

BREWOOD AND COVEN PARISH COUNCIL

WITH BIS HOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD ON THURSDAY 14TH APRIL 2022 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the minutes of the finance committee meeting held on 23rd March 2022 and the Minutes of the meeting held on 31st March 2022.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

218. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

219. **POLICE REPORT:**

To receive the Police Report subject to availability.

MATTERS ARISING:

220.1 **Bishop's Wood Entrance Sign and surrounding area.** To consider action that may be taken to tidy and improve the area surrounding the signpost to Bishop's Wood located on the approach from Brewood via Kiddemore Green Road. **Parish Cllr. R Glover to speak to this matter. Email circulated to members prior to meeting.**

220.2 **Speed Limit on Kiddemore Green Road, Bishop's Wood.** To consider action that may be taken to reduce the speed limit on Kiddemore Green Road, Bishop's Wood. **Parish Cllr. R Glover to speak to this matter. Email circulated to members prior to meeting.**

220.3 **Information Sign at Coven Park.** To consider action that may be taken to update the information displayed on the signage at the entrance to Coven Park. **Email circulated to members prior to meeting.**

220.4 **Parish Council Standing Orders.** To consider action that may be taken in order to refresh Cllrs. understanding of the Parish Council's Standing Orders.

220.5 **Purchase of Memorial Bench for Coven Heath.** To consider action that may be taken in order to provide a memorial bench commemorating the Queen's Platinum Jubilee. **Parish Cllr. D. Short to speak to this item.**

220.6 **Hedgerow Outside New Houses at School Lane, Coven.** To consider action that may be taken in relation to the works that have been carried out to the hedgerow. **Parish Cllr. M. Alden-Court to speak to this item.**

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

57. **Flood Resilience Plan for Bishop's Wood.** To consider action that may be taken in relation to flood resilience plans for Bishop's Wood. **Cllr. M. Sambrook to speak to this item.**

68.12 **Bus Shelter Seating.** To consider the response received from Homes Plus regarding the imposition of legal fees in relation to the installation of seating at the bus shelter in Kiddemore Green Road. **Email circulated to members prior to meeting.**

116/168.2 **Location of Parish Council Meetings.** To consider whether to return to meetings in the Parish Council Chamber.

CORRESPONDENCE RECEIVED:

221.1 **Advertising Volunteer Vacancies at Boscobel House.** Request received from English Heritage to advertise volunteering vacancies on the Parish Council website. **Email circulated to members prior to meeting.**

221.2 **Congratulatory letter Received by local Resident from Rt. Hon. Sir Gavin Williamson CBE MP.** To consider awarding a certificate to the resident in recognition of their contribution to their local community and other charity works. **Email circulated to members prior to meeting.**

CORRESPONDENCE CIRCULATED

SPCA Bulletin 28th March & 4th April 2022

NALC Newsletter 6th April 2022

NALC Chief Executive's Bulletin 1st April 2022

222. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

223. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

224. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr M. Sambrook and resolve the following matters:

1. To approve the income and expenditure approvals list as at 14th April, including salaries. **Copies to be circulated prior to the meeting.**
2. To consider the grant application received from Friends of Barnfield Sandbeds for £250 to contribute to maintaining the Sandbeds site. **Copy enclosed.**

59. **The Queen's Platinum Jubilee Celebrations.** To consider the recommendations of the Finance Committee regarding allocation of funding to community groups and organisations for the Queen's Platinum Jubilee Celebrations. **Email circulated to members prior to meeting.**

215.4 **Grant Application Coven Forget Me Not Club.** To consider the purchase of a 'micron 2000' bingo machine on behalf of Coven Forget Me Not Club at a cost of £306.00. **Email circulated to members prior to meeting.**

Two Parish Councillors to be nominated to approve the online banking.

225. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

226. **CLERK'S REPORT:**

To receive the written report of the Clerk.

227. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field from Parish Cllr R. Glover
- Brewood playing field and skateboard park from Parish Cllr J. Jeffries.
- Coven playing field and skateboard park from Parish Cllr G. Sibley.
- The Bront from Parish Cllr G. Sibley.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON 14TH APRIL 2022**

Application No	Proposal
22/00304/FUL	Front and rear garage extensions and part conversion to rear to create accessible bedroom and shower room at 15 Woodlands Drive, Coven WV9 5DR
22/00325/FUL	Two storey rear and side extension at 12 Rowan Grove, Brewood, ST19 9HR
21/00535/FUL APPEAL APP/C3430/W/22/3290217	Appeal against SSDC decision to refuse planning permission at Oak Tree View Paradise Lane, Slade Heath WV10 7NZ
22/00103/FUL	First floor side extension at 43 Dean Street, Brewood, ST19 9BU
22/00339/FUL	Construction of first floor office space, above existing single storey office at Slade Heath Garage, Old Slade Heath Road, WV10 7PD