

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 14<sup>TH</sup> FEBRUARY 2019 AT 7.00PM**

This meeting was recorded by the Parish Council.

No members of the public declared that they were recording the meeting.

**PRESENT:**

Parish Cllrs M. Alden-Court, J. Bradshaw, J. Carr, R. Dakin, D. Evans, D. M. Holmes, J. Jeffries, K. Kearney, A. Pupino, M. Sambrook, G. Sibley, W. Sutton, R. Taylor, L. Tomkins, M. Webb MBE.

**IN ATTENDANCE**

District Cllr J. Bolton.

**APOLOGIES:**

District Cllr B. Cox, County Cllr M. Sutton.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

The Minutes of the Council meeting held on 31<sup>st</sup> January were approved as being an accurate record and duly signed.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

271. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

A resident from Engleton Lane, Brewood spoke regarding planning application 18/00991/FUL, construction of 73 dwellings at land at Engleton Lane, Brewood and asked the Parish Council for support regarding a blanket ban on all construction vehicles travelling through Brewood village. (See planning). The resident was advised to register his concerns on the South Staffordshire Council planning application web page.

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272. **POLICE REPORT:**

No Police report was received. Parish Cllr W. Sutton reported that PCSOs had visited Brewood Library as they had received a report of a man allegedly standing outside the library watching the school. A leaflet had been distributed to households advertising security patrols in Brewood £1 per week for households and £6 for businesses. The public would be reassured that there was no requirement for extra security as there was not an identified need, this was purely business.

**MATTERS ARISING:**

260. **Playing Field Reports.** It was recommended that a site visit be undertaken to assess whether it would be possible to remove the old fencing along the eastern boundary of Brewood playing field.

**The Council resolved 13 in favour, 1 against, 1 abstention that a site visit be arranged for Monday 18<sup>th</sup> February at 1:30pm.**

**MATTERS ONGOING:**

The Council received the Matters Ongoing report, circulated prior to the meeting.

246\*\* **Jacob's Ladder - Damage to Handrail.** The Clerk had written to the resident asking for an update.

299\* **Garden Villages.** Parish Cllr J. Jeffries confirmed that it was not on the preferred sites list but Bradford Estates may put it forward in a future call for sites.

318\* **Research Project.** To be followed up in March.

97. **Development at Engleton Lane, Brewood.** Awaiting contact from the Parish Council's solicitor.

109/157.9 **Tree at Bishop's Wood Playing Field.** Had been inspected by the gardener/handyman and the shrubs were beginning to grow shoots.

178b. **Notice Boards on Shropshire Union Canal.** Parish Cllr W. Sutton reported that South Staffordshire Council had decided to remove the boards as there were better mechanisms for providing tourist information.

236. **Wall at Amenity Area Church Rd, Brewood.** Awaiting confirmation of ownership from Land Registry. Clerk to chase.

278. **Scroll Presentation (Ice Busters Scheme).** Information about the Ice Busters Scheme to be included in the next Parish Council Newsletter.

217. **Footpaths at Coven Playing Field.** Working Party to agree a date to meet to consider access paths at Coven Playing Field. Clerk's Report referred.

**The Council resolved, unanimous in favour that the Working Party meet on Wednesday 20<sup>th</sup> February at 5pm.**

**It was resolved that items 178b and 103.3 be removed from Matters Ongoing.**

**CORRESPONDENCE RECEIVED:**

287. Email received from South Staffordshire Council's policy and partnership team advising of the next Let's Work Together event would be held on Monday 25<sup>th</sup> February. Presentations would include Healthwatch,

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Compton Care, Supported Futures and Staffordshire Fire and Rescue. Parish Cllr M. Alden-Court confirmed her attendance.

**The Council resolved unanimous in favour that interested Members advise the Clerk.**

288. Email received from Staffordshire Parish Council's Association advising of its Local Councillor Training Course to take place on Wednesday 13<sup>th</sup> March from 7.00pm until 9.00pm at Staffordshire Place One. Copy circulated via email prior to the meeting.

**The Council resolved unanimous in favour that interested Members advise the Clerk.**

289. Members of the 'Recording Meetings' Working Party requested that the use of social media be placed on the agenda. Copy of draft document was circulated prior to the meeting. Members agreed that the policy be added to the Code of Conduct.

**The Council resolved unanimous in favour that the Personal Use of Social Media by a Parish Councillor Policy, be approved and added as a codicil to the Council's Code of Conduct.**

290. **CORRESPONDENCE CIRCULATED:**

Wolverhampton West Magazine.

Wolverhampton Magazine.

SPCA Bulletin 31<sup>st</sup> January, 7<sup>th</sup> February.

291. **DISTRICT/COUNTY COUNCIL'S REPORT:**

No District Councillors had anything to report.

292. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman had nothing to report.

