

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 30TH JANUARY 2020 AT 7.00PM

The Parish Council held a one minute silence in memory of the Chairman Parish Cllr Richard Dakin who died in office on 29 January 2020.

The meeting was recorded by the Parish Council. The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

PRESENT:

Parish Cllrs M. Alden-Court, J. Jeffries, P. Knight CBE, A. Pupino, M. Sambrook, D. Short, G. Sibley, C. Smythe, W. Sutton, R. Taylor, M. Webb MBE.

APOLOGIES:

Parish Cllrs J. Bradshaw (personal), D.M. Holmes (illness).

District Cllrs J. Bolton, B. Cox and V. Jackson.

Parish Cllr G. Sibley had previously offered his belated apologies for the meeting held on 16th January 2020.

IN ATTENDANCE:

County Cllr M. Sutton.

PCSOs G. Lloyd and J. Stevens.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

Parish Cllr P. Knight CBE declared an interest in planning application 19/00913/FUL, Parish Cllr W. Sutton declared an interest in item no. 277 and Parish Cllr R. Taylor declared an interest in item no. 220. There were no requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represented Locality 2 at South Staffordshire Council's Planning Committee meetings, she would not vote on any planning matters brought before the Parish Council. She would remain at meetings and any views she may express would be based on the information before her at the time and these views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

MINUTES:

The Minutes of the meeting of the Parish Council held on 9th January 2020 and the Minutes of the Precept meeting held 16th January 2020 were approved as an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and

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disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

287. **PUBLIC PARTICIPATION:**

A resident from Horsebrook Lane, Brewood was concerned about litter along Vicarage Road, Hatherton and general fly tipping in the area. A resident from Crestwood Park expressed concerns about planning application 19/00913/FUL which was included on the agenda.

288. **POLICE REPORT:**

It was reported at the meeting held 9th January that there was anti-social behaviour from young people cycling at speed along the bridle path in Bishop's Wood. Reports received that there was graffiti on the telegraph pole at the top of Dean Street, Brewood.

PCSO G. Lloyd reported that future reports would give crime trends and advice/reassurance. There would be a police presence at one meeting per month, every month. The PCSOs had a wider area to cover until new staff were appointed. Current crime trends showed an increase in burglaries. The PCSOs agreed to visit local schools to point out the dangers of cycling at speed on the bridle path.

Email received from South Staffordshire Council advising of Staffordshire Police's new chief inspector, Simon O'Donnell and gave details of the new regime. PCSOs would attend parish council meetings but would no longer provide reports, instead would focus on positive news stories. Drop in surgeries would be replaced by online surgeries.

Parish Cllr M. Alden-Court left the Council Chamber.

MATTERS ARISING:

334* **Oak Celebration Post.** Email from the organisers of Brewood Best Kept Village competition requesting that the Parish Council considered adding the post to its assets and insurance policy.

The Council resolved unanimous in favour that the matter be deferred pending further information with regard to costings: insurance and maintenance and the possibility of vandalism.

The Council resolved unanimous in favour that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business (commercial interest and staffing) the following two matters be taken at the end of the meeting, when the public and press were excluded:

97*. **Development at Engleton Lane, Brewood.**

263. **Resignation of the Assistant Clerk - Terms**

Parish Cllr M. Alden-Court returned to the Council Chamber.

152. **2nd Brewood Scouts.** Email received advising that the group was successful in obtaining two grants but was unsuccessful with its National Lottery application. It would be pursuing further funding from Veolia Environmental Trust.

Matter of report.

162. **Flood Prevention – Hard Standings.** The minutes of the meeting held on 10th October 2019 advised that the enforcement officer involved in cases of impermeable hard standings had left the authority and had been

replaced and enforcement action would be reconsidered. A copy of the background papers together with further information circulated prior to the meeting. Parish Cllr W. Sutton to discuss with the new enforcement officer.

The Council resolved unanimous in favour that the matter be deferred to the next meeting when Parish Cllr W. Sutton would report back.

Parish Cllr R. Taylor left the Council Chamber.

220. **Double Yellow Lines Brewood and Coven.** Email received from County Cllr M. Sutton regarding the provision of double yellow lines Brewood and Coven. Copy circulated prior to the meeting.

The Council resolved unanimous in favour that the Clerk write to Staffordshire County Council Highways advising that the Parish Council had agreed to the funding for Poplars Farm Way (up to £5,000) from its 2020/21 budget.

It was further resolved 9 in favour, 1 abstention, that County Cllr M. Sutton and the Clerk draft a letter of consultation to the residents of Dean Street, Brewood regarding the proposal to extend the double yellow lines along the north side of Dean Street as far as Admiral Rodney Gardens.

