

# **BREWOOD AND COVEN PARISH COUNCIL**

WITH BISHOP'S WOOD AND COVEN HEATH

## **AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD ONLINE ON THURSDAY 11<sup>TH</sup> MARCH 2021 AT 7.00PM**

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public, if you intend to record this meeting, please declare it now. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

### **APOLOGIES:**

To receive apologies and to approve reasons for absence.

### **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

### **MINUTES:**

To approve for accuracy, the Minutes of the meeting held on 25<sup>th</sup> February 2021.

### **CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

#### 192. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

To welcome Mr R. Taylor from South Staffordshire Council who will address the Parish Council on wild flower planting and trees for climate change.

#### 193. **POLICE REPORT:**

Written Police Report up to 25<sup>th</sup> February (received 26<sup>th</sup> Feb). Copy enclosed. **Matter of report.**

### **MATTERS ARISING:**

174. **National Honours List.** No nominations have been received.  
**Matter of report.**

214.5\* **Tree in Bishop's Wood Playing Field.** Parish Cllrs M. Sambrook and R. Glover to report.

300. **Drainage System at BPSA.** Report received from Parish Cllr P. Knight advising that the investigatory dig had revealed that previous excavation work had severed the drain and crushed the pipe. This was repaired immediately which improved the drainage but additional pipe work may be required in future depending on winter rainfall.

**Matter of report.**

### **MATTERS ONGOING:**

The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

291\*\*\* **Speed Indicator Device.** To review when the device will be moved from site to site. It is currently moved at approximately every six weeks which appears to be working well.

**Members' views.**

97\*. **Wild Flower Planting.** Working Party meeting held 2<sup>nd</sup> March. To consider any recommendations from the meeting and the presentation from Mr R. Tylor from South Staffordshire Council.

220\*. **Traffic Management.** Double yellow lines on Poplars Farm Way have been completed.

91. **Rural Services Network Subscription.** The Parish Council has joined this group free of charge until March 2021. To review whether or not to join from April 2021 for £130 per annum. The Clerk has received copies of agenda for the recent Clerk's Advisory Panel meeting. From the content it seems that membership does not give any real benefit above what the Parish Council already receives from SPCA and South Staffordshire Council.

**Recommended resolution: To discontinue membership when the free period ends.**

113. **Grant Awarding Policy.** To consider the revised Grant Awarding Policy, forms and associated internal audit documents as agreed with the internal auditor.

**Recommended resolution: To approve the revised grant awarding policy document and application forms for inclusion on the Parish Council website.**

141.9 **Tree Planting Parishwide.** Working Party Cllrs D. Short, R. Glover, M. Alden-Court, D. Holmes, M. Webb, R. Taylor, and G. Sibley to discuss potential sites following the presentation from Mr R. Taylor. Information and a flyer received from Mr R. Taylor regarding the Forest of Mercia's initiative to plant trees and create new woodlands across South Staffordshire and a call for local land owners to become involved. Mr Taylor will have spoken on the matter earlier in the evening.

**Members' views.**

### **CORRESPONDENCE RECEIVED:**

194. To consider whether to make a nomination to NALC's Star Council Awards, copy of criteria enclosed. Parish Cllr M. Alden-Court may wish to speak to this item.

**Members' views.**

195. Correspondence received from South Staffordshire Council's arbouriculturalist regarding the felling of approximately 30 trees within the grounds of the Chillington estate.

**Matter of report.**

196. Email received regarding the appointment of the head of staffing committee. To formally agree for future reference whether if the Chairman of the Council is present at a committee meeting s/he should chair the meeting

or whether the committee may appoint a head of the committee from amongst the members. Copy of correspondence enclosed.

**Members' views.**

197. **CORRESPONDENCE CIRCULATED**

M54M6 Link Road. Details of decision on non-material change to the application.

198. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

County Cllr M. Sutton will also speak to an item regarding the #TalkSuicide campaign to identify and support potential suicide cases.

199. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

200. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe, and resolve the following matters:

1. To approve the income and expenditure approvals list as at 11<sup>th</sup> March 2021.
2. To consider the grant application of £500 from Bishop's Wood Village Hall Committee for the provision of PPE to ensure that the hall is Covid-19 safe when it reopens to the public. Copy of the application form, annual report, including accounts and the conveyance enclosed (no bank statements or constitution received).

185. To ratify the expenditure of up to £50 to plant a commemorative oak tree on land at Brewood 2<sup>nd</sup> Brewood Scouts headquarters in Deansfield Road, Brewood.

201. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

**21/00116/TREE** Consultation on a notification to carry out tree works at 22 Newport Street, Brewood.

**21/00120/TREE** Consultation on a notification to carry out tree works at 37 Bargate Street, Brewood.

202. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field, Parish Cllr R. Glover.
- Brewood playing field and skateboard park, Parish Cllr J. Jeffries.
- Coven playing field and skateboard park, Parish Cllr G. Sibley.
- The Bront, Parish Cllr G. Sibley.

203. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING TO BE HELD ON 11<sup>th</sup> MARCH 2021**

<b>Application No</b>	<b>Proposal</b>
20/00929/FUL	Hardwood decking project at rear of garden on unused, unmanageable area of land on southern boundary. Beech Tree House 16 Sandy Lane Brewood ST19 9ET
21/00165/FUL	Single storey rear extension Brontside Poplars Farm Way Coven WV9 5EQ
20/01166/FUL	Proposed dormer window to front of dwelling and single storey side extension 29 Shop Lane Brewood ST19 9EB