Parish Cllr K. Kearney reported that he and Parish Cllr Dakin had attended the Staffordshire Police Headquarters for a very informative meeting regard Community Speed Watch. The Chief Constable spoke regarding the importance of CSW and the intention to empower speed watch officers. There were 72 CSW groups with the hope to have 100 teams by 2021. Registration plates reported to the Police were automatically checked for MOT and insurance cover and followed up if no certificates were current.

293. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr J. Carr and resolved the following matters:

1. Expenditure list as at 14<sup>th</sup> February tabled at the meeting, **be approved.** Expenditure (net) £5,126.22 (income nil).
2. Expenditure of £125 to remove a willow tree and grind the roots at allotment 50 at Coven Heath, **be approved.**

291\* **Safer Roads Funding.** Additional expenditure of £883 for the provision of an 'All in One' instead of a Speed Indicator Device and one additional solar panel **be approved.** Report circulated prior to the meeting.

**Parish Cllrs D. Evans and J. Jeffries were nominated to approve the online payments.**

294. **PLANNING REPORT:**

The Parish Council received the Planning Report and considered the planning applications

Parish Cllr W. Sutton did not speak or vote on any matters relating to planning.

**18/00991/FUL Engleton Lane, Brewood.** Letter received from a resident from Engleton Lane, Brewood requesting support from the Parish Council for a complete ban on all site traffic from the development. He had been made aware that the developer had agreed that traffic would use a temporary tarmac road to access the site from Four Ashes Road but would like Staffordshire County Council Highways department to be formally advised of his concerns. It was agreed that the Clerk write to Highways requesting a blanket ban on construction traffic in Brewood village centre.

**18/00618/FUL.** Parish Cllr L. Tomkins had advised that written confirmation had been received that vehicular access would be directed via the existing road at Hordern Park (Ball Lane) and not via Meadow Lane in Coven Heath.

Members considered the draft planning application received from KRT Associates for a replacement changing room block at the BPSA land in Engleton Lane, Brewood.

**The Council resolved, unanimous in favour that the matter be deferred until the next meeting of the Parish Council.**

295. **PLAYING FIELD REPORTS:**

The Parish Council received the written Playing Fields Reports:

- Bishop's Wood playing field. Parish Cllr Mrs M. Sambrook reported that there were no problems and everything was in good condition.
- Brewood playing field and skateboard park. Parish Cllr Mr D. Evans reported that there were no problems and everything was in good condition.
- Coven playing field and skateboard park. Parish Cllr Mr R. Dakin reported that two new picnic benches had been installed but there was further damage to a seating bench and the bug house. The tennis court fence was also damaged, it was recommended that the gate be locked once the tennis nets had been taken down. The aerial runway bark had been topped up. There were tyre marks on the playing field and football pitch.
- The Bront. Parish Cllr Mr G. Sibley reported that there was no litter or dog fouling. All paths were passable, there were a lot of mole hills; spring flowers were starting to grow. A green ring-necked parakeet was seen on site. The River Penk was higher than usual but not at risk of flooding.

296. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

Parish Cllr J. Carr reported that First Coven St Paul's Scout Group were creating dog poo bag dispensers from used bottles and South Staffordshire Council had donated 1000 bags to fill the bottles.

There being no other business, the meeting ended at 8.05pm.

Chairman .....

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 14<sup>TH</sup> FEBRUARY 2019**

**Footpaths at Coven Playing Field.** Working Party to agree a date to meet to consider access paths at Coven Playing Field. Working Party members are parish cllr J. Bradshaw, J. Carr, R. Dakin, DM Holmes, A. Pupino and G. Sibley.

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING****HELD ON 14<sup>TH</sup> FEBRUARY 2019**

<b>Application No</b>	<b>Proposal</b>	<b>Comment</b>
18/00810/FUL	Demolition of existing cottages and outbuildings and erection of two detached homes with single garages at Lower Avenue Cottage, Brewood Road, Coven.	No objection to the demolition of existing cottages. Objection to the position of the new dwellings being so close to the road. Strong reservations about the design which is inappropriate as there is no correlation to a rural cottage and not sympathetic to a rural setting. It is essential that turning is kept within the curtilage.
19/00052/FUL	New replacement roof structure and covering to provide new attic space bedroom and en-suite at 11 Telford Gardens, Brewood.	No objection.
19/00067/LBC	Refurbishment and repairs to Green Oaks cottage. Demolition of C20 extension and creation of new window opening in West Gable. Construction of new dormer window on north elevation. New timber clad extension to the rear to include two bedrooms and open plan kitchen/living area. Refurbishment of detached out-building into utility room. Construction of new double garage to replace existing sheds. Repositioning of access road further west along Kiddermore Green Road at Green Oaks, Kiddermore Green Road, Brewood.	No objection. Parish Council would prefer a pitched roof on the garage as this is a listed building.