

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 25TH JULY 2019 AT 7.00PM

This meeting was recorded by the Parish Council.

The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

PRESENT:

Parish Cllrs M. Alden-Court, J. Bradshaw, R. Dakin, D. M. Holmes, P. Knight CBE, D. Short, G. Sibley, C. Smythe, K. Webber.

IN ATTENDANCE:

District Cllrs J. Bolton, B. Cox.
 PCSOs G. Lloyd and J. Stevens.

APOLOGIES:

Parish Cllrs J. Jeffries (personal), A. Pupino (personal), M. Sambrook (personal), W. Sutton (personal), R. Taylor (personal), M. Webb MBE (personal).

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

Parish Cllr D. M. Holmes declared that she represented Locality 2 on South Staffordshire Council's Planning Committee. She advised that she would remain at the meeting whilst planning matters were discussed but was obliged not to vote. She was able to give information and take in information regarding planning applications.

MINUTES:

The Minutes of the meeting of the Parish Council held on 11th July 2019 were approved as being an accurate record and duly signed. Minute 102 had been amended with regard to the Your Staffordshire Card.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

108. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the Parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

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A resident from Brewood raised a concern about the condition of the WW1 graffiti on a wall in Newport Street, Brewood, which was deteriorating and had been defaced. He was aware of a WW1 expert who might give advice and suggested a Perspex cover. Parish Cllr D.M. Holmes advised that Brewood Civic Society had been aware of the situation for some time. It was suggested that the matter become a joint initiative between the Parish Council and Civic Society. It was further suggested that a plaster-cast be taken.

A group of residents from Coven expressed concern about the amount of dust generated from the housing development in School Lane, Coven, the high speed of lorries to and from the site and traffic calming requirements at the narrow stretch of School Lane to slow down tractors and school buses. PCSO Gaz Lloyd advised that he could organise the deployment of a speed camera van and that the Parish Council was involved with Community Speed Watch. The Chairman advised that concerns would be forwarded to Highways and the matter be placed on the agenda for the next meeting of the Parish Council. It was further reported that cars were being parked opposite the Harrows pub on the bend. The Chairman agreed to place this matter on the agenda for the next traffic management meeting (Coven).

109. **POLICE REPORT:**

PCSO G. Lloyd gave a verbal report at the meeting covering 28th June to 25th July 2019 and listed the forthcoming police surgeries. He then asked members of the public if they had any concerns. The abundance of gas canisters was raised. PCSO Lloyd advised that as these were 'legal highs', little could be done to prevent their use, except to educate young people against them.

PCSOs G. Lloyd and J. Stevens left the meeting.

MATTERS ARISING:

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter was taken at the end of the meeting, when the public and press were excluded:

97*. **Engleton Lane Development.** Copy of documents circulated prior to the meeting.

It was resolved unanimous in favour that a committee with delegated powers under s101 of the Local Government Act 1972 be established and a meeting of the committee and the Clerk be arranged within two weeks.

84. **School Lane Development Naming Scheme.** Three names were been forwarded to South Staffordshire Council for consideration: Cornflower, Campion and Celandine.

Matter of report.

88.2 **School Lane Development - Tree and Hedge Removal.** Concern was raised by residents that hedges and trees have been removed by the developer during the bird nesting season (Feb to August).

Matter of report.

88.3 **School Lane Development – Youth Provision.** The caretaker at Coven playing fields had previously liaised with Lovell Homes regarding funding for something for the young people in Coven and had indicated that he would like to join a working party to engage with them.

It was resolved unanimous in favour that a working party be established.

99. **Coven Playing Field Cover.** Parish Cllr G. Sibley had agreed to open and close the playing field but litter picking was required, Coven Christmas Lights Cttee would supply litter picking tongs.

It was reported that Parish Cllr G. Sibley would also cover the absence of the caretaker over the weekend 27th and 28th July.

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It was resolved unanimous in favour that Parish Cllrs R. Dakin and C. Smythe be responsible for litter picking between 10th and 24th August.

106. **Playing Field Reports – The Bront.** The handyman visited the site to replace the litter bin but it had already been removed. Clerk to contact South Staffordshire Council regarding a replacement bin.

Matter of report.

107. **(Clerk's Report). Flooding at Bishop's Wood.** The engineer from Staffordshire County Council would attend at 6.30pm prior to the meeting scheduled for 8th August.

