

**BREWOOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD ONLINE**  
**ON THURSDAY 25<sup>TH</sup> MARCH 2021 AT 7.00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting held on 11<sup>th</sup> March 2021.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

204. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

205. **POLICE REPORT:**

To receive the Police Report, subject to availability.

**MATTERS ARISING:**

214.5\* **Tree in Bishop's Wood Playing Field.** Parish Cllrs M. Sambrook and R. Glover to report.

113. **Grant Awarding Policy.** To consider the revised Grant Awarding Policy, forms and associated internal audit documents as agreed with the internal auditor. Deferred from previous meeting, copy enclosed.

**Recommended resolution: To approve the revised grant awarding policy document and application forms for inclusion on the Parish Council website.**

202. **Brewood Playing Field Report.** To consider whether or not to purchase inexpensive bird deterrent spikes for above the swings in Jubilee Park, a variety of samples are available from the Clerk which could be trialled and then extended to other sites if successful. Cable ties are not readily available to buy at present and are expensive, badly fitting and time consuming to keep replacing as they quickly perish in sunlight. Another option would be to not fit anything when the current ties disintegrate.

**Members' views.**

204. Correspondence received from South Staffordshire Council's arbouriculturalist regarding the felling of approximately 30 trees within the grounds of the Chillington estate. Map circulated prior to the meeting. Deferred from previous meeting.

**Matter of report.**

### **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

97\*. **Wild Flower Planting.** To consider how to proceed following the working party meeting and receipt of slides from Mr R. Tylor of South Staffordshire Council. Deferred from previous meeting.

**Members' views.**

141.9 **Tree Planting Parishwide.** Working Party to discuss potential sites following the presentation from Mr R. Taylor. Information and a flyer previously received from Mr R. Taylor regarding the Forest of Mercia's initiative to plant trees and create new woodlands across South Staffordshire and a call for local land owners' involvement. Deferred from previous meeting.

**Members' views.**

### **CORRESPONDENCE RECEIVED:**

206. Currently the ability under legislation to hold virtual meetings for local government will expire on the 6th May 2021. Despite repeated conversations with government ministers regarding this issue and suggestions of hybrid meetings or continuing with virtual meetings, this legislation has not been extended. Therefore at the present a physical location in an appropriately social distanced setting that is suitable for Parish Council meetings needs to be identified (as a plan B) for the Parish Council meeting, scheduled 13th May 2021, and subsequent meeting thereafter. Parish Cllr W. Sutton may wish to speak to this item.

**Member's views.**

207. Brinsford Poor's Land, Coven Heath Drainage. Confidential report circulated at the meeting held on 11<sup>th</sup> March. The tenant has since reported that he and his neighbour have reached amicable agreement with regard to managing the land.

**Matter of report.**

208. The tenant of allotment 45 has renewed his tenancy but it has emerged that he has moved to Penkridge which is more than a mile away from the boundary therefore against the provisions in legislation. Members to consider whether or not to permit the tenancy to continue. There have been reports that the plot is neglected and the tenant appears to be using the facility to dispose of rubbish brought onto site; on more than one occasion he has left a burning incinerator/oil drum unattended. Allotment inspections have not been undertaken because of Covid-19 restrictions. The working party may wish to schedule a date for an inspection after 29<sup>th</sup> March.

**Members' views.**

209. Asbestos Register for Parish Council Buildings. See attached report of the Clerk.

**Recommended resolution: To consider the recommendations of the report.**

210. Email from South Staffordshire Council regarding dealing with dog fouling by using Public Space Protection Orders. These Orders can include a £100 fixed penalty notice, having means to clean up after the dog (poo bags) when out walking, banning dogs or requiring them to be kept on a lead. An existing problem needs to be demonstrated and also proof that steps taken would address the problem. The Parish Council is requested to provide information about specific areas and the restrictions that should be considered. There have been recent complaints of dogs being exercised in both Brewood and Coven playing fields as well dog fouling on pavements generally.

**Members' views.**

211. Letter received from 2<sup>nd</sup> Brewood Scouts thanking the Parish Council for the grant of £2,000 towards the internal refurbishment of the former youth club in Deansfield Road, Brewood. Parish Cllr R. Taylor may wish to speak to this item, having looked around the completed building.

**Matter of report.**

212. **CORRESPONDENCE CIRCULATED**

SPCA bulletins 25 Feb and 8<sup>th</sup> March

213. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

214. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

215. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe, and resolve the following matters:

1. To approve the income and expenditure approvals list as at 25<sup>th</sup> March 2021 including salary payments.
2. To receive the Financial Summary – Cashbook reconciliation for February and approve the direct debits payments as a result of the bank reconciliation, copies enclosed.
3. It has been suggested that a working party be appointed to consider the Parish Council maintenance and development of the Engleton Lane playing fields and changing rooms (currently the BPSA). The working party would consider the following: possible changes to the lease agreement, maintenance and management of the facilities i.e. the appointment of a caretaker and/or booking secretary, ensuring that the playing fields are fit for purpose, funding and improvements to the changing rooms.

**Members' views.**

259\* **Tree Survey – Parishwide.** Quotes have been sought from three tree surgeons which will be presented at a future meeting. However, a resident in Moors Drive (61) has requested that the laurel shrubs to the rear of several properties in Moors Drive including 61 be reduced in height. Members to consider whether or not to incorporate this into the tree work schedule. (No costings available).

**Members' views.**

216. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

217. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING TO BE HELD ON 25<sup>TH</sup> MARCH 2021**

<b>Application No</b>	<b>Proposal</b>
20/00859/FUL	Extensions and porch to front elevation, new brick skin provided around building and redesign of existing roof to include dormers at Meadow View Paradise Lane Slade Heath WV10 7NZ
20/00920/FUL	Single storey rear extensions at 63 Kiddemore Green Road Brewood ST19 9BQ
21/00061/FUL	An all-weather equestrian sand manège for private use only. The manège will measure 45m by 25m and have a silica sand surface with a post and rail perimeter fence. This proposal will allow the owners of The Mount to exercise their horses in any weather and this will in turn give a rest to the paddocks during wet winters at The Mount Hyde Mill Lane Brewood ST19 9DJ
21/00161/LUP	Post and rail fencing (no higher than 1.2 m) and native species Hedging at 33 Deacons Field Brewood ST19 9GA
21/00183/FUL	Demolition of existing outhouses and 2-storey rear extension and construction of single and 2-storey extensions to side and rear at 13 Orams Lane Brewood ST19 9EA
21/00200/FUL	Demolition of existing garage, including concrete base/hardstanding. Removal of existing gates and fencing. The erection of brick piers and walls, timber gate and gravelled drive at 16 Dean Street Brewood ST19 9BU