

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 11TH JULY 2019 AT 7.00PM

The meeting was recorded by the Parish Council.

The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

PRESENT:

Parish Cllrs M. Alden-Court, J. Bradshaw, R. Dakin, D. M. Holmes, J. Jeffries, P. Knight CBE, M. Sambrook, D. Short, C. Smythe, W. Sutton, R. Taylor, M. Webb MBE, K. Webber.

IN ATTENDANCE:

County Cllr M. Sutton.

APOLOGIES:

Parish Cllrs A, Pupino, G. Sibley.
 District Cllr J. Bolton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllrs R. Dakin, W. Sutton and M. Webb MBE had requested dispensation to speak and vote on any matters pertaining to Brewood Parish Sports Association. This dispensation was granted for the forthcoming term.

Parish Cllr M. Sambrook declared an interest in item 250*** BPSA lease and constitution.

MINUTES:

The Minutes of the Council meeting held on 27th June 2019 were approved as being an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein had any adverse impact for the purposes of the Crime and Disorder Act 1998.

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95. **PUBLIC PARTICIPATION:**

No members of the public were present at the meeting.

96. **POLICE REPORT:**

No Police Report received.

MATTERS ARISING:

69*** **West Midlands Interchange.** The image of DiRFT circulated at the meeting held 13th June was not a photograph; it was a computer generated impression of what DiRFT may look like in 2 -3 years' time when the development was finished. An actual photograph was circulated for information.

Matter of report.

84. **School Lane Development Naming Scheme.** Suggestions from the Parish Council and Local Members for an official naming and numbering scheme for the development off School Lane, Coven were requested at the last meeting.

The Council resolved, unanimous in favour that, the Members attending the site visit agree a selection of proposed names.

86. **Bridge Closure, High Green, Brewood.** County Cllr M. Sutton had confirmed that the bridge would not be closed while the parapet was repaired. Clerk's Report referred.

Matter of report.

88. **Development at School Lane, Coven.**

It was reported that Parish Cllrs M. Alden-Court, J. Bradshaw, R. Dakin, P. Knight, G. Sibley and C. Smythe would attend the site visit on 12th July at 9:30am. Clerk's Report referred.

MATTERS ONGOING:

Members received the Matters Ongoing report, copy circulated prior to the meeting.

109/157.9 **Tree at Bishop's Wood Playing Field.** Further letter received from resident. Copies circulated prior to the meeting. Clerk's Report referred.

The Council resolved, unanimous in favour that, the resident be informed that Heras fencing was due to be erected imminently. It was further resolved that the Clerk sought quotes for a metal tree guard.

250*** **BPSA Lease and Constitution.** Copies circulated prior to the meeting.

The Council resolved, 12 in favour and 1 abstention (Parish Cllr M. Sambrook) that, Members approve the content of the constitution and agreed the terms of the lease. Working Party Members were thanked for their work on the documents.

173*** **Footpath - Hillcrest, Brewood.** Three quotes had been received for resurfacing which would be presented at the next meeting of the Parish Council. Clerk's Report referred.

243.1* **Gully Emptying Machine.** County Cllr M. Sutton would liaise with Parish Cllr D. Short regarding the blocked gully in Coven Heath.

It was resolved that items 246*, 235* and 243.1* be removed from Matters Ongoing.**

CORRESPONDENCE RECEIVED:

97. Members considered the request made in Public Participation at the previous meeting in relation to supporting the initiatives to re-introduce wild flowers in the Parish, particularly along canal towpaths and banks. Copies of email circulated prior to the meeting. Parish Cllr R. Taylor to arrange a visit to Brewood Park Farm to look at the wild flower planting scheme there.

The Council resolved, unanimous in favour that, the Parish Council support in principle the request to re-introduce wild flowers in the Parish.

98. Email received from South Staffordshire Council's community safety officer advising that South Staffordshire Council had purchased five SIDs and requested that the Parish Council nominate two appropriate locations, including which side of the road it was required, for consideration. There would need to be evidence of speeding for each location.

The Council resolved, unanimous in favour that, results obtained from Community Speed Watch be used to determine the location for the two sites in the Parish where speeding was most recorded.

99. The caretaker at Coven would be away from 10th to 24th August and had been unable to find anyone to open and close the playing field. Clerk's Report referred.

Matter of report.