Matter of report.

MATTERS ONGOING:

53. **Standards and Resources Committee.** Confirmation received that Parish Cllr R. Taylor was reappointed to the Standards and Resources Committee. South Staffordshire Council was oversubscribed by nominations. Parish Cllr J. Jeffries was not selected for co-option by Members of South Staffordshire Council.

60. **Friends of The Bront.** To identify the current members of the Friends of The Bront, the constitution and bank account. Clerk's Report referred. The Clerk gave a list of names as supplied by Friends of The Bront. Discussion took place on how work on The Bront was managed.

It was resolved 8 in favour 1 abstention (Parish Cllr J. Bradshaw) that Parish Cllr G. Sibley continued to report on the condition of The Bront, the reports be forwarded to the Friends of The Bront and they be asked to report back to the Parish Council once the work had been completed.

CORRESPONDENCE RECEIVED

110. Construction of a fence between Brewood Parish Sports Association ground and Brewood Cricket Club ground as there was no defined barrier.

It was resolved unanimous in favour that this item be deferred to the next meeting of the Parish Council.

111. Notification received that through-access would not be allowed along School Lane, Coven from Lilac Cottage to The Harrows Mobile Home Park from 12th August until 16th August for water connections to new dwellings. Access to properties would be permitted. The matter had been placed on Parish Council noticeboards and Facebook page.

Matter of report.

112. Notification received that vehicles would be prohibited from proceeding along Shutt Green Lane, Brewood, from Horsebrook Lane to Barn Lane from 9am until 4pm on 13th August for tree cutting. There would be pedestrian access. The matter had been placed on Parish Council noticeboards and Facebook page.

Matter of report.

113. Email received from South Staffordshire Council advising that this year's Parish Summit would take place on 11th October. Items on the agenda included: loneliness, planning, community safety, enforcement and localities.

It was resolved unanimous in favour that interested Members advise the Clerk.

114. Correspondence received advising of help with digital skills. IT Buddies were available at Perton Library every Tuesday from 2pm until 4pm, Penkridge Library every Wednesday from 10am until noon and Codsall Library on Thursdays from 2pm until 4pm.

Matter of report.

115. Email received requesting that the bench under the tree at Deansfield Road/Close, Brewood be re-sited. Parish Cllr R. Dakin reported the bench was very rarely used and was continuously soiled by birds as it was under a tree and had a poor view.

It was resolved unanimous in favour that consideration be given for the bench to be relocated to The Bront providing that it was not too low. The cost of re-siting/raising the height be sought and the matter be put back on the agenda for the next meeting of the Parish Council.

116. Correspondence received from Staffordshire Parish Councils Association.

This item was not considered and would be placed on the agenda for the next meeting of the Parish Council.

117. Members considered the recommendations arising from the allotments inspection undertaken on 2nd July 2019. Copy circulated prior to the meeting.

It was resolved unanimous in favour that the Clerk would seek quotes for a membrane to suppress weeds on plot 55.

118. CORRESPONDENCE CIRCULATED:

NALC funding Bulletin
 SPCA Bulletin 11th July
 Select Magazine - July/August
 South Staffordshire Review – Summer

119. DISTRICT/COUNTY COUNCIL'S REPORT:

District Cllrs J. Bolton and B. Cox had nothing to report.

120. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):

The Chairman reported that on 12th July he had attended the Lovell development site at School Lane, Coven and also St Mary's R.C. School to open an outdoor classroom, on 17th July he had attended a meeting in the Parish Council offices with the Clerk and Parish Cllr P. Knight CBE and had visited Brewood Park Farm to view the wild flower planting scheme. On the 18th July he attended The Bront for four hours to assist pupils from Wolgarston High School and other volunteers, on 22nd July he attended a meeting of Coven Memorial Hall trustees and on 24th July he carried out community speed watch in Four Ashes Road, Brewood.

Parish Cllrs J. Bradshaw and C. Smythe had attended St Mary's RC School bar-b-que on 12th July, they were made very welcome and it was well attended.

