

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD ONLINE
ON THURSDAY 20 AUGUST 2020 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011. Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Parish Council held on 30th July 2020.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

56. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

57. **POLICE REPORT:**

To consider the Police Report subject to receipt.

MATTERS ARISING:

220.1* **Dean Street Survey.** To receive the report regarding double yellow lines in Dean Street, Brewwood following the meeting held on 4th August, copy enclosed.

Recommended resolution: to approve the most appropriate recommendation arising from the report.

46. **Three Tier Locality Forum Meetings.** A dummy meeting was held between four Clerks, the corporate support manager at South Staffordshire Council and locality enabler using Microsoft Teams on 7th August. Several matters were raised, including fly-tipping in this area. It was agreed that there would be four meetings per year. A meeting has been planned for early September. Members are requested to put forward any issues which could be tackled.

MATTERS ONGOING:

To receive the Matters Ongoing report, copy enclosed. The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

220* **Double Yellow Lines, Poplars Farm Way.** Meeting scheduled for Thursday 20th August at 9.30am with Coven Parish Cllrs, Highways and County Cllr M. Sutton. Parish Cllr M. Alden-Court may wish to report further.

22. **Registered Land Within the Parish.** To consider the report received from Parish Cllr P. Knight giving the current situation regarding land registered to the Parish Council, copy enclosed.

Recommended resolution: to approve the recommendations of the report.

317* **Brewood and District First Responders – Changes to Service Provision.** Reply received from Gavin Williamson CBE MP advising that he has been in long discussions with West Midlands Ambulance Trust and the response has been far from adequate. He will continue to raise the issue and will continue to do what he can to get this resolved.

Matter of report.

CORRESPONDENCE RECEIVED:

58. Email received from a Brewood resident concerned about the proposed street names at the new development at Engleton Lane, Brewood, and has asked the Parish Council to reconsider its resolution. Several Parish Cllrs met late last year to discuss the matter, in response to an email from South Staffordshire Council and agreed that the street names should have a farming theme; the names chosen are those put forward by the Parish Council at the time. The appellant has advocated that the names reflect more the history of the field. Copy of email enclosed giving suggestions. Further emails have been received from the Civic Society and Parish Cllr R. Taylor, also enclosed. South Staffordshire Council has confirmed that it does not name 'estates' it is only concerned with individual street names.

59. Email received from the caretaker of Coven playing field requesting permission to carry out a bat watch at the playing field with a group of residents at dusk on a date to be arranged. Parish Cllr G. Sibley has advised that he has a bat detector and would probably be able to identify the species.

Members' views.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

60. Brewood and District Voluntary Car Scheme. See confidential report of the Clerk, enclosed.

61. Request received from Parish Cllr G. Sibley to use the Council Chamber for Community Speedwatch Training. Please be aware that the chamber can only accommodate up to six people at any one time.

Members' views.

62. Notice of road closure – Park Lane, Chillington will be closed on 9th September from 9.30am until 3.30pm for cabling work. The notice will be posted on Parish Council notice boards, website and Facebook page.

63. Notice of road closure – Tinkers Lane, Brewood will be closed on 10th September from 9.30am until 3.30pm for cabling work. The notice will be posted on Parish Council notice boards, website and Facebook page.

64. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 6th August.

The Wildlife Trust summer magazine.

Thank You card and open letter from HM Lord-Lieutenant of Staffordshire.

65. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

66. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

67. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe and resolve the following matters:

1. To approve the income and expenditure as at 20th August, including salary payments there being no second meeting held in August.
2. To consider the application received from Brewood Village Community Council (Jubilee Hall) for its grant of £2,880.
3. Email from South Staffordshire Council's elections team regarding next year's election enquiring if the Parish Council requires poll cards for the by-election. The cost would be in the region of £2,500 and will be shared with PFCC and Staffordshire County Council. Poll Cards will be required due to the election in Coven.
4. Email from Aubergine regarding the cost of providing the gov.uk email addresses. The Parish Council cannot have a gov.uk website without the corresponding email addresses. Once the initial emails are set up (£370 net). The ongoing cost per annum would be £1,120 net (including the go.uk domain name). Copy of explanatory email enclosed.

68. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

68.1 Tree works at 29 Newport Street, Brewood 20/00638/TREE.

68.2 **Appeal Decision The New Inns Pub Kiddemore Green Road, Brewood.** The appellant was Central Homes Ltd appealing against South Staffordshire Council's decision to refuse planning permission to convert the existing public house to one five-bedroomed dwelling. **Appeal dismissed.**

68.3 **Shropshire Local Plan Review.** Shropshire County Council is seeking comments on the fifth stage of consultation. Consultation runs from 3rd August until 30th September. Responses should be received by 5pm on Wednesday 30th September 2020.

68.4 Appeal Notice by Brownshore Management Ltd, **Former Munitions Depot, Lawn Lane, Coven WV9 5BA.** Appeal start date was 20 May 2020 and the hearing will be held virtually on 15 September 2020 at 10am. Anyone wishing to attend should contact the Clerk for further details.

69. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field, Parish Cllr R. Glover.
- Brewood playing field and skateboard park, Parish Cllr J. Jeffries.
- Coven playing field and skateboard park, Parish Cllr G. Sibley.
- The Bront, Parish Cllr G. Sibley.

69.1 **Minor Repairs and Maintenance of Playing Fields.** To receive the report from Parish Cllr P. Knight which outlines necessary repairs to play equipment at Bishop's Wood, Brewood and Coven playing fields and also the entrance gate at Bishop's Wood playing field which were not picked up by the annual inspection carried out by an independent body (GB Sports & Leisure) on 6th March 2020. Copy enclosed.
Recommended resolution: to accept the findings of the report and approve the necessary repairs.

70. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED

AT THE MEETING TO BE HELD ON 20 AUGUST 2020

Application No	Proposal
20/00574/FUL	2 storey side and rear extension at 1 St Chads Close Brewood.
20/00579/FUL	Demolition of existing outbuilding timber structure and erection of new outbuilding timber structure, at Lawn Farmhouse, Lawn Lane, Coven.
20/00580/FUL	New shop frontage inc timber illuminated sign and replacement windows/door at Brewood Travel, 10-11 Market Place, Brewood.
20/00581/ADV	Shop front signage and sign boards at Brewood Travel, 10-11 Market Place, Brewood.
20/00606/FUL	Demolition of storage unit, stables, greenhouses, and outbuildings and erection of dwellings, Invicta Farm, Sandy Lane, Bishop's Wood.
20/00634/FUL	Single storey side / front extension and single storey rear extension at 53 Brewood Road, Coven.
20/00667/FUL	Replacement of existing conservatory previously approved in 2000 (00/00104/FUL) with brick built replacement, no increase in footprint, 52 Horsebrook Lane, Brewood.
20/00669/COM	Change of use from Clinical Waste Facility to Refuse Derived Fuel Facility and associated works, Veolia Environmental Services, Station Rd, Four Ashes.