

BREWOOD AND COVEN PARISH COUNCIL

WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL TO BE HELD ONLINE ON THURSDAY 10TH DECEMBER 2020 AT 7.00PM

This meeting will be recorded by the Parish Council. The Parish Council is not responsible for any recordings that may be made by members of the public. If a member of the public does not wish to be recorded by another member of the public, please declare it now.

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011. Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she will therefore not vote on any planning matters brought before the Parish Council. She may remain at the meeting and any views she may express are based on the information before her at the time. These views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Parish Council held on 26th November 2020.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

134. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

135. **POLICE REPORT:**

To receive the Police Report subject to availability.

MATTERS ARISING:

291*** **Speed Indicator Device.** To consider whether or not to pursue the idea to collect data generated from the SID. Staffordshire County Highways have stated that in previous years the County Council did receive data from their SID units but the data was unreliable and as a Local Authority they would not use SID data for official figures. It may be that the general information would be useful to the Parish and the Community.

The cost of the additional online hardware upgrade would be £250 for the computer hardware plus £125 per annum, or £500 for 5 years. The existing device can also be upgraded but it would need to be returned to Solagen for an upgrade. Clerk's Report will refer re costings.

Members' views.

125 **Emergency Plan.** Parish Cllr D. M. Holmes has been advised that the video regarding the Emergency Planning training cannot be shared but has been supplied with the PowerPoint presentation. Copies circulated prior to the meeting. Members to consider whether or not to pursue the training.

Members' views.

128. **Covid Secure Support Officers (Marshalls).** Details about the marshalls was contained in the South Staffordshire Council's News Roundup 185 which was posted to the Parish Council website.

Matter of report.

MATTERS ONGOING:

To receive the Matters Ongoing report, copy enclosed. The Chairman will invite Members to raise any matters ongoing as they deem necessary (for information only).

220.1* **Dean Street Survey.** The scheme has now been logged with Staffordshire County Council and the process should commence towards the beginning of the next financial year.

Matter of report.

CORRESPONDENCE RECEIVED:

136. Email received from the University of Southampton regarding the National Institute for Health Research (NIHR). The institute is recruiting members of the public to take part in a large scale survey on the preventative behaviours people are taking to avoid catching Covid-19 and the long term effect of those that have suffered from Covid-19 during the pandemic.

Recommended resolution: details to be placed on the Parish Council's Facebook page and website and posters to be circulated around the Parish. Members may wish to complete the survey individually.

137. Email received from South Staffordshire Council regarding its tactical flooding plan. The officer has asked whether or not the Parish Council would be interested in contributing local knowledge to the plan. The deadline for responding is 18th December.

Recommended resolution: The Clerk to advise that the Parish Council would very much like to contribute to the plan.

138. **CORRESPONDENCE CIRCULATED**

Staffordshire Wildlife Trust Magazine – Winter Edition

Village News – December Edition

Coven Heath Community Association Newsletter 24th November

Open Spaces Magazine Autumn Edition

Civic Society Minutes 16th November

SPCA Training Bulletin Autumn

Consultation on accepted design changes to the development consent order application and associated environmental information M54 to M6 Link Road Scheme.

139. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the reports of the District and/or County Council.

140. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman and any feedback from Councillors on courses etc attended.

141. **FINANCE REPORT:**

To receive the Finance Report from Parish Cllr C. Smythe, and resolve the following matters:

1. To approve the income and expenditure list as at 12th December, including salary payments there being no second meeting in December. To consider the payment of Christmas bonuses to staff of £35 for taxpayer and £30 for non-taxpayers. The Parish Council has the power to pay staff bonuses under Section 112 of the Local Government Act 1972.
2. To consider the payment of personal admin allowances: £25 each to parish councillors and £50 to the Clerk.
3. To confirm the date of the Precept meeting as 21 January 2021.
4. The Consumer Price Index (CPI) was 0.9% in October, Members are asked to consider whether or not to apply this increase to rental charges for the financial year 2021-22.
5. To receive the annual report of the trustees of Brewood Parochial Charities (Brewood Dole Charity), copy enclosed.
6. To receive the Purchase Contract Note from CCLA advising that the account now has £150,000 deposited which includes the £50,000 capital from the sale of the bellmouth in Engleton Lane, Brewood.
7. Letter received from the Open Spaces Society asking for a donation to its Saving Our Lockdown Spaces appeal. Copy enclosed.
8. To consider whether or not to progress the idea to provide gateway markers at the entrances to Bishop's Wood. There is currently £3,635 from previous Roseclaim grants held in reserve. Staffordshire Highways have advised should the Parish wish to consider the installation of these fences then it would need to go through the normal process which would include a brief from the Parish, this then goes to the Amey design team for feasibility and a design brief who will then provide cost estimates etc. The feasibility and design process is chargeable. The projects team are currently over capacity with a considerable number of member led community projects and would be unable to take on any further projects this financial year. Alternatively the Parish could source the materials and a company to install them (with SCC permissions) which the County Council could facilitate via a licence.
Members' views.
9. **Tree Planting Parishwide.** November 28th was the start of National Tree Planting Week. In this year's budget, the Parish Council set aside £1,000 for tree planting parishwide. Members are requested to consider forming a working party to look at where trees could be planted around the Parish and to source suitable species. There may also be free trees available to compliment the Parish Council's purchased ones.
Members' views.
10. Poster received from South Staffordshire Council promoting its new Christmas Fund. Up to £400 is available. Applicants (parish councils) must submit a one page proposal by 11th December outlining how they would spend the money.
Members' views.

253* **Chairman's Civic Service Funds.** To approve payment of a grant of £1,000 (vired from the Chairman's Civic Service budget) to the Community Christmas Hamper Project to the Brewood Parish Sports Association bank account as the community group is unconstituted and does not have its own account. All income and expenditure, supported by receipts, will be provided by the group once the project is complete, with any surplus funds being repaid to the donors. Copy of business plan circulated prior to the meeting.

Members' views.

118.4 **Coven Heath Community Association Grant Application.** Correspondence received from the association advising that the sum of £7,538.77 was received as part of a payment associated with the Birmingham Northern Relief Road (BNNR) M6 Toll and there were no plans to spend it. The Clerk has requested a copy of the bank statement for the account where this money was deposited. To consider the application for a grant of £700 received in November.

Members' views.

142. **PLANNING REPORT:**

To receive the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

20/01054/TREE - Whittick House, The Pavement, Brewood ST19 9BZ Proposal: Section 211 Conservation Area Notification - remove a pine tree.

20/01032/TREE - 14 School Road, Brewood ST19 9DS Proposal: Section 211 Conservation Area Notification - crown reduce a goat willow.

143. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED

AT THE MEETING TO BE HELD ON 10th DECEMBER 2020

Application No	Proposal
20/01005/FUL	2 Industrial Units Site Of Former Portacabin Four Ashes Industrial Estate Station Road Four Ashes WOLVERHAMPTON WV10 7DB
20/01041/FUL	Proposed two storey side extension at 5 Riverside Way Coven WOLVERHAMPTON WV9 5JF