

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 31<sup>ST</sup> JANUARY 2019 AT 7.00PM**

**PRESENT:**

Parish Cllrs J. Bradshaw, R. Dakin (Chairman for the meeting), D. Evans, K. Kearney, A. Pupino, G. Sibley, W. Sutton, R. Taylor, L. Tomkins.

**IN ATTENDANCE**

District Cllr B. Cox.

**APOLOGIES:**

The following apologies were received and approved: Parish Cllr M. Alden-Court (personal), J. Carr (personal), D. M. Holmes (personal), J. Jeffries (personal), M. Sambrook (illness), M. Webb MBE (personal).  
 District Cllr J. Bolton, County Cllr M. Sutton.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

The Minutes of the Precept meeting held 9<sup>th</sup> January were approved as being an accurate record and duly signed, with the exception of Parish Cllr G. Sibley, who was not in attendance. Minutes of the Council meeting held on 10<sup>th</sup> January were approved as being an accurate record and duly signed.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

271. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

A North Star Consulting and Research representative on behalf of the land owner informed the Parish Council that land off Paradise Lane, Slade Heath was being considered as a potential rural exception site. It was likely that a housing needs survey would need to be undertaken.

The chairman and treasurer from Brewood Cricket Club informed the Parish Council of the club's intention to rebuild or expand the current club house. The club had many teams, including junior boy and girl teams, a ladies team and training facilities for people with learning difficulties. Brewood Cricket Club had arranged a meeting with BPSA representatives to discuss the idea of a shared facility.

Representatives of Stop West Midlands Interchange asked the Parish Council for financial support towards the cost of legal advice and offered to answer any questions regarding the matter. See item 69\*\* (Finance).

272. **POLICE REPORT:**

The Council received the written report of the Police. Clerk's Report referred. Newsletter to include an article encouraging everyone to report all incidents to the Police.

**MATTERS ARISING:**

230\* **Recording Meetings.** Members considered the recommendations of the meeting of the Working Party held on 17<sup>th</sup> January. Copies circulated prior to the meeting.

**The Council resolved, 8 in favour and 1 against that the recommendations of the Working Party be approved.**

214. **Business Plan.** Copies circulated prior to the meeting.

**The Council resolved, unanimous in favour that the Clerk circulate a selection of dates for Members to meet to discuss the Action Plan.**

268.2 **Traffic Calming, School Lane, Coven.** Email received regarding traffic calming measures associated with the development at School Lane, Coven. Members considered if it would be appropriate for the Parish Council to support the provision of speed bumps and chicanes. Copies circulated prior to the meeting.

**The Council resolved, 8 in favour and 1 abstention that the Clerk respond advising that the matter had been discussed with the developer. The Parish Council was sympathetic to their concerns which had been pointed out by the Parish Council as consultees on the planning application.**

260 **Playing Field Reports.** It was recommended that a site visit be undertaken to assess whether it would be possible to remove the old fencing along the eastern boundary of Brewood playing field.

**The Council resolved, unanimous in favour that the matter be deferred to the next meeting of the Council.**

270. **Allotments Inspection.** Members considered the recommendations of the Allotments Working Party following the inspections carried out on 14<sup>th</sup> January. Copies circulated prior to the meeting.

**It was resolved, unanimous in favour that the recommendations of the Working Party be approved.**

**MATTERS ONGOING:**

The Council received the Matters Ongoing report, circulated prior to the meeting.

**The Chairman moved that Finance item 69\*\* (West Midlands Interchange) be taken in accordance with Standing Order 1a. See Finance.**

69\*\* **West Midlands Interchange.** Date of preliminary meeting scheduled for Wednesday 27<sup>th</sup> February at 10.00am at the Hayward Suite, Molineux Stadium, Wolverhampton. Details previously circulated to members and uploaded to the Parish Council's Facebook page.

**Matter of report.**

31<sup>st</sup> January 2019

229. **School Crossing Patrol.** Open letter from Staffordshire County Council via SPCA advising that the County Council, following feedback, had decided to continue to fund School Crossing Patrols. Copies circulated prior to the meeting.

**Matter of report.**

376.8\*. **RADAR Lock.** Parish Cllr A. Pupino had visited Sandy Lane W.C. and suggested a solution to enable the lock to be dual access. Parish Cllr Pupino to report back in due course as to whether or not the locking device could be adopted.

230\* **Recording of Parish Council Meetings.**

**The Council resolved, 8 in favour and 1 against that Parish Council meetings be recorded from 14<sup>th</sup> February 2019.**

#### **CORRESPONDENCE RECEIVED:**

273. Email received from a new allotment holder requesting permission to erect a metal shed no greater than 8' x 6' and a poly tunnel 3m x 2m on plot 42 at Coven Heath.

