

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 27TH FEBRUARY 2020 AT 7.00PM

This meeting was recorded by the Parish Council. The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

PRESENT:

Parish Cllrs M. Alden-Court, J. Bradshaw, D.M. Holmes, J. Jeffries, P. Knight CBE, A. Pupino, M. Sambrook, D. Short, G. Sibley, C. Smythe, W. Sutton, R. Taylor, M. Webb MBE.

IN ATTENDANCE:

PCSOs A. Price and K. Terry.

APOLOGIES:

District Cllrs J. Bolton, B. Cox. County Cllr M. Sutton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

Parish Cllr M. Webb MBE declared an interest in planning item 20/00049/FUL. There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she would therefore not vote on any planning matters brought before the Parish Council. She would remain at the meeting and any views she may express would be based on the information before her at the time and these views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

The Minutes of the meeting of the Parish Council held on 13th February 2020 were approved as accurate and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

300. **PUBLIC PARTICIPATION:**

A resident from Coven gave a presentation regarding item 307, an archaeological dig in Coven and requested Parish Council support by allowing access to Coven playing field and The Bront, which would be used as a site to

train enthusiasts to dig. People would then dig in their own gardens, any finds would be the property of the land owner. Artefacts could be deposited in a museum.

301. POLICE REPORT:

Members received a verbal report from the Police. One burglary dwelling in Coven and one in Bishop's Wood; back door left open, burglar gained access. St Paul's School had been burgled which was under investigation.

MATTERS ARISING:

162. **Flood Prevention – Hard Standings.** Members felt it was necessary for a change of emphasis by South Staffordshire Council with regard to enforcement of planning regulations for hard standings. Planning consent required for an area greater than 5 square meters if the surface was not permeable and water was not discharged within the confines of the property.

The Parish Council resolved unanimous in favour that South Staffordshire Council be asked to remind every applicant that should they wish to work on a drive it was subject to planning requirements. It was further resolved that another article be included in the Parish Council's newsletter. Consideration be given to have an information page on the website for matters of this kind.

MATTERS ONGOING:

88.3 **Youth Provision-Coven.** Members considered whether or not to support the idea of a youth shelter in Coven playing field.

The Parish Council resolved unanimous in favour that a survey be included in the next newsletter and on facebook asking for suggestions. Lovell Homes to be requested to give more time for the survey to be undertaken.

391*** **School Lane Playing Field.** Clerk's Report referred. It was agreed that no further action would be taken until South Staffordshire Council had completed its current Local Plan Review and the plan had been approved by the Planning Inspectorate.

97. **Wild Flower Planting.** It was agreed that this matter be placed back on the agenda.

300. **BPSA Drainage.** Clerk's Report referred. It was agreed that the Parish Council, as a responsible landlord, would support percolation/porosity tests in a designated area of the BPSA field. The Parish Council's BPSA working party to convene a meeting to consider the issues, should the Cricket Club decide to apply for funding from Sport England for a new pavilion.

CORRESPONDENCE RECEIVED:

302. Requests for dispensation. Copy of advice circulated prior to the meeting.
Matter of report.

303. Nominations were requested for the Parish Council's representative on Coven Memorial Hall.
It was resolved unanimous in favour that Parish Cllr J. Bradshaw be appointed.

304. Email received from South Staffordshire Council regarding the proposal to remove two telephone kiosks in the Parish; one on the A449 at Standeford (used 14 times in previous 12 months) and the other outside the Co-op, Brewood Road, Coven (used 33 times in the previous 12 months).

Neither was a red heritage style kiosk.

The Parish Council resolved 12 in favour, 1 abstention, that the removal of both kiosks be supported subject to there having been no more than 6 emergency calls, including vehicle break-down calls, made in the previous 12 months.

305. Email received from Keep Britain Tidy asking if the Parish Council was willing to take part in this year's campaign the 'Great British Spring Clean' which started on 20th March 2020.

