/22 28/11/22	First floor rear extension above existing single storey rear projection. 57 Kiddemore Green Road, Brewood, Staffordshire, ST19 9BQ	
22/00813/FUL	07/11/22 28/11/22	Rear extension to dwelling house and associated landscaping works to rear garden. Stradsfield House, Somerford Lane, Brewood, Staffordshire, ST19 9DQ	
22/00996/FUL	07/11/22 17/11/22	Brewood Conservation Area: Area 1, Linear stretch of mixed species broadleaf trees – crown lift to 4 metres by removing branches of 75mm diameter or loss. The Dingle, Coven Road, Brewood, Staffordshire, ST19 9BY	