

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**  
**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 9<sup>TH</sup> AUGUST 2018 AT 7.00PM**

**PRESENT:**

Parish Cllrs M. Alden-Court, J. Bradshaw, J. Carr, R. Dakin, D. Evans, D. M. Holmes, A. Pupino G. Sibley, W. Sutton, R. Taylor, L. Tomkins, M. Webb MBE.

**IN ATTENDANCE:**

County Cllr M. Sutton.

**APOLOGIES:**

Parish Cllrs J. Jeffries (personal), K. Kearney (personal), M. Sambrook (no reason given).  
District Cllrs J. Bolton, B. Cox.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no declarations of interest from Members, nor requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

Parish Cllr A. Pupino declared a personal interest in planning application 18/00602/FUL.

Parish Cllr L. Tomkins declared a personal interest in planning application 18/00618/FUL.

**MINUTES:**

The Minutes of the Council meeting held on 26<sup>th</sup> July 2018 and the Minutes of the Traffic Management Working Party meeting held on 24<sup>th</sup> July were approved as being an accurate record and duly signed.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

128. **PUBLIC PARTICIPATION:**

The Chairman moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

Parish Cllr L. Tomkins spoke regarding planning application 18/00618/FUL.

129. **POLICE REPORT:**

No written report of the Police was received.

**MATTERS ARISING:**

120. **Footpath 28 Rainbow Alley.** The gardener/handyman was willing to cut back the hedges in Rainbow Alley if required by the Parish Council. Diane Firkins of Staffordshire County Council had been approached about removing the detritus. Clerk's Report referred. Mr Rochfort had offered to contact Marston's Brewery about cutting back the hedge.

**The Council resolved, unanimous in favour, to wait for a response from Mr Rochfort and the matter be placed on the agenda for the next meeting of the Parish Council.**

**MATTERS ONGOING:**

The Council received the Matters Ongoing report, circulated prior to the meeting.

47. **Traffic Management Meeting.** Traffic Management Working Party minutes from the meeting held on 24<sup>th</sup> July 2018, copies circulated prior to the meeting.

**The Council resolved, unanimous in favour, that the recommendations of the Traffic Management meeting held 24<sup>th</sup> July 2018 be approved.**

66. **Tackling Dog Fouling.** Meeting held with Lucy Macdonald on 31<sup>st</sup> July. Ideas put forward for dealing with the problem were neon pink spray, bag dispensers with biodegradable bags near to waste bins, portable banners, stickers in shop windows where bags were available, additional signage and dog fouling buddies. Members were asked to provide a list of hot-spots where fouling was most seen.

**The Council resolved, unanimous in favour, that Members advise the Clerk of hot-spots, banner sites and dispenser sites.**

312\*\* **Parking Deansfield Road/Close.** (Land belonging to South Staffordshire Housing Association). Vehicles were being parked outside properties on the grass where vehicular access was prohibited.

**The Council resolved, unanimous in favour, that Parish Cllrs attend a meeting with Mr K. Davies, Home Services Team Leader on 24<sup>th</sup> August 2018 at 10:30am.**

173\*\*\* **Footpath – Hillcrest, Brewood.** County Cllr M. Sutton confirmed that details of the footpath would be included in the sale of the land.

246\*\* **Jacob's Ladder - Damage to Handrail.** No additional information was provided.

318\* **Parish Council Research (Board for Previous Clerks).** A meeting had been held on 8<sup>th</sup> August. One candidate had confirmed that they would like to take part in the project. Further meeting to be arranged.

103.3 **Replacement windows.** Clerk to pursue three quotes.

**It was resolved that items 46, 47, 66 and 279\* be removed from Matters Ongoing.**

**CORRESPONDENCE RECEIVED:**

130. There was currently only one active member and the Ambulance Service was unwilling to provide training for any new first responders.

**The Council resolved, unanimous in favour, that the Clerk write to Mr Copcutt, Co-ordinator of Brewood Community First Responders to establish if any support was required from the Parish Council.**

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131. Email received from South Staffordshire Council advising of sightline pruning which was a summer prune of district council owned shrub beds in which they remove any overhanging growth over the footpath/visibility issue areas or windows next to buildings which was undertaken during June and July. They had stated that they were on schedule to complete the operation early August. This parish was included in the programme. They had also advised that they would be resuming grass and verge cutting next week and roadside hedge cutting in September.

**Matter of report.**

132. Members were requested to provide articles for the forthcoming Newsletter.

**The Council resolved, unanimous in favour, that Members forward Newsletter articles to the Clerk.**

133. Invitation from Brewood Rotary to its Brewood Christmas Lights meeting on 4<sup>th</sup> September at 7pm in the Three Stirrups pub.

**The Council resolved, unanimous in favour, that Parish Cllr D. Evans attend the Brewood Christmas Lights meeting on 4<sup>th</sup> September.**

134. Invitation received from Community Council of Staffordshire to an Extraordinary General Meeting on 20<sup>th</sup> August at 6pm at Great Bridgeford Village Hall, Newport Road, Stafford. This would mark the closure of the organisation after 60 years.

