

Brewood and Coven Parish Council, with Bishop's Wood and Coven Heath consists of 15 councillors who are elected every four years. South Staffordshire Council maintains the Register of Electors.

Brewood & Coven Parish Council's vision is to ensure that the parish continues to be a vibrant rural one, with a strong community spirit, where everybody matters. The aim is for Brewood, Coven, Bishop's Wood and Coven Heath to be prosperous, safe and attractive places in which to live and work for the present generation, and for generations to come.

The purpose of the Council is to work within its statutory powers to maintain and enhance its assets and public amenities, and to help the people of Brewood, Coven, Bishop's Wood and Coven Heath to improve their quality of life, in accordance with the Council's vision, and to work in partnership with South Staffordshire Council and Staffordshire County Council.

The Council will exercise its powers and duties in accordance with the law and this Constitution, and utilise its budget to achieve the greatest good for the community.

Where insufficient Councillors have been elected by ballot the Council may consider nominations from individuals for co-option to the Council so long as the total number of co-opted members does not exceed the number of elected members.

A person shall cease to be a member of the Council having notified the Chairman in writing of their wish to resign.

At the Annual Meeting of the Council held in May each year they will elect from their number a Chairman and Vice Chairman to serve for the ensuing twelve months, and will also elect members to form relevant committees and working parties.

The Council operates a freedom of information policy, press and media policy and complaint and compliments policy. It also complies with the Local Government Transparency Code.

Agendas are published on the Parish Council noticeboards and minutes and other relevant information are published on the website. Any member of the electorate may inspect the Council's accounts and make their views known to the external auditor at the prescribed time.

Councillors agree to follow the Council's Code of Conduct, which is overseen by the Monitoring Officer at South Staffordshire Council.

The Council's administrative and financial affairs are discharged by the Clerk who is an employee of the Parish Council, and who is also the Council's Proper Officer and Responsible Financial Officer.

The Council meets in public on the second and last Thursday of each month in the Council Chamber, 35 Stafford Street, Brewood, ST19 9DX at 7.30pm with the exception of August and December when there is no second meeting. There is always a public participation session.

The Council's appointed committees and working parties which deal with specific matters that require more extensive consideration are:

Staffing Committee, Finance Committee, Coven Football Management Team, Brewood Traffic Management Working Party, Coven/Coven Heath Traffic Management Working Party, Allotments Working Party and Strategy Working Party.