

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD ONLINE
ON THURSDAY 10 SEPTEMBER 2020 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011. Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Parish Council held on 20th August 2020.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

71. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

72. **POLICE REPORT:**

To consider the Police Report subject to receipt.

MATTERS ARISING:

58. **Naming of Engleton Lane Development.** Reply received from Lovell Homes advising that it is too late to change the name but pointing out that it is merely a marketing name and will not form part of the address.
Recommended resolution: Copy of the letter be sent to the resident who raised the original complaint.

MATTERS ONGOING:

To receive the Matters Ongoing report, copy enclosed. The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

88.3* **Youth Shelter – Coven.** Request received from Coven caretaker for an update on whether there would be a youth shelter in Coven. It was resolved in February to put a survey in the next newsletter but unfortunately this was suspended because of Covid-19.

Recommended resolution: a survey to be included on Facebook and in the next Newsletter.

CORRESPONDENCE RECEIVED:

73. Request received from Parish Cllr J. Bradshaw to consider having a Parish Council representative on Christmas Lights Committees. Parish Cllr Bradshaw may wish to report further.

Members' views.

74. To receive the minutes of Coven Traffic Management Committee meeting held on 1st August and consider the recommendations made therein, copy enclosed.

75. Email received requesting permission to erect a greenhouse and shed on plot 50 at Coven Heath allotments.

Members' views.

76. Report received from Parish Cllr P. Knight regarding an essential electrical inspection at Brewood Tennis Club. The electrician has undertaken the inspection -report awaited, Clerk's Report will refer subject to receipt.

77. Information received from Brewood Parish Sports Association that Lovell Homes has requested that they be allowed to use the electricity and water supply at the BPSA for a temporary period from 14 September and have offered to compensate them financially at the end of the period.

Matter of report.

78. **CORRESPONDENCE CIRCULATED:**

Thank You card received from Parish Cllr D. M. Holmes for the flowers sent to her on her return home following her recent operation.

Minutes of Brewood Civic Society meeting held on 15th August.

SPCA Bulletin 3 September.

79. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

80. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc. attended.

81. **FINANCE REPORT:**

To receive the Finance Report and resolve the following matters:

1. To approve the income and expenditure as at 10th September, including salary payments. The annual pay award has been agreed nationally back dated to 1st April, back pay has been calculated and will be included in the September salary payments.
2. To receive the bank reconciliation for July, copy enclosed.
3. To arrange a date for the Finance Committee to meet to discuss investment of £50,000 following a remote meeting with Mark Davies of CCLA where the Parish Council already has some investments.
4. To consider the grant application from Brewood Christmas Lights Committee, subject to receipt of a formal grant application.
5. There is a possibility of training on playground inspections, the cost could be shared with two or three other parish councils. There are two courses: routine inspector (shared cost of £795 plus test £105 per delegate and operational inspector and maintenance (shared cost of £1,495 plus test £210 per delegate). If approved, this could be included in next year's budget and would be subject to relaxing of the Covid-19 restrictions.
6. Enquiry received from a girls' football team to hire Coven pitch on Saturday mornings. They would only require use of the toilet, not the full changing room block. Charges are £21 per match with white lining. The caretaker would need to be paid for cleaning the toilet and has suggested £15-£20, he is currently paid £30 per Sunday. There has also been an enquiry from a team in Coseley to play on a Sunday afternoon. This would be difficult to accommodate as the changing rooms would require a deep clean between matches.

Members' views.

67.2 Letter received from Brewood Village Community Council thanking the Parish Council for the grant of £2,880.

82. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

182* **M54/M6 Link Road.** Consultation on seven improvements to the scheme to reduce the impact of the scheme on the community and environment. Copy enclosed. None of the changes will have an impact on this parish.

Matter of report.

68.3 **Shropshire Local Plan Review.** Shropshire County Council is seeking comments on the fifth stage of consultation. Consultation runs from 3rd August until 30th September. Responses should be received by 5pm on Wednesday 30th September 2020. Deferred from previous meeting.

83. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field, Parish Cllr R. Glover.
- Brewood playing field and skateboard park, Parish Cllr J. Jeffries.
- Coven playing field and skateboard park, Parish Cllr G. Sibley.
- The Bront, Parish Cllr G. Sibley.

84. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED

AT THE MEETING TO BE HELD ON 10th SEPTEMBER 2020

Application No	Proposal
20/00659/TREE	Section 211 Conservation Area Notification. 3 silver birch. Prune back to suitable points to give 2.5m clearance from building (The Choristers). Crown lift to 3m over driveway, branches are getting close to building and overhanging driveway. The conifers referred to in the form are a hedge whereby notification for the proposed work is not required by the legislation. Broadgate House 6 Market Place Brewood ST19 9BS
20/00601/COU	Change of use of land to use as a residential gypsy caravan site accommodating two pitches, including laying of hardstanding and erection of two ancillary amenity buildings. (SITE LAYOUT PLAN ADDED TO THE WEBSITE) Land to the rear of Hordern Lodge, Ball Lane, Coven Heath WOLVERHAMPTON WV10 7HD
20/00603/FUL	Single storey extension to side and rear 2 Hillcrest Brewood STAFFORD ST19 9JQ. Amended plans.