

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 11<sup>TH</sup> APRIL 2019 AT 7.00PM**

This meeting was recorded by the Parish Council.  
 No members of the public declared that they were recording the meeting.

**PRESENT:**

Parish Cllrs M. Alden-Court, R. Dakin, D. M. Holmes, J. Jeffries, K. Kearney, A. Pupino, M. Sambrook, G. Sibley, W. Sutton, R. Taylor, L. Tomkins.

**APOLOGIES:**

Parish Cllrs J. Bradshaw (personal), J. Carr (personal), D. Evans (absent), M. Webb MBE (personal).  
 District Cllrs J. Bolton, B. Cox. County Cllr M. Sutton.

**The Council resolved, 10 in favour and 1 abstention (Parish Cllr R. Taylor) that Parish Cllr D. Evans' reason for apology not be accepted.**

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no declarations of interest or requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

The Minutes of the Council meeting held on 28<sup>th</sup> March were approved as being an accurate record and duly signed.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

342. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business. No members of the public wished to speak.

Parish Cllr J. Jeffries introduced a Bishop's Wood resident who was observing the meeting.

343. **POLICE REPORT:**

No Police report was received.

11<sup>th</sup> April 2019

**MATTERS ONGOING:**

The Council received the Matters Ongoing report, circulated prior to the meeting.

97. **Land at Engleton Lane, Brewood.** Members considered the Heads of Terms relating to the small bell mouth of land at Engleton Lane, Brewood. Copies circulated prior to the meeting. Clerk's Report referred.

**The Council resolved, unanimous in favour, that a confidential meeting of full Council be held 18<sup>th</sup> April at 7pm.**

66. **Dog Fouling.** Equipment received from South Staffordshire Council. Only one dispenser had been supplied due to the expense (£250 each). Members considered where in the Parish to install the unit.

**The Council resolved, unanimous in favour, that the matter be deferred until the next meeting of the Parish Council.**

217. **Access/Footpaths at Coven Playing Field.** Details of the results of the survey forwarded to the Working Party prior to the meeting, identifying a desire for access paths to the play equipment, including the tennis/basketball courts.

**The Council resolved, unanimous in favour, that the Working Party and the Clerk meet onsite on Wednesday 17<sup>th</sup> April at 5pm and report back to the Parish Council.**

246\*\* **Jacob's Ladder - Damage to Handrail.** A mobile welder would visit the site and submit a quote to repair the handrail. It was reported that a new hedge had been planted. Consideration be given to approaching the church and agree that watering could be done from the standby tap in the graveyard.

250\* **BPSA Lease.** Up to date copy of the constitution had been received. Clerk's Report referred. Working Party to organise a date to meet and inform the Clerk. A copy of the constitution to be circulated to Working Party members.

294. **18/00991/FUL Engleton Lane, Brewood.** Parish Cllr R. Taylor had met with a Highways representative on Tuesday 9<sup>th</sup> April and was told that the opinion of the arboriculturalist usually outweighed Highways. Parish Cllr Taylor would make representation by the Parish Council at the next meeting of the Planning Committee at South Staffordshire Council, to attempt to have the original plan for access from Four Ashes Road reinstated.

335. **Surface Dressing Brewood Road.** Parish Cllr W. Sutton reiterated that surface dressing would not commence until patching was completed and the drain issues in Market Place, Brewood had been resolved.

**CORRESPONDENCE RECEIVED:**

344. Members considered the request from a resident in Coven for funding for a wire fence at the rear of properties backing onto The Bront to prevent unruly dogs accessing properties. Copies circulated prior to the meeting.

**The Council resolved, unanimous in favour, that Members carry out a site visit on Monday 15<sup>th</sup> April at 2:30pm and report back at the next meeting of the Parish Council.**

345. Members considered the request for a concealed entrance sign at Darelyn Park, Coven.

**The Council resolved, unanimous in favour, that the matter be placed on the agenda for the next Traffic Management Working Party meeting, to be held after 2<sup>nd</sup> May 2019.**

346. Letter received from Seafarers UK regarding Fly the Red Ensign Day on 3<sup>rd</sup> September. Copies circulated prior to the meeting. Members considered which, if any, of the suggested events it might participate in.