The Parish Council resolved unanimous in favour that the matter be deferred to the next meeting to give Members time to visit the website.

306. Memo received from the National Joint Council for local government services advising that the Government had announced that the early May Bank Holiday in 2020 would move from Monday 4th May to Friday 8th May to mark the 75th Anniversary of VE Day.

Matter of report.

307. Email received from Parish Cllr A. Pupino regarding an email sent to all Coven parish councillors. There was a request for non-financial support for a community archaeological event in Coven, copy circulated prior to the meeting. Clerk to contact Albrighton Parish Council regarding a previous dig there.

The Parish Council resolved unanimous in favour that the group be allowed access to The Bront and Coven playing field, subject to receipt of appropriate insurance documentation.

308. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletins 13th February, 20th February.

309. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Parish Cllr D. M. Holmes reported that she had attended a meeting at South Staffordshire Council where it was reported that South Staffordshire's Council Tax was the lowest in Staffordshire and the fourth lowest in the country.

310. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The acting Chairman reported that she (and other parish councillors) had attended the funeral of the Chairman, Parish Cllr R. Dakin. The Parish Council agreed to write to Mrs Dakin in recognition of the wonderful gesture made by the family whereby the donation to the British Heart Foundation was shared with St Paul's School, following recent flooding and theft of computers at the school.

Parish Cllr A. Pupino reported that not only was the school out of action but also properties in Greenacres had been flooded again. Parish Cllr W. Sutton reported that there was a meeting scheduled with the flooding engineer on 28th February that she and County Cllr M. Sutton were due to attend. There had been an emergency planning meeting held at South Staffordshire Council. She would report back at the second meeting in March.

Members welcomed Parish Cllr D. M. Holmes back following her recent absence following a knee operation.

311. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr M. Sambrook and resolved the following matters:

1. The income and expenditure list as at 27th February 2020 including salary payments, **be approved.** Income £135.92 Net Expenditure £8,468.73.
2. The Parish Council considered the request from the Brewood BKV organisers for funding for the creation of a natural trail through Barnfield Sandbeds. Parish Cllr G. Sibley reported that Barnfield Sandbeds Cttee had agreed to grant £100 towards the project.

The Parish Council resolved unanimous in favour that no action be taken.

334* **Oak Celebration Post.** Clarification regarding the Parish Council's liability requested. Clerk's Report referred.

The Parish Council resolved unanimous in favour that the oak celebration post be added to the asset register.

296.3 **Bishop's Wood Village Hall Committee Grant.** Grant approved at previous meeting. Members to consider offering a loan for the balance (£6,500). The committee had advised that a loan was not required.

Matter report.

Parish Cllrs A. Pupino and R. Taylor were nominated to approve the online banking.

312. PLANNING REPORT:

The Parish Council received the Planning Report from Parish Cllr R. Taylor and considered the planning applications received.

19/00897/LUE Former Munitions Depot at Lawn Lane, Coven. Retrospective application. Correspondence received from Parish Cllr W. Sutton, copy circulated prior to the meeting. It was reported that anecdotal evidence would be required in order to disprove the claim by the applicant that trailers had been stored on the site over the past 10 years. Parish Cllr M. Alden-Court reported that she had organised a Public Meeting to be held at the Memorial Hall in Coven on Saturday 29th February at 12.30pm. She advised that she had acted as a resident of Coven, not in her capacity as a Parish Councillor. Parish Cllr W. Sutton explained what was required as evidence from a planning perspective and that she had arranged for the battery to be added to the local heritage list. Parish Cllr G. Sibley report that the right of way had been blocked and the fingerpost and style removed. Clerk to establish from planning enforcement the reason for the delay in notification being sent to the Parish Council.

See Planning Schedule below.

The acting Chairman suspended Standing Order 3w to allow the meeting to continue beyond 9.00pm.

