

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH
MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 14TH MARCH 2019 AT 7.00PM

This meeting was recorded by the Parish Council.

District Cllr J. Bolton left the meeting.

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business, this matter was taken at the beginning of the meeting, when the public and press would be excluded from the meeting.

97. **Development at Engleton Lane, Brewood.** Further information received.

District Cllr J. Bolton returned to the meeting.

PRESENT:

Parish Cllrs M. Alden-Court, J. Bradshaw, J. Carr, R. Dakin, D. Evans, D. M. Holmes, J. Jeffries, K. Kearney, A. Pupino, M. Sambrook, G. Sibley, W. Sutton, R. Taylor, L. Tomkins, M. Webb MBE.

IN ATTENDANCE

District Cllr J. Bolton.

APOLOGIES:

District Cllr B. Cox, County Cllr M. Sutton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

The Minutes of the Council meeting held on 28th February were approved as being an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

316. **PUBLIC PARTICIPATION:**

No members of the public were present at the meeting.

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It was noted that the Parish Council's precept for 2019/20 had increased. The Precept had remained at around £139,000 for the past five financial years but this year, it had been increased to around £160,000 which was a 14.1%; this worked out at approx £6.60 extra per household per annum.

317. **POLICE REPORT:**

No Police report was received. Parish Cllr J. Carr reported that Coven Memorial Hall had been burgled again and a lot of damage had been caused. Parish Cllr Carr thanked the Police for the excellent response received.

MATTERS ARISING:

69* **West Midlands Interchange.** Closing date and time to submit further comments as an interested party was 5th April at 23.59.

The Council resolved, unanimous in favour that, a meeting be held 26th March 2019 at 10am in order for Members to discuss the Parish Council's representation.

217. **Footpaths at Coven Playing Field.** Members considered the proposal to lay a path from the car park to the tennis court to give wheelchair access. Further consultation was necessary.

The Council resolved, 12 in favour and 3 abstentions that the matter be put onto Matters Ongoing with a view to providing footpaths at all three playing fields in the future.

267.3 **Provision of a Hard Standing at Chambley Green Bus Stop.** Email received from a resident of Coven thanking the Parish Council for its prompt action in laying the slabs.

Matter of report.

MATTERS ONGOING:

The Council received the Matters Ongoing report, circulated prior to the meeting.

318* **Research Project.** Clerk had contacted both students by email but had received no reply.

The Council resolved, 14 in favour and 1 against that the students be given a deadline by which to reply. If no contact made the matter would not be pursued.

109/157.9 **Tree at Bishop's Wood Playing Field.** Parish Cllr M. Sambrook reported that the shrubs were growing well.

The Council resolved, unanimous in favour that the matter be removed from Matters Ongoing.

235. **Brewood Bowling Club Lease.** Reply received from solicitor for consideration at the next meeting of the Parish Council. Clerk's Report referred.

Matter of report.

246** **Jacob's Ladder - Damage to Handrail.** Fencing was erected 14th March.

The Council resolved, unanimous in favour that individual Members visit the site and the matter be placed on the agenda for the next meeting of the Council.

312** **Parking on Grass Verge, Deansfield Road.** Mr K. Davies SSHA had replied to Parish Cllr D. M Holmes. A meeting would be held in April to discuss the matter further.

250* **BPSA Lease.** A Further meeting had been held 14th March when final amendments were agreed. Clerk to make the changes and place the matter on the agenda for the next meeting when the lease would be signed by the Chairman on behalf of the Parish Council. The Parish Council was awaiting an updated version of the constitution from the BPSA committee.

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299* **Garden Villages.** Ironbridge, Tern Hill and Junction 3, M54 were being considered for 'Strategic Development Sites' (3000 homes) by Shropshire County Council. Parish Cllr J. Jeffries to forward a copy of the Cabinet report to the Clerk. District Councillors with responsibility for planning to keep the Parish Council informed of developments.

CORRESPONDENCE RECEIVED:

318. Members reviewed the Annual Investment Strategy. Copies circulated prior to meeting. Finance meeting to be arranged at the next meeting of the Parish Council.

The Council resolved, unanimous in favour, that the Annual Investment Strategy be approved.

319. Members reviewed the Communications and Community Engagement Policy. Copies circulated prior to meeting.

The Council resolved, unanimous in favour, that the Communications and Community Engagement Policy be approved, subject to proof reading.

320. Email received from the allotment holder of plot 37 at Coven Heath requesting permission to erect a greenhouse 8' x 6'.

The Council resolved, unanimous in favour, that approval be given for the greenhouse.

321. Letter received from Brewood Bowling Club inviting Members to its AGM to be held on Wed 27th March at 8.15 pm in the Three Stirrups.

Matter for report.

322. Poster received from Calor advising of its Calor Rural Community Fund. 21 grants were available; 10 x £5,000, 6 x £2,500 and 5 x £1,000. Applications for funding opened on 5th March and closed on 29th April. Further details were available on www.calor.co.uk/communityfund

The Council resolved, unanimous in favour, that the posters be displayed on the Parish Council noticeboards and Facebook page.

