

# **BREWOOD AND COVEN PARISH COUNCIL**

**WITH BIS HOP'S WOOD AND COVEN HEATH**

## **AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD ON THURSDAY 31ST MARCH 2022 AT 7.00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

### **APOLOGIES:**

To receive apologies and to approve reasons for absence.

### **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

### **MINUTES:**

To approve for accuracy, the Minutes of the meeting held on 10<sup>th</sup> March 2022.

### **CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

### 209. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

### 210. **POLICE REPORT:**

To receive the Police Report subject to availability.

## **MATTERS ARISING:**

211.1 **Grant Funding for Village Halls.** To consider the information required from Village Halls when making grant applications, including possible amendments to the grant awarding policy to include criteria specific to grants provided to Village Halls, and/or writing to Village Halls explaining information required for a grant application. **Email circulated to members prior to meeting.**

211.2 **Letter Congratulating South Staffordshire District Council on their recent success at the IESE Public Sector Transformation Awards.** To consider sending a letter of congratulations to South Staffordshire District Council.

211.3 **Lighting in the Accessible Toilet at Coven Playing Fields.** To consider action that may be taken to address the issue of the light remaining on in the accessible toilet. **Email circulated to members prior to meeting.**

211.4 **20 is Plenty Presentation.** To receive information from Parish Cllr. J. Bradshaw regarding the 20 is plenty speed limit campaign.

211.5 **Rugby Tots.** Sessions to re-commence in March 2022. **Email circulated to members prior to meeting. Matter of Report.**

211.6 **Closure of Parish Council Office During Central Heating Works.** To consider the practicalities involved in the closure of the Parish Council office during the central heating works and preparations required in order for staff to work from home during this period. **Email circulated to members prior to meeting.**

211.7 **Cancellation of Parish Council Meeting Due to be held on 28<sup>th</sup> April.** To consider whether to cancel the scheduled meeting due to the closure of the Parish Council Office. **Email circulated to members prior to meeting.**

211.8 **Request Received for Greenhouse at Coven Heath Allotments.** To consider the request received for the erection of an 8' x 6' greenhouse on plot 12a, within garden rules. **Email circulated to members prior to meeting.**

## **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

300\*\*\* **Drainage at BPSA.** To consider further investigations that may be taken into the ground conditions at the BPSA site and the quotations received for ground investigation and analysis. **Copy of documents enclosed.**

45. **Boundary Review.** To consider comments on the proposal made by Rt. Hon. Sir Gavin Williamson MP. **Email circulated to members prior to meeting.**

202.6 **Allotment Inspections.** To consider amendments to Coven Heath Allotments Garden Rule 1i and setting a date for inspections of allotments by members of the Allotments Working Party. **Email circulated to members prior to meeting.**

## **CORRESPONDENCE RECEIVED:**

212.1 **Public Footpath Access Between Brewood and Coven.** To consider the email received from a Parish resident regarding improving public footpath access between Brewood and Coven villages. **Email circulated to members prior to meeting.**

212.2 **Installing CCTV in Coven Village Centre.** To consider the email received from a Parish resident requesting the installation of CCTV in Coven Village centre to deter anti-social behaviour. **Email circulated to members prior to meeting.**

**CORRESPONDENCE CIRCULATED**

SPCA Bulletin 7<sup>th</sup>, 14<sup>th</sup> & 21<sup>st</sup> March 2022  
NALC Newsletter 9<sup>th</sup> & 23<sup>rd</sup> March 2022  
NALC Chief Executive's Bulletin 4<sup>th</sup>, 11<sup>th</sup> & 18<sup>th</sup> March 2022  
Brewood Civic Society Minutes 21<sup>st</sup> March 2022

213. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

214. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

215. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr M. Sambrook and resolve the following matters:

1. To approve the income and expenditure approvals list as at 31st March, including salaries. **Copies to be circulated prior to the meeting.**
2. To receive the monthly overview, **copy enclosed.**
3. To receive the Cashbook Summary arising from the Bank Reconciliation for February, **copy enclosed.**
4. To consider the grant application received from Coven Forget Me Not Club for £700 for the purchase of a bingo machine and to subsidise the members annual lunch. **Copy of documents enclosed.**

188.3 **Grant Application by Coven Memorial Hall.** To consider additional information received regarding the details of the grant application. **Email circulated to members prior to meeting.**

202.1 **Quote Received for Tree Works.** To consider the quote of £2,250 plus VAT received for works to tree number 2763 and adjacent trees. **Email circulated to members prior to meeting.**

Two Parish Councillors to be nominated to approve the online banking.

216. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

217. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED**  
**AT THE MEETING TO BE HELD ON 31<sup>ST</sup> MARCH 2022**

21/01303/FUL	89 Kiddemore Green Road Brewood ST19 9BQ	Replacement dwelling to 89 Kiddemore Green Road, Brewood
22/00151/FUL	Wolverhampton Casuals Football Club Brinsford Lane Slade Heath WV10 7PR	Erection of new fencing and creation of covered spectator area
22/00166/LUE	Site Adjacent Crateford House Crateford Lane Brewood	Certificate of Lawfulness relating to an existing building in Use Class B8 (Storage)
22/00174/FUL	The Rickyard, Whitehouse Lane, Gunstone WV8 1QQ	Proposed garage windows alterations
22/00176/FUL	29 Churchfield Close, Coven WV9 5DG	Rear conservatory extension
22/00189/HEDGE	Crateford Lane	Removal of 8 meters of hedgerow from junction of Crateford Lane and Four Ashes Road
22/00221/LBC	Giffards Cross Lodge Upper Avenue Chillington Staffordshire WV9 5BJ	To install a Vortex Pro External 21 oil powered combi boiler (dimensions: H 908mm, W 505mm, D 800mm) to the rear of the property, standing on a concrete slab against the wall with a ducted hole through the wall for pipework.
22/00246/FUL	5 Hillcrest Brewood Staffordshire ST19 9JQ	Proposed single storey side extension