Removal of Yew Trees, The Pavement, Brewood. Complaints received from residents about the felling of yew trees in the Conservation Area. The senior arboricultural officer had advised that there were no TPOs on the trees but they were subject to certain restriction as they were in the Conservation Area. The matter was being investigated.

Matter of report.

Tree works to eucalyptus, magnolia and silver birch tree at Dean House, Dean Street, Brewood.

313. CLERK'S REPORT:

The Parish Council received the written report of the Clerk and noted its content.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting):

Brewood and District First Responders. Clerk's Report referred.

Memorial Service for Parish Cllr R. Dakin. Subject to prior discussion with Mrs Dakin.

Toilets in the Parish Council Chamber.

Community Speed Watch Volunteers.

There being no other business to discuss the meeting ended at 9.05pm.

Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 27th FEBRUARY 2020**

MATTERS ONGOING:

391*** **School Lane Playing Field.** Response to letter dated 15th January received.

300. **BPSA Drainage.** A meeting was held 26th February between the Cricket Club and BPSA there is the possibility of some investigative work on the drainage which could be done free of charge or at a small cost, in co-operation with the Cricket Club. Permission will be requested from the Parish Council (as the landlord) by the BPSA. Parish Cllr J. Jeffries may wish to speak to this item.

OTHER MATTERS OF REPORT:

Brewood and District First Responders. Changes in the work of the First Responders was reported in the press. Parish Cllr J. Jeffries has written to the NHS press office requesting further information which was received 27th February, copy tabled.

FINANCE:

97* **Development Engleton Lane, Brewood.** Confirmation of receipt of the sum of £50,000, payment for the bell mouth at the entrance to the development. This matter is no longer confidential and papers relating to the transaction may now be released to the public.

224* **Oak Celebration Post.** The insurance company has advised that the post, although on Parish Council land, would not be covered by the Council's policy if it was not owned by the Council and therefore any damage caused to or by the post would have to be included in the community group's insurance policy, if it has one.

Workload. As Gemma, the assistant clerk, has now left the organisation and year-end is fastly approaching you are politely requested to keep contact with the office to a minimum. If you need to speak to the Clerk as a matter of urgency, please email, rather than telephoning/calling into the office.

PLANNING APPLICATIONS CONSIDERED

AT THE MEETING HELD ON 27 FEBRUARY 2020

| Application No | Proposal | Comment |
|-----------------------|--|--|
| 19/00955/FUL | Demolition of existing conservatory and replacement with 2 storey rear extension at The Cottage, Paradise Lane, Slade Heath. | No objections. |
| 19/00897/LUE | The existing use at the site includes the storage of materials and goods, also the parking of transport and wagons. Vehicles include (but not limited to) a range and scale of commercial vehicles. Wagons include (but not limited to) a range of box trailers, curtain side trailers and flatbed trailers. These uses relate to the site as a whole as they utilise the vehicular access from Lawn Lane, the extensive hard standings located throughout the site and also the adjacent land within the curtilage of the site at former Munitions Depot, Lawn Lane, Coven. | The Parish Council is aware that it cannot object to the LUE, however, the Council is not in favour of this application. There are far too many trailers on the site resulting in over density of the development. |
| 20/00048/FUL | To convert existing garage building into self contained bungalow and associated extensions at The Cottage, Light Ash cul-de-sac, Coven. | No special reasons given for development in the Green Belt. |
| 20/00049/FUL | Proposed garage and associated steps and parking at 22 Sandy Lane, Brewood. | Dangerous egress. The Parish Council requests that a condition be included, if the front drive is greater than 5 square meters that the applicant complies with the Environment Agency guidance on permeable surfacing of front gardens. |
| 20/00081/FUL | Proposed demolition of former High Green Garage and the erection of a single dwelling at High Green Garage Ltd, 7 High Green, Brewood. | No objection to the dwelling. However, the wrought iron railings are not in keeping with the street scene. There is no provision for a footpath and the Parish Council would like to request the windows are not made from plastic. |