

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD TO BE HELD
AT BREWOOD MIDDLE ACADEMY, SCHOOL ROAD, BREWOOD
ON THURSDAY 9th SEPTEMBER 2021 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes of the Staffing Committee meeting held on 9th August 2021 and the meeting of full council held on 12th August 2021.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

82. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

83. **POLICE REPORT:**

To receive the Police Report subject to availability.

MATTERS ARISING:

71. **Recording Meetings Policy Review.** To receive the report from the working party and consider the recommendations made.

73. **Recruitment and Selection.** Shortlisting has taken place and the interview date set as 10th September.
Matter of report.

MATTERS ONGOING:

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

57. **Flood Resilience Plan for Bishop's Wood.** To receive the report of the Clerk regarding the site visit which took place on 17 August 2021. **Copy enclosed.**

Matter of report.

97**/141.9****Wild Flower Planting/Tree Planting Parishwide.** To consider the proposal to put bee bombs in the parish council troughs in Coven as requested by Parish Cllr M. Alden-Court.

CORRESPONDENCE RECEIVED:

84. To receive information regarding a new trial NHS 111 Triage Kiosk which will be installed at Royal Stoke University Hospital, Stafford County Hospital and Haywood Walk-in Centre (Stoke). **Copy enclosed** for information.

Matter of report.

85. To receive the SPCA Bulletin 19th August which contains several items affecting the Parish Council, which will require further action, including private access to open space (The Bront). Council meeting venues, confirmation that it is acceptable to use the Middle Academy for meetings, councils as charity trustees of village halls – reclaiming VAT, assurance that this parish council has acted appropriately when reclaiming VAT in connection with village halls.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter would be taken at the end of the meeting, when the public and press would be excluded:

86. Working hours of the Assistant Clerk. **Copy enclosed.**

87. To receive the written report from the Chairman regarding Brewood Tennis Club fees. **Copy of report and supporting documents enclosed.**

88. To approve the publication of promotion of shared ownership of new properties in Engleton Lane, Brewood by Severn Homes in conjunction with Housing Plus Group.

Members' views.

89. Reminder to Parish Councillors who have accepted the invitation to the official opening of the Community Hub that it will be at noon on 5 September.

90. Request received from an allotment holder from Coven Heath requesting permission to erect a shed greenhouse and polytunnel over the coming months on their plots (54 and 55a). The Garden Rules state that upon application, permission will be granted for a shed max size 8ft x 6ft **and either** a greenhouse max 8ft x 6ft **or** a clear poly tunnel max 8ft x 6ft or equivalent size (no greater than 48 square feet, with a maximum ridge height of 6'6"). Net frames are permitted. Any fencing must be no higher than 3ft.

Members' views.

91. **CORRESPONDENCE CIRCULATED**

Coven Heath Community Association newsletter August 2021.

92. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

93. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

94. **FINANCE REPORT:**

To receive the Finance Report and resolve the following matters:

1. To approve the accounts payable as at 9th September. **Copies to be circulated prior to the meeting.**
2. To receive the Financial Summary - Cashbook as a result of the bank reconciliation for July, including any direct debit payments, **copy enclosed.**
3. To receive the Financial Monthly Overview for July 2021, **copy enclosed.**
4. To approve the cost (£180) to provide a skip for Coven Heath Allotments Association from its grant of £500 carried over from previous financial years.
5. To consider the grant application received from Coven Heath Community Association for £119.90 for a Zoom account licence for 12 months. **Copy of documents enclosed.**
6. To consider what to spend the Community Benefit Grant on this year. £2,450 has been received which needs to be spent during this financial year.
7. To consider the application from Coven Heath Community Association for a grant towards Christmas lights. **Copy enclosed.**

95. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

PLANNING APPLICATION NO. [SCC/21/0013/FULL](#) - to reconfigure parking areas to accommodate the hazardous logistics fleet and separate heavy commercial vehicles and staff vehicles, to upgrade two existing junctions, new weighbridge, to provide new staff welfare facilities, and to carry out ancillary works including landscaping at 1 Station Road, Four Ashes. **Copy enclosed.**

21/00712/FUL Proposed new garage and conversion and extension of existing garage to self-contained annex at Kingfisher Manor, Waterside Close, Slade Heath – Withdrawn.

96. **CLERK'S REPORT:**

To receive the written report of the Clerk.

97. **PLAYING FIELD REPORT**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field from Parish Cllr R. Glover

- Brewood playing field and skateboard park from Parish Cllr J. Jeffries.
- Coven playing field and skateboard park from Parish Cllr G. Sibley.
- The Bront from Parish Cllr G. Sibley.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED
AT THE MEETING TO BE HELD ON 9th SEPTEMBER 2021**

Application No	Proposal	Comment
21/00006/FUL	Proposed replacement detached garage at 6 Old Coach Road Bishops Wood.	Circulated via email to all members as deadline was 8th September. Comment: No objection.
21/00526/FUL	Change of use from Agricultural Unit to a single 4 bed dwelling house at Hawkshutt Farm Watling Street Ivetsey Bank	
21/00699/FUL	Erection of 2 garage buildings at land adjacent to Brinsford Bridge Stafford Road Coven Heath.	