

# **BREWOOD AND COVEN PARISH COUNCIL**

**WITH BISHOP'S WOOD AND COVEN HEATH**

## **AGENDA FOR THE MEETING OF THE PARISH COUNCIL** **TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD** **ON THURSDAY 26 MAY 2022 AT 7.00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

### **APOLOGIES:**

To receive apologies and to approve reasons for absence.

### **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs. D. M. Holmes and W. Sutton represent Locality 2 at South Staffordshire Council's Planning Committee meetings, they will therefore not vote on any planning matters brought before the Parish Council. They may remain at the meeting and any views they may express are based on the information before them at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

### **MINUTES:**

To approve for accuracy, the minutes of the meeting held on 12<sup>th</sup> May 2022.

### **CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

### 35. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

### 36. **POLICE REPORT:**

To receive the Police Report subject to availability.

## **MATTERS ARISING:**

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

37.1. **Jubilee Hall, Brewood.** To consider action that may be taken regarding the financial position of the Jubilee Hall, Brewood. **Parish Cllr. D.M. Holmes to speak to this item.**

37.2 **Bus Shelter, Coven.** To consider action that may be taken to clean the bus shelter at Coven. **Parish Cllr. M. Alden-Court to speak to this item.**

37.3 **Staffing Committee Members.** To consider the addition of Parish Cllr. P Knight CBE to the Staffing Committee in order for there to be a male representative on the Staffing Committee following the resignation of Staffing Committee member Parish Cllr. M. Webb MBE.

## **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

300\*\*\*/215.3\*\*/134.11\* **Drainage System BPSA, BPSA Development, BPSA Cricket Square.** To consider action that may be taken, including financial assistance, regarding maintenance and repair works required at the BPSA changing rooms and the replacement of the cricket wicket. **Parish Cllr. W. Sutton to speak to this item. Copy of quotation for replacement of cricket wicket enclosed.**

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

194.1\* **Royal British Legion Lease.** To receive the report from Parish Cllrs. P. Knight CBE and M. Webb MBE following their meeting with representatives of the Royal British Legion. **Copy of report and draft response enclosed.**

12. **Appointment of Parish Cllr. Responsible for Finance.** To appoint a Parish Cllr. with special responsibility for finance.

28.8 **Hedges/Fencing on Coven Park.** To consider the report of Coven Cllrs. regarding the boundary hedges at Coven Park/School Lane.

## **CORRESPONDENCE RECEIVED:**

38.1 **Trees Bordering Moors Drive, Coven.** To consider the correspondence received from a Coven resident regarding trees at the Bront. **Email circulated prior to meeting.**

## **CORRESPONDENCE CIRCULATED**

SPCA Bulletin 9<sup>th</sup> and 16<sup>nd</sup> May 2022

SPCA Training Bulletin May 2022

NALC Newsletter 18<sup>th</sup> May 2022

NALC Chief Executive's Bulletin 6<sup>th</sup> and 13<sup>th</sup> May 2022

Annual Report of the Trustees of Brewood Parochial Charities

## 39. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

40. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

41. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr M. Sambrook and resolve the following matters:

1. To approve the income and expenditure approvals list as at 26<sup>th</sup> May. **Copies to be circulated prior to the meeting.**
2. To receive the internal auditor's report, note that it has been signed with qualification and consider the points made. **Copy enclosed.**
3. To receive the completed audit plan for the year ending 31<sup>st</sup> March 2022 and note the observations made. **Copy enclosed.**
4. To approve Section 1 (page 4) of the Annual Governance and Accountability Return for the financial year ending 31<sup>st</sup> March 2022. The Chairman and RFO are required to sign the declaration confirming that there is a sound system of internal control including the preparation of the accounting statements at the meeting. **Copy enclosed.**
5. To receive the Annual Governance and Accountability Return and the Explanation of Significant Variances. **Copies enclosed.** Members are required to approve Section 2 (page 5) of the Annual Governance and Accountability Return and the Chairman is required to sign it at the meeting.
6. To consider the grant application received from Brewood Tennis Club for £1,500 for maintenance and works to mesh fencing, moss treatment of court surface and maintenance of floodlights. **Copy of application enclosed.**
7. To consider awarding funding to the 4 primary schools within the Parish (St Mary's RC, Brewood; St Paul's, Coven; St John's, Bishops Wood; St Mary & St Chad, Brewood) with the money to be used towards resources/schemes aimed at supporting their children post pandemic. **Parish Cllr. A. Pupino to speak to this item.**

Two Parish Councillors to be nominated to approve the online banking.

42. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

43. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED  
AT THE MEETING TO BE HELD ON 26<sup>TH</sup> MAY 2022**

<b>Application No</b>	<b>Proposal</b>
22/00479/FUL	Erection of summerhouse at the bottom of the rear garden.  Dunelm, Coven Road, Brewood, ST19 9DF
21/01008/FUL	Demolition of existing barn (approved for conversion to 3 dwellings under 20/00280/AGRRES) and construction of 3 dwellings.  Pendeford Hall Farm, Pendeford Hall Lane, Coven, WV9 5BD
20/00404/FUL Appeal reference: APP/C3430/W/21/3274008  Appeal to Planning Inspectorate against refusal by SSDC	Use of land for the stationing of caravans for residential purposes, together with the formation of hardstanding and utility/day room ancillary to that use, and the erection of a stable.  (The Willows) Land West Of Dark Lane, Cross Green