

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 9TH JANUARY 2020 AT 7.00PM

This meeting was recorded by the Parish Council. The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

Parish Cllr M. Alden-Court recorded the meeting.

PRESENT:

Parish Cllrs M. Alden-Court, D.M. Holmes (Vice Chairman), J. Jeffries, P. Knight CBE, A. Pupino, M. Sambrook (Chairman), D. Short, C. Smythe, W. Sutton, R. Taylor, M. Webb MBE, K. Webber.

IN ATTENDANCE:

County Cllr M. Sutton.

APOLOGIES:

Parish Cllrs J. Bradshaw (personal), R. Dakin (illness), G. Sibley (personal).
 District Cllrs J. Bolton, B. Cox.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no declarations of interest from Members, and no requests for dispensation were submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr D. M. Holmes represents Locality 2 at South Staffordshire Council's Planning Committee meetings, she would therefore not vote on any planning matters brought before the Parish Council. She would remain at the meeting and any views she may express would be based on the information before her at the time and these views may change in the light of further information or debate at a future South Staffordshire Council's Planning Committee meeting.

Parish Cllr P. Knight declared a non-pecuniary interest in planning application 19/00913/FUL.

MINUTES:

The Minutes of the Council meeting held on 12th December 2019 were approved as being an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and

9th January 2020

disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

261. **PUBLIC PARTICIPATION:**

No members of the public were present at the meeting.

Members agreed that item 269 be brought forward to allow County Cllr M. Sutton to leave the meeting after his report.

269. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Parish Cllr M. Sutton reported that Staffordshire County Council's Cabinet approved plans to invest an extra £8.1m for additional frontline staff and more preventative work to keep children with families, rather than being taken into care. A government report estimated a shortfall of 60,000 engineers each year in the UK. However Staffordshire had bucked the trend as the engineering sector in Staffordshire had increased by over 100 engineering businesses in the since 2011, supported by local colleges. Work commenced on the Stafford Western Bypass in the summer of 2019 which was on schedule, linking the A518 with the A34. Regarding fostering and adoption, Stoke, Telford and Shropshire will form one hub with each local authority taking responsibility for its own children. The Government had said there must be regional adoption hubs but Staffordshire had also included fostering giving a better opportunity to find places for children. There were currently 12 babies needing fostering places.

County Cllr M. Sutton left the meeting.

262. **POLICE REPORT:**

No report from the Police was received.

MATTERS ARISING:

It was resolved that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business (commercial interests), the following two matters were taken at the end of the meeting.

97*. **Development at Engleton Lane, Brewood.**

391*** **School Lane Playing Field.** Members were requested to consider how to proceed.

MATTERS ONGOING:

Members received the Matters Ongoing report, copy circulated prior to the meeting.

219. **Land at Lawn Lane, Coven.** Clerk to contact Planning Enforcement for an update.

209. **Benches in Coven Heath.** Parish Cllr D. Short reported that he had attended the Coven Heath Community Association meeting and members had selected three benches which would be put to the general meeting on Wednesday 15th January 2020. Parish Cllr Short thanked Cllrs D. M. Holmes, W. Sutton and the Parish Council for their contributions.

CORRESPONDENCE RECEIVED:

The Assistant Clerk left the meeting.

263. Members received the resignation of the Assistant Clerk, copies circulated prior to the meeting.

The Council resolved, unanimous in favour, that the matter be discussed under item 264.

264. Members of the Staffing Committee to approve the job description, personnel specification and advert for the Assistant Clerk vacancy.

The Council resolved, unanimous in favour, that a meeting of the Staffing Committee be arranged for 10:00am on 15th January in the Parish Council Chamber.

The Assistant Clerk returned to the meeting.

265. Email received from South Staffordshire Council regarding the availability of trees from the Woodland Trust to be planted in autumn 2020, copies circulated prior to the meeting. Parish Councils had been asked to identify suitable sites, both council and privately owned. A list of points for consideration had been drawn up including: site, location / access, landowner details, a local link to a school, soil type, site aspect, type of planting (tree belt or hedge) etc.

The Council resolved, unanimous in favour, that the Clerk write to village halls, BPSA, local farmers and Friends of Barnfield Sandbeds informing them of the available trees from Woodland Trust and compile a list of suitable locations. It was further resolved that Mr R. Taylor, Street Scene, be invited to assess the Parish Council sites for consideration.

266. Traffic Order Kiddemore Green Road (outside Villa Farm), Bishop's Wood would be closed for tree cutting around power lines on 13th February 9:00 to 16:00. Alternative route would be along Ivetsey Bank Road to the A5. Details would be posted on Facebook and Parish Council notice boards.

