



An exciting opportunity has arisen for you to become Parish Clerk and Responsible Financial Officer to Brewood and Coven Parish Council.

- Salary NJC SCP 24-32 pro rata
- 25 hours per week (plus some evening meetings at additional payment)
- Attractive Pension Scheme
- Training provided
- Professional fees paid
- 22 days per year annual leave plus statutory holidays (plus extra 5 days for long service)

Based at the Council Offices in the centre of Brewood, we are looking to recruit a proactive individual who is an excellent manager and ambassador to partner our elected members in delivering their priorities to the Community.

Further information is available from Chair of Staffing, Parish Councillor Jan Jeffries. Please email jan.jeffries@brewoodandcoven-pc.gov.uk

Closing date: Noon on 30th September 2022

Interviews will be held week commencing 10th October 2022