**The Council resolved, unanimous in favour that approval be given for the shed and poly tunnel.**

274. Email received from an allotment holder requesting permission to erect a greenhouse on plot 6 at Coven Heath.

**The Council resolved, unanimous in favour that approval be given for the greenhouse.**

275. Email received from Brewood Tennis Club asking whether the Parish Council had any preference for the colours used when resurfacing the tennis court. The tennis club committee would prefer the courts to be green and the run-off red, presently the courts were green and run-off dark green. This would highlight that the courts had been refurbished and the colour scheme would make them stand out from the park surroundings. Clerk's Report referred.

**The Council resolved, unanimous in favour that there was no objection to the Tennis Club Committee resurfacing the courts using green and the run-off red. It was further resolved that the Parish Council approve the temporary banner attached to the perimeter fence subject to any planning permission required.**

276. Flyer received from Weston Park Foundation publicising their volunteering opportunities and requesting that the Parish Council place the flyer on its noticeboards etc. Weston Park Foundation was a registered charity.

**The Council resolved, unanimous in favour that the poster be advertised on Parish Council noticeboards.**

277. Email from Staffordshire County Council highlighting the Highways Your Way website. The site contained information on how Parish Councils could take on some of the work of Staffordshire County Council.

**Matter of report.**

278. Email and photographs of a local young person in Bishop's Wood who had become an 'Ice Buster'. He had diligently spread salt on footpaths when the temperature had been forecast as low. The photographs showed the results on the path to the bus stop and around the housing association bungalows.

**The Council resolved, unanimous in favour that the young person be thanked and presented with a Parish Council Scroll.**

**It was resolved that items \*181 and 230\* be removed from Matters Ongoing.**

279. **CORRESPONDENCE CIRCULATED:**

Briefing note from South Staffordshire Council regarding forthcoming elections.  
 Open letter to Councillors from Sue Baxter, Chairman of NALC.  
 Coven Heath Community Association Newsletter January 2019.  
 SPCA Bulletin 17 January 2019.  
 Brewood Civic Society minutes 7<sup>th</sup> January 2019.

280. **DISTRICT/COUNTY COUNCIL'S REPORT:**

District Cllr B. Cox reported that the Environment Agency Medium Term Plan had been set and the flood alleviation scheme 2021 included a new watercourse at Bishop's Wood.

South Staffordshire Council was increasing the empty property premium to encourage empty properties to be brought back into use.

Air quality in South Staffordshire was generally very good. There were three air quality management areas within the district where the levels of air pollution were close to the air quality limits, which were Teddesley Road, Penkridge, Wolverhampton Road, Wedges Mills and the A5 at Hatherton.

Bishop's Wood defibrillator needed to be moved to a central location. Money had been sought to replace the battery and pads. As the bus shelter did not have an electricity supply, Staffordshire County Council would be contacted to negotiate using the street lighting supply. Alternatively the defibrillator could be installed in the Parish Council's telephone kiosk which would be painted yellow.

281. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

Parish Cllr R. Dakin read aloud a report from Parish Cllr J. Jeffries regarding results obtained by Wolgarston High School, as published on [www.gov.uk](http://www.gov.uk) website. The new measures of success of a school were Progress 8 and Attainment 8, both focusing more widely on 8 subjects. Wolgarston was top of the Staffordshire table in Progress 8 with a well above average score, and in 5th position (Maintained schools) on the Attainment 8 list. Clerk to send letter of congratulations to the school.

282. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr L. Tomkins and resolved the following matters:

1. Income and expenditure list as at 31st January 2019, including salary payments, tabled at the meeting, **be approved**. Income £1351.35 and expenditure (net) £11,865.08.
2. Financial Summary – Cash Book Reconciliations for December and the direct debit/standing orders arising from the December bank reconciliation, **be approved**. Copies circulated prior to the meeting.
3. Budget Report for Q3 2018/2019, **be approved**. Copies circulated prior to the meeting.
4. The decision of the Clerk, together with the Head of Finance, to replace the bus shelter roof at Brewood Road, Coven in accordance with 4.5 of the Parish Council's Financial Regulations, following a report of vandalism from the Police, **be ratified**. Two quotes had been received for £800 and £790. It was agreed to accept the quote of £790.