**The Council resolved, unanimous in favour, that the Red Ensign flag be raised on 3<sup>rd</sup> September.**

347. Complaint received from a Brewwood resident advising that the bridleway on Kiddemore Green Road opposite Foxes Lane had been closed. Parish Cllr G. Sibley reported that he had given the link of the online reporting system to the resident and would forward it to the Clerk.

**The Council resolved, unanimous in favour, that the matter be included in the next Parish Council Newsletter and Facebook page.**

348. Email received from the treasurer of 1<sup>st</sup> Coven Scouts regarding its Summer Show which was planned in June. The scouts would like permission for the following: access to the toilet and a power socket (Coven changing rooms) and permission for a banner, to be displayed for two weeks prior to the event.

**The Council resolved, unanimous in favour, that permission be given to use the facilities as long as the organisers had appropriate public liability insurance and PAT tested equipment.**

349. Email received from Wednesfield 86 (football club) to advise that the team had folded.

**Matter of report.**

350. **CORRESPONDENCE CIRCULATED:**

Minutes of Brewwood Civic Society meeting held 18 March.

SPCA 4 April

Staffordshire Wildlife Trust March

Wolverhampton West Magazine April

351. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr W. Sutton reported that the Connect Bus Service had been withdrawn. £200,000 had been put towards providing a reduced service in areas where it was most used (Penkridge and Wombourne). After 2<sup>nd</sup> May, the new District Council would look at other possibilities, which included a Community Bus. Cllr W. Sutton asked for the matter to be placed on the agenda for the next meeting of the Parish Council.

352. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

Cllr D. M. Holmes reported that on 5<sup>th</sup> April she had attended the Finance Committee meeting and Allotments Working Party meeting.

Parish Cllr J. Jeffries reported that St John's C.E. First School, Bishop's Wood was holding a school reunion celebration and fete on Saturday 11<sup>th</sup> May, 3pm – 8pm to celebrate 50 years on the current site. Everyone was welcome to attend.

353. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr D. M. Holmes and resolved the following matters:

1. Income and expenditure list as at 11 April, tabled at the meeting, **be approved**. Income £1,542.88 and (net) expenditure £6,250.78.
2. Financial Summary - Cashbook as a result of the March bank reconciliation, circulated prior to the meeting, **be approved**.
3. Q4 statement, the final total was correct despite there being figures missing from the Q4 column. This fault had been reported to AdvantEdge IT support, circulated prior to the meeting, **be approved**.
4. Subscription to Staffordshire Playing Field Association at a cost of £20 per annum, **be approved**.

5. Members considered the application from Brewood Civic Society for a grant towards repairs to the clock on the Lion hotel. The Clerk reported that Brewood Civic Society had been advised incorrectly that £500 was available. The amount approved in the budget was £250.  
**The Council resolved, unanimous in favour, that the grant of £500 be approved.**
6. Members considered the application from Friends of Barnfield Sandbeds for a grant towards native plants. £250 was set aside at the Precept meeting held on 9<sup>th</sup> January 2019.  
**The Council resolved, unanimous in favour, that the grant of £250 be approved.**
7. Members considered the application from Brewood Village Community Council (Jubilee Hall) for a grant towards work of the Jubilee Hall. £2,880 was set aside at the Precept meeting held on 9<sup>th</sup> January 2019.  
**The Council resolved, unanimous in favour, that the grant of £2,880 be approved.**

**Parish Cllrs J. Jeffries and R. Taylor were nominated to approve the online payments.**

354. **PLANNING REPORT:**

The Parish Council received the Planning Report and considered the planning applications.

