

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD
AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD
ON THURSDAY 25TH NOVEMBER 2021 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes and recommendations of the Staffing Committee meeting held on 8th November 2021 and the meeting of full council held on 11th November 2021.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

146. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

147. **POLICE REPORT:**

To receive the Police Report subject to availability.

MATTERS ARISING:

148.1 **Requests for Use of Parish Council Chambers.** To consider use of Parish Council Chambers for non Council meetings. Email circulated to members prior to meeting.

148.2 **Use of Parish Council Office as Emergency Rest Venue.** Parish Council Offices have been identified by South Staffordshire Council as a potential emergency rest venue. Email circulated to members prior to meeting.
Matter of Report.

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

97.**/141.9** **Wild Flower Planting/Tree Planting Parishwide.** Bulbs for planting have been received by the Parish Council. Cllr. G. Sibley may wish to speak to this matter.

85. **Access onto Public Land.** Report by Cllr. P Knight CBE, circulated prior to meeting recommending no further action can be taken at this stage as restricting access is impractical.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

87. **Tennis Club Fees and Public Access to Courts.** Items arising from meeting with Tennis Club. Cllrs. A. Pupino and R. Taylor to speak to this item

139. **Bids Invited for Section 106 Monies.** Draft application to be considered.

141. **Invitations for Chief Inspector Wain and both Locality 2 enablers to attend Parish Council Meeting.** Suitable dates to be discussed.

CORRESPONDENCE RECEIVED:

149.1 **Community Safety Forum, Police Liaison.** To select a Parish Councillor to become the Police Liaison for the newly established Partners Discussion Forum. Email circulated to members prior to meeting.

149.2 **Donation of Bulbs.** Letter received from Brewood Middle Academy thanking the Parish Council for their donation of bulbs for planting.

149.3 **Retirement of Clerk.** Thank you card received from retired Clerk.

150. **CORRESPONDENCE CIRCULATED**

SPCA Bulletin 11th and 18th November 2021
SSC Residents News Round Up 12th November 2021
Brewood Civic Society Minutes 15th November 2021
Rural Services Network Bulletin 16th November 2021
NALC Newsletter 17th November 2021
NALC Chief Executive's Bulletin 12th November 2021
Health watch Staffordshire Bulletin 12th November 2021

151. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

152. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

153. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe and resolve the following matters:

1. To approve the accounts payable as at 25th November, including salary payments. **Copies to be circulated prior to the meeting.**
2. To receive the monthly overview.
3. To receive the Cashbook Summary arising from the Bank Reconciliation for October, copy enclosed
4. To consider the payment of Christmas bonuses to staff of £35 for taxpayer and £30 for non-taxpayers. The Parish Council has the power to pay staff bonuses under Section 112 of the Local Government Act 1972.
5. To consider the payment of personal admin allowances: £25 each to parish councillors and £50 to the Clerk.

134.13 **Parish Council Building.** Report by Cllr. P Knight CBE, circulated prior to meeting regarding updating central heating system.

143.4 **Subscription to Rural Services Network.** Email circulated to members prior to meeting offering continued free subscription until March 2022.

Two Parish Councillors to be nominated to approve the online banking.

154. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

155. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON 25TH NOVEMBER 2021**

Application No	Proposal
21/01171/FUL	Single storey front extension at 4 Johnsgate, Brewood, ST19 9HZ.
21/01153/FUL	Front porch extension, front dormer extension over existing garage, rear single and 2 storey extensions. At 32 Horsebrook Lane, Brewood, ST19 9EF.
20/01143/FUL AMENDED PLANS	Extension of existing car parking provision and cycle provision, change of use to rear of site to provide facilities for caravans/motorhomes with associated office and welfare block (Sui Generis). Permanent refreshment booth to front of site with area for food consumption and takeaway (Sui Generis) area for sale of food and drink for consumption (mostly) on the premises (Class E-B) The Bell Inn Watling Street Stretton ST19 9LN .