100. Members considered opening of the toilets at Coven playing field over the summer starting from 13th July 2019.

The Council resolved, unanimous in favour that, the toilets be opened from 13th July 2019 for the duration of the school summer holidays, if vandalism occurred this would be revoked.

101. **CORRESPONDENCE CIRCULATED:**

Brewood Civic Society Minutes 17th June

Coven Heath Community Association Newsletter 27th June

Staffordshire Parish Councils Association Bulletins 20th June, 4th July

Bishops Wood Bugle July Issue

102. **DISTRICT/COUNTY COUNCIL'S REPORT:**

County Cllr M. Sutton and the District Councillors had nothing to report.

Parish Cllr J. Jeffries asked County Cllr M. Sutton why Staffordshire County Council was withdrawing its subsidy for young people. County Cllr M. Sutton reported that usage of Your Staffordshire Card had reduced and Staffordshire County Council was liaising with transport companies to introduce a pass that could be used across all services.

103. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

Parish Cllr J. Bradshaw reported that she and Parish Cllr C. Smythe had attended the West Midlands Interchange hearing on 10th July 2019. Publications and surveys would be published after deadline 6 on 19th July 2019.

The Chairman reported that on 2nd July he had visited Coven and Coven Heath allotments with the Allotments Working Party and carried out the quarterly inspection. On 7th July he attended the South Staffordshire Council Civic Service at Great Wyrley and a BPSA meeting on 9th July. On 3rd and 10th July he undertook Community Speed Watch.

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104. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr M. Sambrook and resolved the following matters:

1. Expenditure list as at 11th July, copies tabled at the meeting, **be approved**. Income nil, expenditure (net) £755.00.
2. Members considered the request for a grant to purchase wild flower seeds (see item 97).
The Council resolved, unanimous in favour, that the matter be deferred until further information had been obtained.

Parish Cllrs J. Jeffries and R. Taylor were nominated to approve the online banking.

105. **PLANNING REPORT:**

The Parish Council received the Planning Report from Parish Cllr R. Taylor and considered the planning applications received.

Cherry tree overhanging Newport Street, Brewood. Permission had been granted by the arbouriculturalist to fell the tree, to be replaced by two appropriate species.

St Mary and St Chad Church, Brewood had received permission from the arbouriculturalist to undertake work to the trees on Church Road.

19/00296/FUL planning application had been called in and was on the agenda for the Planning Committee meeting at South Staffordshire Council to be held on 16th July at 6.30pm. Cllr W. Sutton reported that she would represent the views of the Parish Council, regarding over development of the site.

18/00991/FUL **Construction of 73 dwellings, a new vehicular access off Engleton Lane, open space, surface water attenuation and associated works at land at Engleton Lane, Brewood.**

It was reported that the Planning Committee meeting to discuss the matter had been postponed until August 2019. The decision on access would no longer be made by delegated powers but by the Planning Committee.

106. **PLAYING FIELD REPORTS:**

Members received the written Playing Fields Reports:

- Bishop's Wood playing field. Parish Cllr K. Webber reported that all play equipment was in good condition. The gate to the play area was off its hinges. An unstable picnic bench had been left in the playing field. Parish Cllr M. Sambrook would arrange for it to be removed.
- Brewood playing field and skateboard park. Parish Cllr J. Jeffries would submit a report on Friday 12th July 2019.
- Coven playing field and skateboard park. Parish Cllr R. Dakin reported that all the equipment was in good order. The wire had been cut on the gate by the handle to the tennis court. The changing room gutter was out of its bracket.
- The Bront. Parish Cllr G. Sibley had submitted a written report. There was no dog fouling and very little litter. The bin near the picnic table was out of the ground. The Himalayan balsam showed signs of having been sprayed and was dying off. All paths were clear and had recently been mown.

107. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

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Flooding at Bishop's Wood. County Cllr M. Sutton would invite the engineer to present to the Parish Council on 8th August at 6:30pm. Parish Cllr J. Jeffries would investigate what funding was available.

ANY OTHER MATTERS OF REPORT:

Matters of report for inclusion on the agenda for the next meeting:

Friends of The Bront.

BPSA / Cricket Club barrier.

County Cllr M. Sutton left the meeting.

97*. **Engleton Lane Development.** Copies of documents circulated prior to the meeting.

There being no other business to discuss, the meeting ended at 8:55pm.

..... Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 11TH JULY 2019**

MATTERS ARISING

86. **Bridge Closure, High Green, Brewood.** County Cllr M. Sutton has confirmed that the bridge will not now be closed while the parapet is repaired; there will be traffic management instead, thus avoiding a seven mile diversion.

Matter of report.

88. **Development at School Lane, Coven.**

88.1 Site visit arranged for 12th July at 9.30am, six parish councillors to attend.

88.2 Concern has been raised by residents that hedges and trees have been removed by the developer during the bird nesting season (Feb to August).

88.3 The caretaker at Coven playing fields has been liaising with Lovell Homes regarding funding for something for the young people in Coven and has indicated that he would like to join a working party and to engage with them.

Matter (88.2 and 88.3) to be placed on the agenda for the next meeting.

MATTERS ONGOING

173*** **Footpath - Hillcrest, Brewood.** Confirmation has been received from Staffordshire County Council that the footpath will remain open in perpetuity. Three quotes have now been received for resurfacing which will be presented at the next meeting of the Parish Council. Consideration to be given to the Parish Council adopting the footpath.

246** **Jacob's Ladder.** The handrail has been repaired and painted free of charge.

157.9 **Tree at Bishop's Wood Playing Field.** Three sections of Heras fencing are available from South Staffordshire Council which will be delivered once the bases have been sourced.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, the following matter will be taken at the end of the meeting, when the public and press will be excluded:

97. **Development at Engleton Lane, Brewood.** A reply from the consultant has been circulated. Further questions will be tabled.

CORRESPONDENCE RECEIVED

99. **Cover at Coven Playing Field.** Parish Cllr G. Sibley has agreed with the caretaker to open and close the gates.

PLANNING

18/00991/FUL **Construction of 73 dwellings, a new vehicular access off Engleton Lane, open space, surface water attenuation and associated works at land at Engleton Lane, Brewood.** The decision on access was delegated but will be finalised within a week. The strong objections made to the access off Engleton Lane have been ignored by SSC. The question has been asked if there is anything that can be done now, either by the Parish or by our District Councillors.

Members' views.

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19/00296/FUL Proposed 2 bed dormer bungalow on land adjacent to 2 Poplars Farm Way Coven. This application is on the agenda for the Planning Committee meeting at South Staffordshire Council to be held on 16th July at 6.30pm. The Parish Council has the opportunity to speak to the committee directly.

OTHER MATTERS OF REPORT

Email received from the organisers of the BBQ at St. Mary's RC School inviting the chairman and all parish councillors to the event on 12th July starting at 6pm at the school in Wharf Lane, Brewood.

Flooding at Bishop's Wood. An engineer's report has been received with proposals to install a true positive connection outlet which will involve installing new pipes and manholes renewing the connection in Tong Close where old pipes have been broken or removed, causing constant running water. The cost quoted is £6,500. £1,500 has been set aside in the Parish Council's budget for flood assistance in Bishop's Wood. The engineer is prepared to present further details to the Parish Council and answer questions. Members may wish to invite him/her to attend. County Cllr M. Sutton may wish to report further.

Friends of The Bront. The group has organised another visit by Wolgarston High School pupils to clear the overgrown culvert and cut back the vegetation at The Bront on Thursday 18th July starting at 9.30am.

PLANNING APPLICATIONS CONSIDERED AT THE MEETING

HELD ON 11TH JULY 2019

Application No	Proposal
19/00365/FUL	<p>Proposed conversion of Beauty / Hair Salon on first and second floor to 3 No. Self Contained flats. The proposed works will also include the landscaping to support additional vehicle bays at 12 Stafford Street, Brewood.</p> <p>Comments: The Parish Council has no objections to the conversion of the property but has serious concerns about the planned car parking spaces. There is inadequate space for parking on the frontages and vehicles would have to cross the pavement in order to park in the spaces. Stafford Street is narrow and already has many parking related issues. The site is in the vicinity of a busy shopping area. There are plans to develop a small site, access to which is proposed from the existing public car park which is off Stafford Street. If that development is approved, there will be fewer spaces available on the car park meaning an increase in on-road parking in Brewood centre. The Parish Council would request an inspection report from Staffordshire County Council's Highways officers.</p>
19/00396/FUL	<p>Detailed planning application for the conversion of an existing two storey brick build former pump house into a one bedroom residential dwelling. With landscaping, car parking and associated external works at Chillington Hall, Chillington Park, Chillington.</p> <p>Comments: No objection.</p>