

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH
MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 25th APRIL 2019 AT 7.00PM

The meeting was recorded by the Parish Council.

The Chairman declared that the Parish Council was not responsible for any recordings that may have been made by members of the public. No members of the public declared that they did not wish to be recorded by another member of the public.

The Chairman presented plaques to the following retiring Members of the Parish Council who were in attendance; Parish Cllrs J. Carr and L. Tomkins.

It was agreed that Parish Cllr K. Kearney should be invited to the next meeting of the Parish Council in order to be presented with a plaque.

The Chairman announced that she had accepted Parish Cllr David Evans' resignation earlier that day.

The Chairman presented long service awards to the following Members of the Parish Council who were in attendance and had served for 12 years; Parish Cllrs J. Carr, and M. Webb MBE.

It was agreed that Parish Cllr D. Evans would be invited to attend the next meeting of the Parish Council to be presented with a long service award.

APOLOGIES:

Parish Cllrs J. Jeffries (personal), K. Kearney (personal) and A. Pupino (personal), W. Sutton (personal).

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no declarations of interest from Members, nor requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

The Minutes of the meeting of the Finance Committee held on 5th April and the Parish Council held on 11th April 2019 were approved as an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein had any adverse impact for the purposes of the Crime and Disorder Act 1998.

357. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business. No members of the public wished to speak.

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358. **POLICE REPORT:**

The Parish Council received a verbal report from PCSO A. Price. A male had been arrested in connection with an attempted break-in at Mount Pleasant, a bicycle had been stolen from outside The Parade shops in Coven, the defibrillator in Brewood Road, Coven had been wilfully damaged by people attempting to remove it in an emergency. An arrest had been made in Codsall following a theft. PCSO Price reported sightings of a vulnerable local woman wandering into Brewood Road and asked people to report it to the Police if she was seen again.

MATTERS ARISING:

344. **Fencing to the Rear of The Bront.** Members had met at The Bront on 15th April.
The Council resolved unanimous in favour that the Clerk write and advise that no further action would be taken.

MATTERS ONGOING:

Members received the Matters Ongoing report, copy circulated prior to the meeting.

66. **Dog Fouling.** Equipment received from South Staffordshire Council. Only one dispenser was supplied due to the expense (£250 each). It was recommended that the dispenser should not be permanently secured to enable it to be moved elsewhere if it is not used.

The Council resolved unanimous in favour that the dispenser be placed at the corner of Shop Lane and Stafford Street, Brewood.

97. **Land at Engleton Lane, Brewood.** Meeting to discuss solicitor's comments. It was agreed to arrange a confidential meeting to be held on Tuesday 30th April at 4pm.

164. **Bench Sandy Lane, Brewood.** Relocation to the amenity area. The quote received was too expensive therefore Parish Cllr R. Taylor agreed to seek further quotes. A notice to be placed on the bench advising that the Parish Council was intending to move the bench and was not responsible for its condition.

217. **Access/Footpaths at Coven Playing Field.** Details of the results of the survey forwarded to the Working Party prior to the meeting, identifying a desire for access paths to the play equipment, including the tennis/basketball courts. Meeting arranged for 17th April was cancelled as most of the Working Party sent their apologies.

The Council resolved unanimous in favour that quotes be sought for paths from the car park to the tennis courts in the first instance.

246. **Jacob's Ladder.** It was agreed that Parish Cllr M. Webb MBE would approach the next door neighbour and ask if he could repair the handrail.

CORRESPONDENCE RECEIVED:

359. **Provision of a Community Bus for Localities 1 and 2.** District Cllr B. Cox advised that the wrong figure was quoted at the last meeting; only £140,000 had been set aside to provide the existing service. A further sum of s106 money had become available for transport which must be spent by a certain date. District Cllr Cox asked for ideas of required services to be put forward to South Staffordshire Council as soon as possible.

Matter of report.

360. Members considered the recommendations of the Allotment Working Party. Copy of minutes of the meeting held on 5th April were circulated prior to the meeting.

The Council resolved unanimous in favour that the recommendations of the Allotments Working Party be approved, on the understanding that there would be no significant cost to the Parish Council.

361. Email received from SPCA regarding local councillor training courses giving a selection of three dates: 14th May, 29th May and 18th June at Staffordshire Place One, Tipping Street, Stafford from 7pm until 9pm. Clerk to approach SPCA with a view to providing training at the Parish Council office.

The Council resolved unanimous in favour that interested Members advise the Clerk should they wish to attend one of the available dates.