Parish Cllr R. Taylor returned to the Council Chamber.

264. **Vacancy for Assistant Clerk.** The vacancy had been advertised with a closing date of 14th February. Interviews would take place on 28th February.

Matter of report.

MATTERS ONGOING:

359* **Provision of a Community Bus.** Parish Cllr W. Sutton reported that the shopper bus service had begun. It was 'dial-a-ride', to be booked in advance. £5 return and £3 one way.

219. **Land at Lawn Lane, Coven.** Parish Cllr W. Sutton to discuss with planning enforcement officer.

69*** **WMI.** Clerk's Report referred. Clerk to write to the Secretary of State expressing the Parish Council's concerns about the letter from Eversheds. Parish Cllrs C. Smythe and D. Short had already volunteered to deliver the petition on behalf of Rt. Hon. Gavin Williamson CBE MP.

The Council resolved unanimous in favour to remove items 217* and 359*.

CORRESPONDENCE RECEIVED:

Parish Cllr W. Sutton left the Council Chamber.

277. Email received from the licensing office at South Staffordshire Council regarding an application for a new premises license from Hearts Distillery Ltd at the Old Vicarage, Church Lane, Coven.

The Council resolved unanimous in favour that the Clerk submit the following objections: On the grounds of public safety/nuisance: from increased traffic on a residential street when selling from the property

and protecting children from harm: many children use the route for travelling to and from school and may be exposed to danger from increased traffic.

Parish Cllr W. Sutton returned to the Council Chamber.

278. The Parish Council received the report from the Allotments Committee following the inspection on 8th January 2020.

Matter of report.

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279. Email received from Mr Element of Brewood Music Festival Committee requesting a meeting with members of the Parish Council to discuss the 2020 music festival.

The Council resolved 9 in favour, 2 abstentions that the Clerk write and advise Brewood Music Festival Committee that Mr Element was welcome to attend a meeting during public participation, request that he submit his case prior to attending and advise that public participation may be extended beyond 15 mins at the discretion of the Chairman.

280. Members considered the revised Disciplinary Policy as recommended by NALC. Copy circulated prior to the meeting.

The Council resolved unanimous in favour that the revised Disciplinary Procedure be approved and adopted.

281. **CORRESPONDENCE CIRCULATED:**

SPCA bulletins 2nd January, 9th January and 23rd January.
Select magazine Jan/Feb.

282. **DISTRICT/COUNTY COUNCIL'S REPORT:**

County Cllr M. Sutton responded to the matter raised during public participation regarding litter. A considerable amount of work had been done. The resident had presumed that lorries were attending the Veolia plant. However, there was also a recycling plant at Four Ashes and most of the rubbish was from lorries delivering there.

There was no district council report received. It was agreed to write to District/Parish Cllr D.M. Holmes wishing her a speedy recovery following recent surgery on her knee.

283. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

There was no report from the Chairman.

284. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr M. Sambrook and resolved the following matters:

1. The income and expenditure list as at 30th January 2020 including salary payments, **be approved.** Income £59.82, expenditure (net) £10674.61.
2. The cashbook summary as a result of the December Cashbook reconciliation, **be received.**
3. The figure for the allotment rent increase (£25.88) would be difficult to manage as there is limited change in petty cash.
The Council resolved unanimous in favour that the allotment rental charge for 2021-22 be rounded up to £26 for a full plot.
4. The quote of £1,260 for repairs to the weir at The Bront as agreed with Mr A. Brett, Principal Flood Risk Engineer at Staffordshire County Council following the site visit in October 2019, **be approved.**

Parish Cllrs A. Pupino and R. Taylor were nominated to approve the online banking.

285. **PLANNING REPORT:**

The Parish Council received the Planning Report from Parish Cllr R. Taylor and considered the planning applications received.

Email received from First City advising the Parish Council of the proposal and giving the opportunity to make informal observations. Proposed demolition of redundant garage and apartment and erection of single detached dwelling at 7 High Green. Members had no objections to the proposal.

Copy of letter sent by Coven Heath Community Association to WYG expressing its disappointment regarding the lack of consultation in respect of the public exhibition for RoF Featherstone on 10th December. The letter also stated that Coven Heath residents were against the chosen route for traffic. Parish Cllr D. Short had received a response from WYG which he would forward to the Clerk.

Parish Cllr P. Knight CBE had declared an interest in planning application 19/00913/FUL and therefore left the Council Chamber while the matter was considered.

286. **CLERK’S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

The Chairman suspended Standing Order 3w in order for the meeting to continue beyond 9.00pm.

ANY OTHER MATTERS OF REPORT:

For inclusion at the next meeting:

Grant application from Bishop’s Wood Village Hall.

