

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD ONLINE**  
**ON THURSDAY 28<sup>TH</sup> JANUARY 2021 AT 7.00PM**

**This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public. If a member of the public does not wish to be recorded by another member of the public, please declare it now.**

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011. Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting of the Parish Council held on 14th January 2021 and the extraordinary meeting held on 21st January 2021.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

**161. PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

**162. POLICE REPORT:**

To receive the Police Report subject to availability.

**MATTERS ARISING:**

149. **Business Plan 2021-26.** To consider and approve the revised Business Plan for five years to 2026, copy enclosed.

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## **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

**In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business as described in Schedule 12A - Information relating to the financial or business affairs of any particular person (including the authority holding that information), the following matter is exempt therefore the item will be taken at the end of the meeting when the public and press will be excluded:**

391\*\*\* **School Lane Playing Field – Confidential** (Safeguarded land). Awaiting approval of the Local Plan Review.

## **CORRESPONDENCE RECEIVED:**

161. To receive the resignation of the Janitor whose last working day will be 1<sup>st</sup> February as he had annual leave entitlement to take. An advert for the vacancy has been circulated with a closing date of 5<sup>th</sup> February.

**Matter of report.**

## 162. **CORRESPONDENCE CIRCULATED**

Thank you card from a resident who received Christmas hampers.  
Brewood Civic society minutes from the meeting held on 18<sup>th</sup> January  
Coven Heath Community Association Newsletter 22<sup>nd</sup> January

## 163. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

## 164. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

## 165. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe, and resolve the following matters:

1. To approve the income and expenditure list as at 28<sup>th</sup> January including salary payments.
2. To approve the income and expenditure transactions as a result of the bank reconciliation for December
3. To receive the Q3 budget report

253\*. **Chairman's Civic Service.** £1,000 granted to Christmas Hamper Project £167.76 has been returned to the Parish Council which is the excess after all expenses have been claimed. A further £750 has been received from Staffordshire County Council for the same project which will be returned to the County Council in due course.

157. **The Royal British Legion** has written to the Parish Council requesting a rent free period or rent reduction, due to the pandemic. Parish Cllr P. Knight has examined the lease agreement and had drafted a response. Copy enclosed.

**Members' views.**

166. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

Planning Application 20/01131/OUT ROF Featherstone. The Parish Council has not received any communication with regard to this major development, consultation ends on 28<sup>th</sup> January (the Parish Council has an additional five days in which to comment). Parish Cllr D. Short may wish to report further.

169.1 To consider whether or not to take action in respect of Planning Application 18/00868/FUL at 45 Moors Drive, Coven. It was reported at the meeting held on 14<sup>th</sup> January that tree clearance had taken place to the rear of the property on The Bront, which is owned by the Parish Council. Copy of report received from Parish Cllr J. Jeffries enclosed, photographs circulated via email on 15<sup>th</sup> January.

**Members' views.**

167. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING TO BE HELD ON 28th JANUARY 2021**

<b>Application No</b>	<b>Proposal</b>
20/01118/FUL	Proposed single storey conservatory extension at 1 High Green Brewood ST19 9BD
21/00006/FUL	Proposed new roof to garage to create storage space within. 6 Old Coach Road Bishop's Wood ST19 9AD
21/00025/FUL	Single storey side extension at 11 Birchcroft Coven WV9 5DZ
20/00691/LUE	The current tenant of the property-Nurtured Future Living Ltd provides care and accommodation to children that have typically been removed from their family home and are under care orders and the responsibility for care has been passed to a relevant local authority. Whilst "unregulated" homes are sometimes acceptable as a short term emergency solution, the preference is to place such children in homes that are "Regulated" by OFSTED and can then provide a viable long term, stable care solution/environment for such a child thus avoiding the need to move the child (again) and the uncertainty and anxiety this can induce. The purpose of the application is to ascertain that Class C3 (B) is a lawful use of the property at 2 Woodlands Drive Coven WV9 5DR