362. Email received from SPCA regarding a Chairmanship Skills course on Wednesday 12th June at Staffordshire Place One, Tipping Street, Stafford from 7pm until 9pm.

The Council resolved unanimous in favour that interested Members advise the Clerk.

363. Email received from AEDdonate a charity based in Stone regarding a campaign to install an additional 1000 defibrillators across Staffordshire.

The Council resolved unanimous in favour that further information be requested before agreeing to support the campaign.

364. Request received from a Brewwood resident for support to get a bus stop sign erected outside the Swan Hotel in Market Place, Brewwood. It was agreed that additional street furniture was unnecessary.

The Council resolved 8 in favour, 1 against, 1 abstention that no further action be taken.

365. Letter received from a Brewwood resident regarding the possibility of a meeting to discuss a housing development on land in Coven. Copy circulated prior to the meeting.

The Council resolved 8 in favour, 2 against that the resident be advised that he may speak during Public Participation.

366. **CORRESPONDENCE CIRCULATED:**

Fields in Trust spring newsletter and notification of its AGM.

367. **DISTRICT/COUNTY COUNCIL'S REPORT:**

District Councillors had nothing to report.

368. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman, Parish Cllr D.M. Holmes reported that she had attended a site meeting at The Bront on 15th April. The Chairman declared that it had been an honour to have been Chairman of the Parish Council, which had mostly been enjoyable, attending meetings and functions. She gave her best wishes to the new Chairman, whomever that was to be. She thanked the Clerk, Assistant Clerk and Car Scheme Coordinator for their support during her year in office.

369. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr J. Carr and resolved the following matters:

1. The income and expenditure list as at 25th April including salary payments, tabled at the meeting, income £43.02, expenditure 10,571.99 **be approved.**

- 2. The Parish Council received the report of the RFO and approved the earmarked reserves schedule for the forthcoming year, copied circulated prior to the meeting.
The Council resolved that the report be placed on the agenda for the next meeting of the Finance Committee.
- 3. The request from Bishop’s Wood village hall management committee for payment of the grant of £2,880, **be approved.**
- 4. The request from Brewood Tennis Club for payment of the grant of £4,300, **be approved.**

173*** **Footpath – Hillcrest, Brewood.** To consider (along with other projects) resurfacing the footpath using part of this year’s Community Benefit Payment of £2,369 received on 16th April.
The Council resolved unanimous in favour that the Clerk obtain quotes for resurfacing the footpath and report back to the Parish Council.

Parish Cllrs D.M. Holmes and R. Taylor were nominated to approve the online banking.

370. **PLANNING REPORT:**

The Parish Council received the Planning Report and considered the planning applications received.

177. **Grain Ridge, Sandy Lane, Brewood.** The Parish Council considered the future of Grain Ridge, Sandy Lane, Brewood. Parish Cllr R. Taylor reported that a planning application to build dwellings on the land to the rear of Grain Ridge was imminent. Parish Cllr Taylor had reported this to both the arbouriculturalist and the conservation officer at South Staffordshire Council. Parish Cllr Taylor recommended that the matter be left in the hands of the conservation officer.

371. **CLERK’S REPORT:**

The Parish Council received the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

Matters of report for inclusion on the agenda for the next meeting:

A concealed entrance sign at Brewood Road Coven near Darelyn Park.

To arrange a meeting of the traffic management working party.

There being no other business to discuss, the meeting ended at 8.45pm.

..... Chairman

PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING**HELD ON 25th APRIL 2019**

Application No	Proposal	Comment
18/00810/FUL	Demolition of existing cottages and outbuildings and erection of two semi-detached homes with single garages at Lower Avenue Cottage, Brewood Road, Coven.	Amended plans. Objection. Too close to the road and the design is not in keeping with a rural location.
19/00296/FUL	Proposed 2 bed dormer bungalow on land adjacent to no 2 Poplars Farm Way, Coven.	Objection. Over development of site. The proposed dwellings are larger than the existing ones. The majority of the frontage is taken up with a hard standing which will contribute to flooding of the site.
19/00240/VAR	To remove Condition 2 of 87/01029 (agricultural/forestry occupancy) at The Croft, Paradise Lane, Slade Heath.	Objection. No good reason given to remove Condition 2.
19/00273/FUL	Erection of storage yard and construction of concrete hardstanding ancillary to existing operations including extension to site perimeter fence at PcP Gratings Ltd Enterprise Drive, Four Ashes.	No comment.
19/00298/FUL	Two storey side extension at Rowan House, 3 Shaw Hall Lane, Coven Heath.	No objection.