Drainage at Brewood Parish Sports Association ground in Engleton Lane, Brewood.

There being no other business to discuss, the meeting ended at 9:10pm.

..... Chairman

PLANNING APPLICATIONS CONSIDERED AT THE MEETING

HELD ON 30TH JANUARY 2020

Application No	Proposal	Comment
19/00835/FUL	Proposed erection of a replacement greenhouse on land to the north of Bishop's Wood House at Bishop's Wood House, Kiddemore Green Road, Bishop's Wood.	No objections.
19/00854/FUL	Proposed extension/alterations and detached double garage. Siting of garage amended and reduction in size and roof pitch at 15 Vicarage Road, Brewood.	No comment.
19/00913/FUL	Conversion, restoration and extension to locally listed dwelling to form 4no. 2 bed apartments. Demolition of outbuildings, partial clearance of land and the erection of 12no. 1,2,3,4 and 5 bed houses and apartments. Creation of public footpath linking Stafford Street to Sandy Lane. Creation of parking area to front of 9 Sandy Lane, landscaping and associated site works at 9 Sandy Lane, Brewood.	See attached comments below*
19/00952/FUL	Proposed 100% affordable residential development consisting of 8 no. dwellings on a rural exception site at junction of Offoxey Road and Invetsey Road, Bishops Wood.	Absolute support by the Parish Council.
19/00892/FUL	Conservatory extension at Perseverance Cottage, Shaw Hall Lane, Coven Heath.	No comment.
20/00025/LUE	Residential single dwelling at 48A Oak Road, Brewood.	No comment.

*9 Sandy Lane, Brewood (Grain Ridge).

The Parish Council applauds the public and totally agrees with the comments made. It has strong objections to this development. The plans submitted are incorrect & do not show an extension to 7 Sandy Lane (built approx 200 years ago) & an extension currently being built. Serious concerns are the: structural work on 9 Sandy Lane (Grain Ridge), impact on neighbouring property; party wall, lack of a flood risk assessment and drainage plan, hard standing at the front (contributing to flooding). The Council believes the plans will have a detrimental impact on the interests/significance of a heritage asset and asks for a full wildlife & flora/fauna survey. There is huge concern regarding the impact of the loss of such a substantial preserved green space within the village. Planning policy concerns: **Policy EQ1:** Insufficient and inadequate information provided to enable a full appraisal as to the potential impact of the development in terms of biodiversity and ecology and the application. **Core Policy 2: Protecting and enhancing the natural and historic environment** –insufficient detail provided. **Policy EQ4: Protecting and enhancing the character and appearance of the landscape** – Impact on landscape and surroundings. **Strategic Objective 5 – Over densely populated site** - overlooking all neighbouring properties. **Core Policy 3: Sustainable Development and Climate Change** - protecting & enhancing essential community facilities & services – namely car parking provision for existing and future residents. Loss of a large green space in village centre. **Policy EQ9: Protecting Residential Amenity** – likely substantial impact during construction phase and after on nearby residents and visitors using car parking facilities. **Core Policy 4: Promoting High Quality Design** - The Council questions whether this densely populated application with several three-story properties, overlooking neighbouring properties would be suitable. **Policy EQ11: Wider Design Considerations Policy** – Three storey buildings and their impact upon the skyline of the area. **Core Policy 5:**

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Infrastructure Delivery – any new development must be supported by the required infrastructure at the appropriate stage, no mention is made in the application. **Policy EQ13: Developer contributions are expected to play a significant role in infrastructure delivery.** No mention is made in the application. **Core Policy 6: Housing Delivery** and **Policy H2: Provision of Affordable Housing - Threshold – 10 or more dwellings** within the Main Service Village require provision of affordable housing, no mention is made in the application. **Core Policy 7: Employment and Economic Development.** No apparent support for measures to enhance the vitality and viability of the village centre, including providing the infrastructure necessary to support economic development. **Policy EV9: Sustainable Tourism.** No apparent consideration of extra parking spaces where tourists can park. The Council notes the provision of 2 parking spaces, which may be in replacement for the 2 taken by the access to the proposed development but more than 2 parking spaces would be removed by an access road. **Core Policy 8: Hierarchy of Centres & Core Policy 10: Sustainable Community Facilities & Services – see Core Policy 7** – if Brewood is to remain a hub for smaller surrounding villages, car parking is vital and currently in desperately short supply in Brewood village centre. **Core Policy 11: Sustainable Transport - Policy EV12: Parking Provision** – insufficient off road parking provision for the development. No provision has been made for low level housing, although the local plan recognises the desperate need for low level housing in the area. Automatic Tree Preservation Orders exist in the Conservation Area.