323. **CORRESPONDENCE CIRCULATED:**

South Staffordshire Review – Spring
Brewood Civic Society minutes 18 Feb 2019
Minutes of Friends of Barnfield Sandbeds 10th Anniversary Meeting
SPCA Bulletin 7th March

324. **DISTRICT/COUNTY COUNCIL'S REPORT:**

The Chairman read a written report received from County Cllr M. Sutton regarding flooding at St Paul's First School, Coven.

325. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman reported that on 11th March she had attended the Fly the Flag for the Commonwealth at South Staffordshire Council.

Parish Cllr R. Dakin reported that on 5th March he attended the collation, institution and induction of the Vicar at St Paul's Church, Coven. On 13th March he had attended Local Councillor Training at Staffordshire Parish Councils Association. Parish Cllr Dakin recommended that all Councillors attend the training.

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Parish Cllr L. Tomkins had attended the collation, institution and induction of the Vicar at St Paul's Church, Coven and said it was a wonderful service. Parish Cllr J. Bradshaw apologised for her non-attendance at the service.

Parish Cllr K. Kearney reported that Community Speed Watch team had reduced their visits at some sites as no vehicles exceeded the speed limit during previous visits. There would be two teams operating once training had been undertaken, which was scheduled for 19th March in the Parish Council chamber.

326. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr J. Carr and resolved the following matters:

1. Income and expenditure list as at 14th March, tabled at the meeting, **be approved**. Income £1,032.98 and expenditure (net) £10,023.53.
2. Financial Summary – Cashbook arising from the bank reconciliation for February, circulated prior to the meeting, **be approved**.
3. An initial payment of £35 from Opkill (in association with South Staffordshire Council) to survey the roof space as an infestation of rats and wasps had been discovered. Clerk's Report referred. **The Council resolved, unanimous in favour, that the initial payment of £35 be approved. It was further resolved, 14 in favour and 1 against, that the recommendations and quote received from Opkill at a cost of £455.00, be approved.**
4. Members considered the proposal for resurfacing some of the footpath from Hillcrest to Deansfield Road, Brewood, funded from the next Community Benefit Payment due in June 2019. **The Council resolved, 9 in favour and 6 against, that the matter be deferred until June 2019 when the payment would be received. Parish Council to make a list of other possible projects in the meantime.**

Parish Cllrs D. Evans and J. Jeffries were nominated to approve the online payments.

327. **PLANNING REPORT:**

The Parish Council received the Planning Report and considered the planning applications.

271.2 Members considered the feasibility of having a joint user agreement between Brewood Cricket Club and Brewood Parish Sports Association with a view to constructing a joint facility following the idea received separately from both parties to redevelop the buildings at Engleton Lane and Four Ashes Road, Brewood.

The Council resolved, 13 in favour and 2 abstentions that Parish Council representatives report back after a further meeting between the two clubs had been held.

Parish Cllr W. Sutton did not vote on any matters relating to planning.

The Chairman moved the suspension of Standing Order 3.w to allow the meeting to continue beyond 9pm.

328. **PLAYING FIELD REPORTS:**

The Parish Council received the written Playing Fields Reports:

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- Bishop’s Wood playing field. Parish Cllr Mrs M. Sambrook reported that all equipment was in good condition. The grass towards the bottom of the field was waterlogged. Parish Cllrs J. Jeffries and M. Sambrook would arrange to meet with a local parent to decide and mark where the goal posts would be sited.
- Brewood playing field and skateboard park. Parish Cllr Mr D. Evans reported that the play equipment was in good order but the grass required cutting. The ‘horse rider’ exercise equipment required some oil.
- Coven playing field and skateboard park. Parish Cllr Mr R. Dakin reported that the grass had been cut, there was graffiti on the store room walls. There was dog fouling on the tennis court and further damage to the bench.
- The Bront. Parish Cllr Mr G. Sibley reported that there was no dog fouling or litter on site. All paths were passable but there were lots of muddy areas. Flowers, trees and shrubs were starting to sprout. The River Penk was very high and fast flowing but not at risk of flooding.

329. **CLERK’S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

ANY OTHER MATTERS OF REPORT:

Items to be included on the next agenda for the meeting of the Parish Council:

Lawn Lane, Coven planning enforcement.

There being no other business, the meeting ended at 9:15pm.

Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 14 MARCH 2019**

MATTERS ARISING

311. **County Councillors Report.** Clarification received from County Cllr M. Sutton regarding recent flooding at St. Paul's School, Coven.

MATTERS ONGOING

235. **Brewood Bowling Club Lease.** Implications for changing to a company limited by guarantee. Reply received from solicitor for consideration at the next meeting of the Parish Council.

FINANCE

326.3 **Parish Council Offices.** Evidence of a rat in the roof space has been found and electric wires have been gnawed. The report from Opkill (in association with South Staffordshire Council) has recommended the proofing (blocking) of two holes at a cost of £85 and treatment for infestation £220. There is a further recommendation of decontamination of the roof space at a cost of £150.

Members' views.

PLANNING APPLICATIONS CONSIDERED AT THE MEETING**HELD ON 14TH MARCH 2019**

Application No	Proposal	Comment
19/00111/FUL	Proposed remodel to existing dormer bungalow including two storey to side and front at Fairview, Paradise Lane, Slade Heath.	Objection. Over development in the Green Belt with no special reason.
19/00128/FUL	Rear two storey extension and roof alterations and rear 1 st floor extension at Orchard View, Paradise Lane, Slade Heath.	No objection.