

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE PARISH COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 25<sup>TH</sup> AUGUST 2022 7:00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**73. To receive a Report from the Chair of the Staffing Committee.** Councillors may wish to note that there is a paper of explanation to accompany the Report. After an opportunity for questions, the Chair of Staffing will move the following resolution, which will be seconded by the Vice-Chairman of the Council.

**Proposed Resolution: The Parish Council resolves that Cllr M Sambrook be appointed to undertake the duties of Parish Clerk and Proper Officer with immediate effect.**

**MINUTES:**

To approve for accuracy, the minutes of the meeting held on 28<sup>th</sup> July 2022.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

**74. PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

**75. POLICE REPORT:**

To receive the Police Report subject to availability.

**MATTERS ARISING:**

**76. Rapley's.** On the 8<sup>th</sup> September Rapley's will make a short presentation in public participation it is proposed that this takes place between 6.30pm and 7pm.

**77. Football Goals – Bishops Wood:** To consider replacing broken football goals at the Bishops Wood Park. Example of goal type included in Pack (Please see item 64\* on Matters Ongoing)

**78. Parish Council Scroll Presentations.** To consider the purchase of picture frames for presenting the Parish Scrolls. **Parish Cllr P Knight to speak**

**79. Benches for Daryeln Park.** To consider the request for benches outside Daryeln Park. **Parish Cllr M. Alden-Court to speak.**

**80. Bishops Wood Play Park.** To consider the report made by Martin Smith at the request of Parish Cllr M Sambrook.

**81. Trees at residential home on Daryeln Park.** Parish Cllr G. Silbey to speak.

**82. Parish Council News Letter.** Parish Cllr J. Bradshaw to speak.

**MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

**300\*\*\* BPSA Drainage.** To discuss arranging for the FA representative to meet at the BPSA grounds with regards drainage possibly during rainy season.

**64\* Bishops Wood Playing Field Drainage.** Andrew Brett of South Staffs County Council has asked that the Parish Council have a discussion as to what would be required for Bishops Wood Playing Field with regards equipment, pitches and trees etc as there will be funding available as a result of the drainage works to be carried out.

**123.5 Coven Tennis Courts.** To discuss the development and maintenance of the courts. **Parish Cllr P. Knight and A. Pupino may wish to speak**

**CORRESPONDENCE RECEIVED:**

83. Email received on the 18<sup>th</sup> July from allotment tenant holder with regards to unattended fire.
84. Email received from an allotment tenant holder with regards to opening hours and keeping chickens.
85. Email received from Chair of the Coven Heath Allotment Committee seeking clarity of opening hours.
86. Email received from Parish Cllr M Sambrook dated 10<sup>th</sup> August 2022. **Matter of report**
87. Letter received from Coven Heath Community Association.
88. Email received with regards Brewood Bowling Club Lease.

**89. CORRESPONDENCE CIRCULATED**

**90. DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

**91. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

**92. FINANCE REPORT:**

To receive the Finance Report from Parish Cllr M. Alden-Court and resolve the following matters

- 92.1 To approve the income and expenditure approvals list as at 25<sup>th</sup> August 2022.
- 92.2 To approve the salaries for August 2022.
- 92.3 To receive the Bank Reconciliations for June & July 2022.
- 92.4 To receive Budget Q1 Report
- 92.5 To consider the grant application from Coven Heath Community Association.
- 92.6 To consider quotes received for bark for Bishops Wood Playground (Please see agenda item 64\* Matters Ongoing)
- 92.7 To approve payment of EUCA for the period of April to September 2022.

Two Parish Councillors to be nominated to approve the online banking.

**93 PLANNING REPORT:**

To receive the Planning Report, email received of details to be considered from Parish Cllr R. Taylor (copy enclosed) and consider the planning applications received.

**94 CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED**  
**AT THE MEETING TO BE HELD ON 25<sup>TH</sup> AUGUST 2022**

<b>Application No</b>	<b>Date Received</b>	<b>Proposal</b>	<b>Comments</b>
22/00664/FUL	01.08.2022	Erection of agricultural barn, access track and post and rail fence. Wild Rose House Brinsford Lane Slade Heath Staffordshire WV10 7PR	
22/0068/FUL	01.08.2022	Redevelopment of Redundant Poultry Farm Complex and Detached Dwelling, removing all existing buildings and Hard standing and replacement with 3 Detached Dwellings and associated Landscape and Biodiversity Enhancements. Bungalow Farm Ivy House Lane Brewood Staffordshire ST19 9LW	
22/00723/FUL	08.08.2022	Single storey rear extension. 11 Stafford Street Brewood Staffordshire ST19 9DX	Windows and door on rear inappropriate in design. No adverse comment.
22/00588/FUL	01.08.2022	The proposals seek planning permission for the demolition of the existing dwelling Tree Tops and the erection of 3 no. modestly sized bungalows within the overall application site that still retained The Bungalow as a separate plot of land. The proposed scheme would utilize the existing vehicle accessways but would seek to layout a public pavement round the site's frontage along the sweep of School Lane. Adjacent to each proposed bungalow would be a single bay timber framed car port. Tree Tops School Lane Coven Staffordshire 5AN	Awaiting for Coven Comments

22/00696/FUL	01.08.2022	The repair and reinstatement works of the cladding, roofing, guttering and external door elements of the existing factory building. Land Adjacent Staffs And Worcs Canal Station Road Four Ashes Staffordshire WV10 7DG	No comment
22/00639/LBC	01.08.2022	Single storey rear kitchen extension 11 Stafford Street Brewood Staffordshire ST19 9DX	Windows and door on rear inappropriate in design. No adverse comment.
22/00405/FUL	01.08.2022	AMENDED DESCRIPTION AND AMENDED PLANS RECEIVED - Proposed extensions to both sides and front porch. Retention of boundary fence. 3 Churchfield Close Coven Staffordshire WV9 5DG	Approve, more in keeping with plot size
22/00389/FUL	08.08.2022	Construction of a single storey rear flat roof extension to form a larger kitchen and living space. One glazed roof lantern with brickwork to match the existing building. 32 Four Ashes Road Brewood Staffordshire ST19 9HX	
22/00625/FUL	08.08.2022	Single storey extension to gatehouse. SI Group UK Ltd Gravelly Way Four Ashes Staffordshire WV10 7BT	
22/00494/FUL	03.08.2022	The application seeks to modernise the existing dwelling in its appearance and performance, providing a layout more conducive to current day family living. The existing roof is to be removed in its entirety, with the dormers omitted, and the external walls raised up to a modern flat roof. External walls are to be rendered up to the first-floor level in smooth white render with vertical	

		<p>Scandinavian redwood "Thermowood" above.</p> <p>The existing garage at the lower level is to have a new car port adjacent. The garage will be rendered to match the proposed works with a new timber garage door to match the new vertical cladding on the house. The new car port will also be clad in timber to match the new vertical cladding on the house. Both the existing garage and new car port will have a new sedum green roof.</p> <p>In order to construct the new carport an existing sandstone wall , parallel to the highway, will be taken down and part rebuilt perpendicular to the highway. Part of the front garden will be excavated and a new retaining wall built to form the off street parking space under the carport. Access to the carport will be via existing drop kerbs.</p> <p>5 Sandy Lane Brewood Staffordshire ST19 9ET</p>	
22/00599/FUL	02.08.2022	<p>Proposed 3 no. bay carport with first floor storage over and new layout of internal driveway.</p> <p>Wild Rose House Brinsford Lane Slade Heath Staffordshire WV10 7PR</p>	