Parish Cllr J. Bradshaw expressed concern that Gavin Williamson MP had done little since pledging his support for the opposition of West Midlands Interchange in 2017. Her husband had queried who from Gavin Williamson's office had attended the hearings and was advised that a representative was sent. Parish Cllr D.M. Holmes assured Members that representatives from South Staffordshire Council had attended; District Cllr B. Cox advised that Jeremy Lefroy's agent had attended, acting on behalf of both MPs. Parish Cllr J. Bradshaw reported that she had been invited to a meeting between Gavin Williamson MP and Bob Cope of the parish council collective, on 16th August.

A group of Parish Cllrs had attended the site visit at School Lane, Coven on 12th July which was very interesting.

121. FINANCE REPORT:

The Parish Council received the Finance Report from Parish Cllr D.M. Holmes, in the absence of Parish Cllr M. Sambrook, and resolved the following matters:

1. Income and expenditure list as at 25th July, including salary payments, tabled at the meeting, **be approved**. Income £484.59, expenditure (net) £10,232.36.
2. The financial summary – cashbook arising from the June bank reconciliation, copy circulated prior to the meeting, **be received**.
3. The Q1 income and expenditure budget comparison, copy circulated prior to the meeting, **be received**.
4. The Parish Council considered the three quotes received for resurfacing the footpath from Hillcrest to Deansfield Road, Brewood, copies circulated prior to the meeting, which would be funded from the Community Benefit Payment received this year of £2,307.
It was resolved unanimous in favour that the quote of £1,595 excluding VAT, received from Earthexit be approved.

A Thank You card was received from Brewood Tennis Club for the award of the grant for repainting the tennis courts enabling club members to play competitive tennis. Parish Cllr D.M. Holmes had attended the open day.

Parish Cllrs D. M. Holmes and J. Jeffries were nominated to approve the online banking payments.

122. PLANNING REPORT:

The Parish Council received the Planning Report from Parish Cllr D.M. Holmes in the absence of Parish Cllr R. Taylor and considered the planning applications received.

19/00506/TREE_T - 3 The Appleyard, Brewood. Consultation on an application to carry out works to a tree protected by a Tree Preservation Order (TPO 209/2003), Group G1. Cherry - reduce by 20% of leaf area, **No objection, decision to be taken by the arbouricultural officer.**

1 Whiteoaks Drive, Bishop's Wood. Enforcement case reference no: 19/00270/TIDYUP. District Cllr B. Cox reported that the ground had been tidied up although there were metal fence panels at the back. Cllr Cox considered that the occupants had gone some considerable way in complying with the enforcement order.

CLERK'S REPORT:

The Parish Council received the written report of the Clerk and noted its content.

It was agreed that the Clerk would email new parish councillors with a selection of dates for ID and website photographs to be taken.

It was recommended that the Clerk write to Ian Rigby (jeweller) thanking him for his kind gesture.

ANY OTHER MATTERS OF REPORT:

None.

There being no further business, the meeting ended at 8.30pm.

Chairman

25th July 2019

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 25TH JULY 2019**

MATTERS ARISING

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

97. **Development at Engleton Lane, Brewood.** A further update received from the consultant, copy tabled at the meeting.

MATTERS ONGOING

60. **Friends of The Bront.** Report received from Mrs J. Carr of Friends of The Bront in response to this item on the published agenda. Copy tabled at the meeting.

OTHER MATTERS OF REPORT

New Parish Councillors are requested to advise the Clerk of their availability in the coming week in order to have photographs taken for the website and ID badges. All Parish Councillors are requested to review their personal statement on the website to ensure details are up to date. Any changes to be forwarded to the Clerk for input.

The Chairman reported that the clasp on the pin of the chain of office was broken. This was repaired free of charge by Ian Rigby (jeweller) from Codsall.

PLANNING APPLICATIONS CONSIDERED AT THE MEETING

HELD ON 25th JULY 2019

Application No	Proposal	Comments.
19/00496/FUL 19/00496/LBC	<p><u>Proposed Internal Works.</u> Removal of two areas of wall on the ground floor to open up the kitchen. Installation of stud work walls to a first floor bedroom to create an en-suite bathroom and wardrobe.</p> <p><u>Proposed External Work.</u> Replacement of all windows. Replacement of a single door with double doors on the South West elevation. Installation of a new patio adjacent to the South West elevation. Reinstatement of the garden path at the front of the property. Creation of a larger driveway area by the front of the property (utilising existing access) at The White House, Somerford Lane, Brewood.</p>	No objection, subject to approval by the conservation officer.