**19/00229/TREE\_T:** Consultation on an application to carry out works to trees protected by a Tree Preservation Order and in the Conservation Area. Remove 1 Goat Willow, 1 Cypress, 1 Leylandii and 1 Norway Spruce (all in the CA). Prune a Mulberry and a Holly (both TPO).

**The Council resolved, unanimous in favour, that there were no objections to the application. The resident would be advised of the Parish Council policy, that for each tree removed, to be replaced with two trees, either at the property or elsewhere in the Parish.**

**BPSA Ground, Engleton Lane, Brewood.** Draft plans received from KRT Associates for consideration, displayed in the Council Chamber. Members were requested to consider the plans and reinstate the planning application to South Staffordshire Council if appropriate. Clerk's Report referred.

**The Council resolved, unanimous in favour, that the matter be deferred until after the BPSA AGM, which was to be held 14<sup>th</sup> May 2019.**

355. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field. No report received from Parish Cllr M. Sambrook.
- Brewood playing field. No report received from Parish Cllr D. Evans.
- Coven playing field and skateboard park. Parish Cllr Mr R. Dakin reported that the playing field was looking good. The grass had been cut and there was no litter. A piece of downpipe guttering was damaged. Parish Cllr R. Dakin agreed to undertake the repair.
- The Bront. Parish Cllr Mr G. Sibley reported that there was no dog fouling or litter on site. The culvert at Poplars Farm Way entrance was becoming overgrown. All grass areas needed to be cut. The paths were dry and accessible. There were very few Himalayan balsam plants visible, which was a credit to the Entrust team.

356. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

**Summer Sussed.** Notification of this year's Summer Sussed had been received.

**The Council agreed that the Clerk and Assistant Clerk decide the activities for Summer Sussed.**

11<sup>th</sup> April 2019

**ANY OTHER MATTERS OF REPORT:**

Items to be included on the next agenda for the meeting of the Parish Council:

Re-location of the bench at Sandy Lane, Brewood.

9 Grain Ridge, Sandy Lane, Brewood.

There being no other business, the meeting ended at 8:25pm.

Chairman .....

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 11 APRIL 2019**

**MATTERS ARISING**

250. **BPSA Lease.** Constitution now received.

**Working Party to agree a date to meet to consider the changes from the 1993 version.**

**MATTERS ONGOING**

97\* **Land at Engleton Lane, Brewood.** Documents received from the Solicitor including the client care letter, terms and conditions, and queries to be considered.

**Recommended action: A confidential meeting of full Council to be convened before the next scheduled meeting which is on 25<sup>th</sup> April.**

**PLANNING**

**BPSA Ground, Engleton Lane, Brewood.** The Chairman of the BPSA has requested that the Parish Council carries out a site visit prior to making a resolution on this matter.

**OTHER MATTERS OF REPORT**

**Summer Sussed.** Notification of this year's summer sussed has been received. In previous year the Clerk and Assistant Clerk have agreed the activities. Members are requested to confirm that they are happy with this to continue, or nominate a Parish Cllr to decide which activities would be appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING****HELD ON 11 APRIL 2019**

Application No	Proposal	Comment
18/00992/FUL	Amended plans. Erection of 2 Turf Cricket Training lanes, enclosed by spaced 500mm galvanised steel, set in concrete sockets. All surrounded by 3mm knotted polypropylene twisted twine netting, 50mm mesh. The cricket lane foundations and flooring will comprise of 40mm Aggregate, 3mm Ollisett Dust and covered in a geotextile, all constructed underground, thus the removal of equivalent ground dirt space at St Dominics School, Bargate Street, Brewood.	No objection.
19/00021/FUL	Amended plans. Conversion of the existing New Inn public house in Kiddemore Green Road, Brewood, in to 1 x 5 bed house with associated amenities.	No objection.
19/00209/FUL	Single storey extension at 181 Station Drive, Four Ashes.	No objection.