

**BREWOOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD**  
**AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD**  
**ON THURSDAY 9<sup>TH</sup> DECEMBER 2021 AT 7.00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**MINUTES:**

To approve for accuracy, the Minutes and recommendations of the Finance Committee meeting held on 15<sup>th</sup> November 2021 and the meeting of full council held on 25<sup>th</sup> November 2021.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

156. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business. Local resident, Heather Hall will be in attendance in order to collect a scroll which has been awarded in recognition of good works in her community.

157. **POLICE REPORT:**

To receive the Police Report subject to availability.

## **MATTERS ARISING:**

158.1 **District and Parish Council Meeting Dates.** To consider any action that may be taken regarding District Council and Parish Council meeting dates coinciding.

158.2 **Installation of STOP sign at entry to Darelyn Park.** Cllr. M. Alden-Court to speak to this matter.

158.3 **Annual Playground Inspections.** To consider appointing a new inspector to carryout annual playground safety inspections. **Copies of quotations enclosed.**

## **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

59. **The Queen's Platinum Jubilee Beacon.** To consider organising celebrations to commemorate the event.

123.5 **Resurfacing of Coven Tennis/Basketball Court.** To consider progressing the resurfacing of Coven tennis/basketball court as agreed in the 2021-22 budget. **Copies of quotations enclosed.**

## **CORRESPONDENCE RECEIVED:**

159.1 **Tree at Brewood Playing Fields.** To consider response to resident's request for sycamore tree to be reduced in size. The tree was planted by the Parish Council many years ago, as a deterrent to youths throwing items over the resident's garden fence, at which time the resident agreed to maintain the tree. The resident is now elderly and cannot maintain it, but has obtained a quote from a professional tree surgeon to do the works required of between £400 and £600. The tree surgeon instructed by the Parish Council has quoted £550 plus VAT to carry out the works required. The resident is willing to make a 'meaningful' contribution towards the cost.

159.2 **Small Football Pitch Coven Park.** To consider the offer of the manager of Sporting Elite to carryout works to the football pitch which would enable the pitch to be used for 9V9 junior football matches. At present the pitch can only be used for non-competitive football. **Email circulated to members prior to meeting.**

## **CORRESPONDENCE CIRCULATED**

SPCA Bulletin 25<sup>th</sup> November and 2<sup>nd</sup> December 2021

SSC Residents News Round Up 26<sup>th</sup> November 2021

Rural Services Network Bulletin 25<sup>th</sup> November 2021

NALC Newsletter 24<sup>th</sup> November 2021

NALC Chief Executive's Bulletin 19<sup>th</sup> and 26<sup>th</sup> November 2021

Civility and respect Project Newsletter November 2021

## 160. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

## 161. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

162. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe and resolve the following matters:

1. To approve the income and expenditure list as at 9<sup>th</sup> December, including salary payments, there being no second meeting in December. **Copies to be circulated prior to the meeting.**
2. To confirm the date of the Precept meeting as 20<sup>th</sup> January 2022.
3. The Consumer Price Index (CPI) was 4.2% in October, Members are asked to consider whether or not to apply this increase to rental charges for the financial year 2022-23. **Copy of CPI Index values for previous 12 months enclosed.**

Two Parish Councillors to be nominated to approve the online banking.

163. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

164. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED  
AT THE MEETING TO BE HELD ON 9<sup>TH</sup> DECEMBER 2021**

<b>Application No</b>	<b>Proposal</b>
21/00715/FUL	Removal of existing conservatory and replace with oak framed garden room to match existing property. The garden room will not be visible to either neighbouring properties of from Park Lane. The Gables, Park Lane, ST19 9DL.
21/0129/LUE	Storage/garage/workshop ancillary to residential property at Oakendale, Sandy Lane, Bishops Wood, ST19 9AF.