5. Members considered the three quotes received to replace one rear window at the Parish Council office. Copies circulated prior to the meeting.  
**The Council resolved, unanimous in favour to accept the quote to replace one rear window at a cost of £550.00.**
6. Members considered the four quotes received for the grounds maintenance contract to commence 1<sup>st</sup> April 2019. Copies circulated prior to the meeting.  
**The Council resolved, 8 in favour and 1 abstention to accept the quote received from Chartwells / Entrust for the grounds maintenance. The contract would be for a five year period commencing 1<sup>st</sup> April 2019.**
7. Email received from a resident in Coven requesting reimbursement of £39.98 for temporary repairs to the fence at the rear of the property. A shrub was cut back on The Bront leaving the garden exposed and accessible from The Bront creating a security risk.  
**It was resolved, 4 in favour, 3 against and 1 abstention that the resident be reimbursed as a good will gesture.**

**Parish Cllrs D. Evans and R. Taylor were nominated to approve the online payments.**

69\*\* **West Midlands Interchange.** Email received from Stop the West Midlands Interchange Group requesting that the Parish Council makes a donation of £1,000 towards the £4,000 cost of legal advice objecting to the development. This had been estimated at £100 per hour for 40 hours work. Clerk's Report referred.

**The Council resolved, unanimous in favour that a grant of £1,000.00 towards the cost of legal fees. To be vired from one of the projects not carried forward to 2019/20.**

**Parish Cllr W. Sutton left the meeting.**

283. **PLANNING REPORT:**

The Parish Council received the Planning Report and considered the planning applications received. Clerk's Report referred.

284. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

There were no other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

There being no other business, the meeting ended at 8.40pm.

Chairman .....

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 31<sup>ST</sup> JANUARY 2019**

**POLICE REPORT**

The Police report received covered 28 December 2018 to 29 January 2019. Copy tabled.

**CORRESPONDENCE RECEIVED**

275. **Brewood Tennis Club.** Photograph received of the proposed colours for the courts. The club has also asked permission for a 6' x 2' banner which would be erected temporarily on the fence of the playing field. The club has been advised to contact South Staffordshire Council's planning team as this may be classed as fly-posting. The club has asked whether the Parish Council had any objections to the banner.

**FINANCE**

69\* **West Midlands Interchange.** Clarification received from the group as to the cost of legal representation, circulated by email prior to the meeting. The Parish Councils in the collective are: Penkridge, Brewood, Hatherton, Essington, Saredon, Cheslyn Hay, Wheaton Aston, Great Wyrley, Featherstone, Huntington, Shareshill, Dunston and Hilton. Penkridge Parish Council will discuss the request at its meeting on 14<sup>th</sup> February. It is likely that it will not provide any funding.

**PLANNING**

Plans have been received for the proposed changing rooms at BPSA in Engleton Lane, Brewood. Copy tabled. They will be forwarded by email and placed on the agenda for the next meeting.

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING**

**HELD ON 31<sup>ST</sup> JANUARY 2019**

<b>Application No</b>	<b>Proposal</b>	<b>Comment</b>
18/00618/FUL	(Amended plans). Change of use of land to residential use for the stationing of 2 caravans of which no more than 1 would be a mobile home, the erection of one brick built dayroom and the laying of hardstanding at Land Rear Of Hordern Lodge, Ball Lane, Coven Heath.	Objection. No special reason given for further development in the Green Belt. Further objection if vehicle access is via public footpath (Meadow Lane).
18/00992/FUL	Erection of 2 Turf Cricket Training lanes, enclosed by spaced 500mm galvanised steel, set in concrete sockets. All surrounded by 3mm knotted polypropylene twisted twine netting, 50mm mesh. The cricket lane foundations and flooring will comprise of 40mm Aggregate, 3mm Ollisett Dust and covered in a geotextile, all constructed underground, thus the removal of equivalent ground dirt space at St Dominics School, Bargate Street, Brewood.	No objection.
18/01017/LBC	We would like to reinstate the window in the utility room (at the rear of the property), as this is currently bricked up with breeze blocks. We would also like to put in a condensing oil combination boiler to heat the property, as the current solid fuel heating system has been severely damaged beyond repair. We will need to locate an oil tank in the front paddock, above the ground on a concrete base. This will be screened with cherry laurel so to reduce the visual impact on the property from any position at Leper House, Whitehouse Lane, Codsall.	No objection.
19/00002/VAR	Variation of Condition 2 (Approved plans) of 18/00168/FUL. Unit A layout changed, split into 3 units; overall floor area unchanged at Four Ashes Enterprise Centre, Latherford Close, Four Ashes.	No comment.
19/00021/FUL	Conversion of the existing New Inn Public House in Kiddemore Green Road, Brewood, in to 1 x 5 bed house with associated amenities.	No objection provided that the unique hedges along the footpath to the front of the property are preserved.
19/00022/FUL	Rear 2 storey extension at 30 Greenacres, Coven.	No objection.
19/00039/FUL	Replacement and alteration of existing boundary treatments with mix of wrought railings, railing topped brick wall and electric gates at Forge House, Brewood Road, Coven.	No objection.