**The Council resolved, unanimous in favour, that Parish Cllr D. Evans attend the Community Council of Staffordshire Extraordinary General Meeting on 20<sup>th</sup> August.**

135. Email received from Parish Cllr J. Bradshaw advising of the link to the South Staffordshire Community Lottery for Coven Christmas Lights, circulated prior to the meeting. The email also encouraged members to consider setting up the Parish Council as a worthy cause.

**The Council resolved, unanimous in favour, that the matter be deferred to the next meeting of the Parish Council when the Clerk would be in attendance.**

136. Email received from Parish Cllr G. Sibley advising that an inspection had taken place of the Himalayan balsam on the bank of the river Penk on The Bront side opposite Brewood Park Farm. The Himalayan balsam would be dealt with within two weeks.

**Matter of report.**

323\*\* **Brewood Defibrillator.** Request received from the Midcounties Co-operative for the Parish Council to provide wording for the plaque. Clerk's Report referred.

**The Council resolved, unanimous in favour, that Members agreed wording to be displayed on the plaque. It was further resolved that the Assistant Clerk request a list of organisations which had contributed towards the defibrillator.**

137. **CORRESPONDENCE CIRCULATED:**

Wolverhampton West Magazine  
Staffordshire Wildlife Trust Magazine Summer 2018  
SPCA Bulletins 26<sup>th</sup> July and 2<sup>nd</sup> August

138. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr W. Sutton reported that there were several events for children being held throughout the summer at Brewood Community Library. There would also be a Shakespeare in 60 Minutes performance on 21<sup>st</sup> August 2018 at 7:30pm.

County Cllr M. Sutton reported that he had attended a meeting regarding the flooding in Coven. A questionnaire from the Flood Risk Team had been distributed to residents. Highways were to ensure that gully outfalls to the brook were clear. Staffordshire County Council, Entrust and a Flood Engineer were working with St Paul's C of E First School. The Highways team had to maintain 180,000 drainage gullies throughout Staffordshire and the aim was to clear the gullies every three years.

Members requested that the flash flooding contact details be included in the next Parish Council Newsletter.

139. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman reported that she had attended the Parish Council Research meeting on 8<sup>th</sup> August.

Parish Cllr R. Dakin reported that along with Parish Cllr J. Jeffries he had attended a Tong Parish Council meeting on 6<sup>th</sup> August. No further information was available regarding the potential Garden Villages in Tong. A statement would be released in October.

Parish Cllr G. Sibley had undertaken a traffic survey on Dean Street and The Pavement, Brewood. Results had been forwarded to the Clerk.

140. **FINANCE REPORT:**

The Parish Council received the Finance Report from Parish Cllr J. Carr and resolved the following matters:

1. Income and expenditure list as at 9 August, **be approved.** Income £0.72 and expenditure (net) £3,258.65.
2. Salary payments for August, there being no second meeting during August., **be approved.**
3. Transaction history for the Co-op Bank account from 28<sup>th</sup> June 2013 up to the date it closed, 6<sup>th</sup> June 2018, **be approved.**
4. The gates to the toddler play area at Bishop's Wood playing field had been removed. Only one could be replaced as some of the hinges had been stolen and some of the posts were rotten. Members were requested to consider whether to replace the entire fence and gates or leave the area unfenced. It would be necessary to keep a small boundary to retain the bark.  
**The Council resolved, unanimous in favour, that the matter be deferred until a Bishop's Wood Councillor was in attendance.**

Letter received from the treasurer of Brewood Village Community Council thanking the Parish Council for the grant of £2,880.

Parish Cllrs D. Evans, D.M. Holmes and R. Taylor were nominated to authorise the on-line banking payments.

141. **PLANNING REPORT:**

The Council received the Planning Report from Parish Cllr R. Taylor and considered the planning applications received. Cllr W. Sutton abstained from all planning application decisions.

Notification of intent to carry out tree works at 19 Newport Street TPO 266/2013.

Notification of intent to carry out tree works at Chillington Hall 18/00615.

It was reported that there was an enforcement case regarding a sign on Church Road, Brewood.

142. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field. No report received from Parish Cllr M. Sambrook.
- Brewood playing field and skateboard park. Parish Cllr D. Evans reported that the aerial runway needed a new seat and the flat swings frame needed more cable ties to deter the birds. The Veolia sign needed to be replaced due to vandalism.
- Coven playing field and skateboard park. Parish Cllr R. Dakin reported that there was a lot of litter on the playing field and several changing room gutter brackets had been broken or come loose. The football pitch had been marked out and was looking good. The flat swings rubber matting safety surface needed some attention.
- The Bront. Cllr Parish G. Sibley reported that there was no litter and no dog fouling, all paths were passable and there were no obstructions. 12 students from Wolgarston High School had worked very hard clearing the entrance at Poplars Farm Way. A meeting had taken place to view the Himalayan balsam on the bank of the river Penk on The Bront side opposite Brewood Park Farm, which would be treated within two weeks.

143. **CLERK'S REPORT:**

Members received the written report of the Assistant Clerk, the contents of which were noted.