Matter of report.

267. Traffic Order School Road, Brewood would be closed from its junction with Newport Street/Church Road/Dean Street for stop tap repairs on 16th February. Details would be posted on Facebook and Parish Council notice boards.

Matter of report.

268. **CORRESPONDENCE CIRCULATED:**

Bishop's Wood Bugle

Village News

Codsall Arts Festival Programme

SPCA Bulletin 26th Dec 2019 and 2nd Jan 2020.

269. **DISTRICT/COUNTY COUNCIL'S REPORT:**

District Cllrs D. M. Holmes and W. Sutton had nothing to report.

270. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman had nothing to report.

271. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr M. Sambrook and resolved the following matters:

1. Income and expenditure list as at 9th January 2020, **be approved**. Income £194.32 and expenditure (net) £6,755.11.
2. December salary payments, there having been no second meeting in December, **be ratified**.
3. Cashbook summary as a result of the November Cashbook reconciliation, **be received**.
4. Quote received for a parishwide tree survey, copies circulated prior to the meeting.
The Council resolved, unanimous in favour, that the Clerk establish if the tree survey could be combined with South Staffordshire Council or other local Parish Councils.
5. Renewal of the membership of the Staffordshire Wildlife Trust at a cost of £42, **be approved**.

Parish Cllrs J. Jeffries and A. Pupino were nominated to approve the online banking.

272. **PLANNING REPORT:**

The Parish Council received the Planning Report from Parish Cllr R. Taylor and considered the planning applications received.

Parish Cllr P. Knight left the meeting while planning application 19/00913/FUL was discussed.

Response received from the strategic planning team manager at South Staffordshire Council regarding the formal Royal Ordinance Factory at Featherstone, copies circulated prior to the meeting. It was noted that the Parish Council had not received a reply from the developer, St Francis Group. Members wished it to be minuted that it deplored St Francis Group's attitude towards the Parish Council.

Matter of report.

273. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

Cancellation of the Chairman's Civic Sunday. All invitees had been notified.

274. **PLAYING FIELD REPORTS:**

The Parish Council received the Playing Fields Reports:

- Bishop's Wood playing field. Parish Cllr K. Webber would submit a report on 10th January.
- Brewood playing field and skateboard park. Parish Cllr J. Jeffries reported that there was graffiti on the jukebox reggae. There was some debris underneath the skate ramp that could be removed.
- Coven playing field and skateboard park. No report was submitted.
- The Bront. No report was submitted.

ANY OTHER MATTERS OF REPORT:

Matters of report for inclusion on the agenda for the next meeting:

Graffiti on telegraph pole in Dean Street, Brewood.

Cyclists using bridle path, Bishop's Wood.

There being no other business to discuss, the meeting ended at 8:30pm.

..... Chairman

9th January 2020

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 9th JANUARY 2020**

MATTERS ONGOING

217* **Access/Footpath Coven Playing Field.** A tarmac path will be completed by Friday 10th January.

OTHER MATTERS OF REPORT

Chairman's Civic Sunday. As the Chairman, Parish Cllr R. Dakin has been taken ill he has decided to cancel the Civic Service scheduled for 19th January.

PLANNING APPLICATIONS CONSIDERED AT THE MEETING**HELD ON 9TH JANUARY 2020**

Application No	Proposal	Comment
19/00900/FUL	Single storey rear extension at Tall Trees Cottage, Old Stafford Road, Slade Heath.	No objection.
19/00913/FUL	Conversion, restoration and extension to locally listed dwelling to form 4no. 2 bed apartments. Demolition of outbuildings, partial clearance of land and the erection of 12no. 1,2,3,4 and 5 bed houses and apartments. Creation of public footpath linking Stafford Street to Sandy Lane. Creation of parking area to front of 9 Sandy Lane, landscaping and associated site works at 9 Sandy Lane, Brewood.	Defer until the next meeting of the Parish Council, due to be held 30 th January 2020.
19/00938/FUL	New pitched tiled roof over existing car port area at Bellview Farm, Horsebrook Farm Lane, Brewood.	No objection.
19/00956/FUL	Detached garage – resubmission of 18/00895/FUL to include windows and roof lights in the east facing elevation of the garage at Heythrop, Light Ash Lane, Coven.	Over development of site. The proposed extension is bigger than the existing dwelling which is an adequate size.
19/00991/FUL	Extension of existing dwelling including some demolition and moving of garage at 51 Kiddemore Green Road, Brewood.	No objection. However the Parish Council would request that a condition be placed on the permission that the external walls are not rendered.