

BREWOOD AND COVEN PARISH COUNCIL

WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD ON THURSDAY 14 OCTOBER 2021 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 30th September 2021.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

114. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

115. **POLICE REPORT:**

To receive the Police Report subject to availability.

MATTERS ARISING:

73. **Recruitment and Selection.** Interviews took place on 7th October. The Chair of Staffing will report.

94.6 **Community Benefit Payment.** Members to circulate any ideas to the Parish Council by 11th October for consideration.

100. **Grounds Maintenance Bishop's Wood Telephone Kiosk.** Parish Cllr M. Sambrook to speak to this item.

106. **Coven Heath Allotment Keys.** To consider the Caretaker's response to closing times at the allotments. Clerk's Report will refer.

105. **Climate Change Measures.** To consider how to progress the idea of creating clean air zones around schools in the Parish.

109. **Local Plan.** South Staffordshire Council has begun consultation on the Local Plan. Parish Cllr W. Sutton to speak to this item. There will be a display at Brewwood Library from 1st November.

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

#391 **School Lane Playing Field – Confidential** (Safeguarded land).

220.1*** **Dean Street Survey.** Responses to Staffordshire County Council's survey circulated by email prior to the meeting. 14 responses were received, six in favour and eight against the proposal to put double yellow lines as far as Admiral Rodney Gardens on the north side of Dean Street, Brewwood.

Members' views.

CORRESPONDENCE RECEIVED:

116. To consider when Parish Council meetings will resume in the Council Chamber.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter would be taken at the end of the meeting, when the public and press would be excluded:

117. Staffing. Letter received from previous Assistant Clerk.

118. Correspondence from a Coven resident concerned that the bins in Coven are not being emptied in a timely manner and requesting that the Parish Council formally addresses this with South Staffordshire Council.

119. Major clearance work on trees and shrubs at The Orchard, Brewwood has taken place by South Staffordshire Housing Association. Parish Cllr R. Taylor to speak to this item.

120. **CORRESPONDENCE CIRCULATED**

SPCA Bulletin 7th October.

121. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

122. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

123. **FINANCE REPORT:**

To receive the Finance Report and resolve the following matters:

1. To approve the accounts payable as at 14th October. **Copies to be circulated prior to the meeting.**
2. **Annual Governance and Accountability Return.** The AGAR has been received from the external auditor and it has been declared that it is in accordance with Proper Practices, with no matters giving cause for concern. The Clerk will take the necessary action to publish the statement on the website and notice boards:
 - That the audit has been concluded and that the statement of accounts has been published.
 - That the local electorate has the rights of inspection conferred on them by section 25 of the Local Audit and Accountability Act 2014.
 - The address at which and the hours during which, those rights may be exercised.
3. Letter received from Brewood Royal British Legion thanking the Parish Council for its kind donation of £150 in lieu of poppy wreaths.
4. Request received from Brewood Middle Academy for a donation of a sack of bulbs (300 bulbs approx. £40) in exchange for the free use of the school hall for Parish Council meetings.
5. To consider progressing the resurfacing of Coven tennis/basketball court as agreed in in the 2021-22 budget. Clerk to obtain quotes to assess whether or not there is sufficient reserves to process this financial year.
6. Request received from Parish Cllr M. Alden-Court for funding for daffodil bulbs to be planted on Brewood Road, Coven on land outside the Co-op.
7. Application from Coven Heath Community Association for a grant of £98 from community benefit payment for their Christmas Lights Event.

94.5/7 **Grant Applications from Coven Heath Community Association.** Letter received from the treasurer of CHCA appealing against the decision to decline two grant applications. **Copy enclosed.**

124. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.
21/01082 Tree 31 Stafford Street, Brewood –proposal selective thinning and removal of branches encroaching on main dwelling and garden.

21/00974/TREE - 31 Stafford Street Brewood Staffordshire ST19 9DX

Proposal: Section 211 Conservation Area Notification. Fraxinus spp. (Ash) - Crown lift to previous pruning points. Malus spp. (Apple) - Remove. Prunus spp. (Damson) - Selective branch removal of those overhanging Legion club building. Prunus spp. (Cherry) - Crown thin by up to 20 percent. 2 x False Cypress - Remove

18/00195/UNCOU Star Mobile Home Park, Lawn Lane, Coven. Waste material stored on site has been removed.

112. Reply received from the planning team advising that comments could be submitted up to the determination date. However, to prevent delays in the process, the Clerk to advise the team if there would be a delay in submitting comments.

125. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON 14th OCTOBER 2021**

Application No	Proposal
21/00753/FUL	Extension to the North side of the existing Bungalow at 10 Tong Close Bishops Wood ST19 9AJ
21/00755/FUL	Two storey side and rear extensions with new porch at 14 Old Coach Road Bishops Wood Staffordshire ST19 9AD
21/00899/REM	Approval of reserved matters including: appearance and landscaping following outline permission 20/00758/OUT at Cross Green Farm Kennels Dark Lane Cross Green WV10 7PN
21/01046/FUL	Proposed change of use of land to form extension to the existing caravan park, demolition of existing cottage and outbuildings and the addition of 7 twin unit caravan pitches at Providence Cottage Shutt Green Lane Brewood ST19 9LX
21/01019/FUL	10m x 5m outdoor swimming pool at Greenfields Dirty Lane Brewood Staffordshire ST19 9BX
21/01025/FUL	Dormer extension at The Orchard Tinkers Lane Brewood Staffordshire ST19 9DD
21/01027/FUL	Single Storey front porch at 31 Deacons Field Brewood Staffordshire ST19 9GA