Parish Cllr R. Taylor reported that a presentation had taken place on Monday 6<sup>th</sup> August and Brewood BKV members had been presented with a shield and rowan tree as Brewood had been awarded first place in the South Staffordshire area large village category and was then successful in the overall competition winning Best Kept Village large village for Staffordshire. Members requested that a letter of congratulations be sent to Mrs S. Hayes, Mrs M. Bailey and Mrs L. Askew.

**ANY OTHER MATTERS OF REPORT:**

There being no further business, the meeting ended at 8.55pm.

Chairman .....

**REPORT OF THE ASSISTANT CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 9 AUGUST 2018**

**MATTERS ARISING**

120. Email received from Mrs D. Firkins confirming that South Staffordshire Council Clear Streets are prepared to remove vegetation (subject to the debris being bagged) following work carried out by the Parish Council handyman.

**Matter of report.**

**CORRESPONDENCE RECEIVED**

323\*\* **Brewood Defibrillator.** Request received from The Midcounties Co-operative for the Parish Council to provide wording for the plaque. The unveiling will take place on 7<sup>th</sup> September.

**Members' views.**

**OTHER MATTERS OF REPORT**

Progressing the appointment of the new caretaker at Coven changing rooms. To be ratified at the next full meeting of the Parish Council to be held 13<sup>th</sup> September.

Brewood has been awarded first place in the South Staffordshire area large village category and was then successful in the overall competition winning Best Kept Village large village for Staffordshire.

69. **West Midlands Interchange.** A planning application for WMI was received by the Planning Inspectorate from Four Ashes Limited on 3 August 2018. From the day after receipt of the application, the Planning Inspectorate has 28 days to review the application and decide whether or not to accept it. The acceptance decision on this application should therefore be made by Friday 31 August 2018. Further information is available at: <https://infrastructure.planninginspectorate.gov.uk/projects/west-midlands/west-midlands-interchange/>

**Matter of report.**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING**  
**TO BE HELD ON 9 AUGUST 2018**

Application No:	Proposal & Comments:
18/00351/FUL	Removal of existing conservatory and proposed single storey rear extension with flue to log burning stove at 1 Hyde Mill Croft, Brewood. <b>Comment:</b> No objection.
18/00557/ADV	Individually hung lettering, spelling the school's name. To be hung on exterior building wall at St Dominic's School, Bargate Street, Brewood. <b>Comment:</b> No objection to the proposed advertising application. Has a Listed Building consent application been received?
18/00558/FUL	Construction of 63 dwellings, new vehicular access off School Lane, open space, surface water attenuation and associated works at land west of School Lane, Coven. <b>Comment:</b> The Parish Council does not object to this development however has a strong reservation on arrangements during construction and road safety during that time and subsequent completion. Travel Plan Statement 3.3: walking to Four Ashes business park, there is no pavement, very dangerous unless the road is to be widened. There is no mention of lighting and mitigation of light pollution and nuisance for the site. There is no mention of route time restrictions during school starting and finishing times, when the road is very busy with cars and pedestrians / children walking to school. Construction Environmental Management Plan 3.i site material storage on site, how can this eliminate large items being delivered by public road? Construction Environmental Management Plan 4 what route will deliveries be made via? Transport Assessment Rev A 2.3 minor arterial road, not lit and very narrow. 2.4 semi-rural lane, two way passing even for cars is almost impossible. 3.3 the access is proposed to adjoin School Lane via a standard priority arrangement. Does there intend to be stop signage, give way / roundabout provisions? The Parish Council is worried about splays, signage and roundabouts and hopes that South Staffordshire Council and Highways will look carefully at the access and safety when deciding on conditions of the site.
18/00602/FUL	Side, kitchen, utility, WC and store extension at 13 Greenacres, Coven. <b>Comment:</b> No objection.
18/00603/FUL	Replacement park home including decking at 93A Tinkers Lane, Brewood. <b>Comment:</b> Objection. Over development. The site would significantly increase in size, visually impacting on the Conservation Area.
18/00618/FUL	Change of use of land to residential use for the stationing of 2 caravans of which no more than 1 would be a mobile home, the erection of one brick built dayroom and the laying of hardstanding at land Rear of Hordern Lodge, Ball Lane, Coven Heath. <b>Comment:</b> Objection. Over development in the Green Belt and inadequate access via an unadopted lane / footpath 39.
18/00644/FUL	Proposed single storey side and rear extension with dormer windows at 13 Myrtle Grove, Brewood. <b>Comment:</b> Objection. Over development and potentially detrimental to the neighbour.
18/00606/VAR	Variation of 11/00957/VAR - To allow site to be used by non family member (Condition 2), to allow site to be used in perpetuity (Condition 3), to allow site to be occupied by 7 caravans/mobile homes (Condition 5) at The Bungalow Rock Bank, Brewood Road, Coven. <b>Comment:</b> Objection. There is no reason to turn this into a commercial Gypsy, Travellers and Travelling Showpeople site particularly because of the history of the site. It should remain as originally intended, for occupation for family use only.